

# Report of Five-Day Faculty Induction Programme

27<sup>th</sup> January to 31<sup>st</sup> January 2026



The Five-Day Faculty Induction Programme for Senior college faculty members was organized by Smt. Maniben M. P. Shah College of Commerce and Arts (Autonomous). The programme was coordinated by Dr. C.A. Soumya Nichani, Commerce In-Charge, and Dr. Sarita Kasaralkar, Humanities In-Charge.

The programme commenced with a warm welcome address by Dr. Archana Patki, Principal of the college. Ma'am addressed the participants and extended her best wishes to all the newly inducted faculty members. She emphasized the need and importance of the Faculty Induction Programme by sharing past experiences and insights from her own professional journey as a Principal.

**Date:** Tuesday, 27<sup>th</sup> January 2026

Session on Overview of NEP, & Admission Processes

Presenter: Dr. Avaneesh Bhatt, Vice Principal and NEP Co-ordinator.

On 27th January 2026 (Tuesday) there was an informative session by Dr. Avaneesh Bhatt, Vice Principal of the college, who provided an overview of the New Education Policy 2020 (NEP 2020). He elaborated on key aspects such as the Academic Bank of Credits (ABC), enrolment system, multidisciplinary and interdisciplinary approach, Outcome-Based Learning (OBL), flexibility through online and offline teaching modes, research, community engagement, On-the-Job Training (OJT), and the Indian Knowledge System (IKS) with an emphasis on regional languages.

Session on Research Publications & Minor Research

Presenters: Dr. Prashant Deshpande, Co-ordinator MA Hindi & IQAC Member

Dr. Rashmi Shetye Tupe, Head – Marathi Dept., IQAC Member

Dr. Prashant Deshpande and Dr. Rashmi Shetye Tupe delivered a detailed session on Research Publications and Minor Research Projects. They guided the participants on various platforms for publishing research articles, including journals, Scopus-indexed journals, open-access journals, and explained their significance. The concepts of minor and major research projects were also explained with practical examples, highlighting aspects such as duration, funding, and reimbursement procedures.

The Day 1 programme concluded with a Vote of Thanks, followed by refreshments, marking a successful and engaging start to the Faculty Induction Programme.

**Date:** Wednesday, 28 January 2026

The sessions were organized as follows:

#### 1. Academic Council

Presenter: Dr. Soumya Nichani, Academic Council Member and IQAC Member

Dr. Soumya Nichani introduced the Academic Council, highlighting its role in academic planning, policy formulation, and quality enhancement initiatives within the institution.

#### 2. Academic Advancement Centre (AAC)

Presenter: Ms. Nidhi Savai, Convenor – AAC

Ms. Nidhi Savai provided an overview of the Academic Advancement Centre and its initiatives aimed at supporting students' academic growth, skill development, and overall educational progress.

#### 3. College Administration Overview

Presenter: Non-Teaching Office Bearers

The non-teaching office bearers presented an overview of the college administration, explaining various administrative processes, student services, and office procedures relevant to students.

#### 4. Counselling Cell

Presenter: Ms. Vedashree Bhagwat, M.A. Psychology Coordinator and Counsellor

Ms. Vedashree Bhagwat introduced the Counselling Cell and explained the counselling services available to students, emphasizing the importance of mental health, emotional well-being, and student support.

#### 5. Attendance Rules and Regulations

Presenter: Dr. Sarita Kasaralkar, In-Charge – Faculty of Humanities and Convenor – Attendance Committee

Dr. Sarita Kasaralkar explained the attendance policies, rules, and regulations of the institution. The session highlighted attendance requirements, monitoring procedures, and the importance of maintaining regular attendance for academic success.

**Date:** Thursday, 29 January 2026

### **Session on Examination System, College Website, Monthly Reports & Women's Cell**

**Presenter:** Dr. Darshana Buch, Controller of Examinations; Convener – Website Committee, Women's Cell & Monthly Reports

The session provided an overview of the college examination system, including internal assessments, semester-end examinations, moderation, and result processing. Dr. Buch explained the use of the college website for academic communication such as notices, timetables, and circulars. She emphasized the importance of accurate and timely monthly reports for departmental documentation and compliance, highlighting faculty responsibility in coordinated data submission.

### **Session on PTA & Alumni Committee**

**Presenter:** Ms. Shagufta Memon, Coordinator – BAMC; Member, PTA & Alumni Committee

The session focused on the role of the Parent–Teacher Association in supporting students through meetings, discussions on academic and institutional issues, and educational visits. Ms. Memon explained the functioning of the Alumni Committee, including alumni sessions, mentorship, guidance, and industry–academia collaboration. She also highlighted alumni progression, contributions such as guest lectures, internships, placements, and institutional support.

