

**SEVA MANDAL EDUCATION SOCIETY'S SMT MMP SHAH WOMEN'S COLLEGE OF ARTS AND COMMERCE
(AUTONOMOUS)**

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex 338, RA Kidwai Road, Matunga, Mumbai 400019

***NAAC Re Accredited ***

UGC Status: College with Potential for Excellence (2016-2021)

Adjudged 'Best College (2017-18)' by SNDT Women's University

**Minutes
Meeting of Examination Committee**

Date: July 28th , 2022

Time: 11.30 A.M

Venue: Principal's Room

Agenda

1. To fix the remuneration related to examination work.
2. Fees for ATKT examinations.
3. Any other matter pertaining to examination.

A special meeting conducted by Principal Dr. Leena Raje to fix the remuneration for examination related work. Mr. Vasant Pansare (Deputy COE) and Mrs Darshana Buch (Faculty In-charge) attended the meeting.

Agenda Item No.1

To fix the remuneration related to examination work. Following decisions were taken regarding remuneration:

1. Remuneration for Supervision duty:
 - a) For regular examination Rs. 100/ per supervision
 - b) Examination during vacation , Rs. 150 per supervision.
2. For Paper Assessment: Rs. 10 per paper.
3. TA/DA for Moderators: Rs 350 per day.

4. Paper Setting:

- a) For 75 marks paper Rs.350 per paper.
- b) For 50 marks paper Rs. 250 per paper.
- c) For translation Rs. 150 per paper.

Agenda Item No.2

Fees for ATKKT examinations.

1. Unanimously it was decided that Rs. 650 will be charged for ATKKT papers irrespective of the number of papers to be appeared.

Agenda Item No.3

Any other matter pertaining to examination.

1. Revaluation and verification form is uploaded on the college website.

Fees structure per paper for the same will be followed as per SNTD university norms:

- a) Verification of marks: Rs. 30/-
- b) Photocopy of answer book: Rs.150/-
- c) Revaluation of answer book: Rs.750/-

The meeting ended with the vote of thanks to the chair.