

**SEVA MANDAL EDUCATION SOCIETY'S SMT MMP SHAH WOMEN'S COLLEGE OF ARTS AND COMMERCE
(AUTONOMOUS)**

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex 338, RA Kidwai Road, Matunga, Mumbai 400019

NAAC Re Accredited

**UGC Status: College with Potential for Excellence (2016-2021)
Adjudged 'Best College (2017-18)' by SNDT Women's University**

**Minutes
Meeting of Examination Committee**

Date: August 17th , 2022

Time: 12 P.M

Venue: Examination Room

Agenda

1. To Finalize the Regular term 1 and ATKT Examination date for academic year 2022-23.
2. To discuss the paper pattern for term 1 examination, academic year 2022-23.
3. To start with Document preparation for NAAC.
4. Any other matter pertaining to examination.

Following Members were present in the meeting:

1. Mr. Vasant Pansare (Deputy COE)
2. Mrs. Darshana Buch (Faculty In-charge)
3. Dr. Sarita Kasaralkar (Member)
4. Ms. Vaishnavi Kamat (Member)
5. Dr. Jyotsana Lal (Member)
6. Ms. Shagufta Memon (Member)
7. Ms. Rajani Kanojia (Technical In-charge)
8. Mrs. Pinky Makwana (Member)

Mrs. Darshana Buch (Faculty In-charge) welcomed all the present members of the Examination Committee.

Agenda Item No.1

To Finalize the Regular term 1 and ATKT Examination date for academic year 2022-23

1. It was decided that the ATKT examination for semester II, IV and VI will be held in the month of September and the date of commencement for the same will be **20th September 2022**.
2. Regular term 1 examination for semester III and V will be starting from **11th October 2022** while regular semester I examination will be commencing from **15th November 2022**.

Agenda Item No.2

To discuss the paper pattern for term 1 examination, academic year 2022-23

1. Unanimously the paper pattern for **Regular examinations** for academic year 2022-23 was decided as following:
 - a) Paper pattern for semester I, III and IV under 50:50 pattern : Total Marks 50
($15*2+10*1+10$)

Subjective type: 2 questions 15 marks each + 1 question 10 marks=40 marks
(Internal choice can be given for subjective types of questions.)

Objective type: 10 marks (any objective type of question pattern can be followed)
 - b) Paper pattern for semester V and VI under 75:25 pattern : Total Marks 75
Subjective type: 4 questions 15 marks each=60 marks
(Internal choice can be given for subjective types of questions.)

Objective type: 15 marks (any objective type of question pattern can be followed)
2. Paper pattern for **ATKT exams** will be following:
 - a) Paper pattern for semester II under 50:50 pattern: Total Marks 50 ($15*2+10*1+10$)

Subjective type: 2 questions 15 marks each + 1 question 10 marks=40 marks
(Internal choice can be given for subjective types of questions.)

Objective type: 10 marks (any objective type of question pattern can be followed)

b) Paper pattern for semester III,IV,V and VI under 75:25 pattern: Total Marks 75

Subjective type: 4 questions 15 marks each=60 marks

(Internal choice can be given for subjective types of questions.)

Objective type: 15 marks (any objective type of question pattern can be followed)

Agenda Item No.3

To start with Document preparation for NAAC.

1. It was decided that Dr. Sarita Kasalkar will be starting with document collection pertaining to examinations for the upcoming NAAC.

Agenda Item No.4

Any other matter pertaining to examination.

1. The status of Outstanding fees of FY, SY and TY students will be taken from Mr. Rameshwar to segregate the mark sheets of paid and unpaid students of academic year 2021-22. This task has been allotted to Dr. Sarita Kasalkar, Dr. Jyotsana Lal and Ms. Shagufta Memon for B.A, B.COM and Self finance courses respectively.
2. Dr. Sarita Will be taking care of regular examinations, semester III and V for academic year 2022-23.
3. Ms. Vaishnavi Kamat has been allotted the duty of designing the Answer sheet for upcoming examinations.

The meeting ended with the vote of thanks to the chair.