### **Session on Placement Cell Activities**

**Presenter:** Dr. Shubhangi Kulkarni, Coordinator – M. Com; Convenor, Placement Cell

Dr. Kulkarni discussed the role of the Placement Cell in enhancing student employability through structured initiatives. Activities such as soft skills training, technical skill development, career guidance, resume building, financial literacy, and placement drives were highlighted. The session also emphasized industry interaction through internships and campus recruitment, along with the crucial role of faculty in student identification and motivation.

## **Session on Entrepreneurship Development Cell (EDC)**

**Presenter:** Ms. Hemlata Kumar, Coordinator – BMS, Convenor, Entrepreneurship Development Cell

The session introduced the Entrepreneurship Development Cell, established in the previous academic year, with the aim of fostering entrepreneurial thinking among students. Ms. Kumar shared details of programs conducted so far, including an entrepreneurship development course (Batch 1 completed, Batch 2 upcoming) and orientation lectures across departments. Practical exposure through student-run stalls set up in the college foyer and faculty mentoring of student ideas was also emphasized.

**Date:** Friday, 30<sup>th</sup> January 2026

### **1. Session on Overview of NAAC and IQAC**

**Presenter:** Dr. Avaneesh Bhatt, Vice Principal

Dr. Avaneesh Bhatt provided an overview of the National Assessment and Accreditation Council (NAAC) and the Internal Quality Assurance Cell (IQAC). He explained their significance in maintaining and enhancing academic quality, institutional effectiveness, and continuous improvement practices.

### **2. AQAR Requirements**

**Presenter:** Dr. Soumya Nichani, IQAC Member

Dr. Soumya Nichani briefed participants on the Annual Quality Assurance Report (AQAR), highlighting its objectives, documentation requirements, and its role in quality assurance and accreditation processes.

### **3. NSS Activities, NCC & Sports, and Green Club Activities**

#### **NSS Activities**

**Presenter:** Dr. Rekha Shelar, NSS Programme Officer and Head, Department of Sociology

Dr. Rekha Shelar introduced the National Service Scheme (NSS) and outlined the various community service, social outreach, and leadership development opportunities available to students.

#### **NCC & Sports**

**Presenter:** Ms. Suvarna Joshi, NCC Programme Officer

Ms. Suvarna Joshi provided information about the National Cadet Corps (NCC) and sports activities conducted by the institution. She emphasized the benefits of participation in developing discipline, teamwork, leadership skills, and physical fitness.

### **Green Club Activities**

**Presenter:** Dr. Sarita Kasaralkar, In-Charge – Faculty of Humanities

Dr. Sarita Kasaralkar highlighted the initiatives undertaken by the Green Club to promote environmental awareness, sustainability practices, and student participation in eco-friendly activities.

### **4. Overview of Students Council**

**Presenter:** Dr. CA Seema Shah, Convenor, Students Council

Dr. CA Seema Shah provided an overview of the Students Council, explaining its structure, functions, and role in representing student interests and organizing various academic, cultural, and extracurricular activities.

**Date:** Saturday, 31st January 2026

As part of the five-day Faculty Development Program, a session was conducted on Saturday, 31st January 2026, focusing on important academic and student-support-related aspects.

#### **1. Session on Free ships & Scholarships.**

**Presenter:** Mr. Dattatray Gawade, Co-ordinator of BAFI & Member Free ships & Scholarships Committee

The first session was delivered by Mr. Dattatray Gawade, who shared valuable information regarding free ships and scholarships available for students. The session highlighted eligibility criteria, application procedures, and the importance of spreading awareness among students. Sir was formally introduced by Mr. Sandeep Dhon, who set the context for the session and emphasized its relevance for faculty members.

#### **2. Session on Academic Audit, Library & Infrastructural Facilities**

**Presenter:** Ms. Ashwini Prabhu, Librarian, Head – Academic Audit and IQAC Member

The second session was conducted by Ms. Ashwini Ma'am, who spoke on Academic Audit, Library, and Infrastructural Facilities. She explained the role of academic audits in maintaining quality standards and discussed best practices related to library usage and infrastructure management. Ms. Ashwini Ma'am was introduced by Ms. Aakansha Gupta, who briefly highlighted her academic and professional contributions.

Both sessions were informative and interactive, providing practical insights useful for academic planning and administration.

After the sessions concluded, a rapid-fire round and several interactive activities were conducted by Ms. Soumya Ma'am and Ms. Sarita Ma'am. These activities encouraged active participation, teamwork, and reflection, making the learning experience engaging and enjoyable.

Overall, the sessions were well-structured and contributed meaningfully to the objectives of the Faculty Development Program.

Photo Gallery :











Seva Mandal Education Society's

**SMT. MANIBEN M. P SHAH WOMEN'S COLLEGE OF ARTS AND COMMERCE**

Autonomous

NAAC Re-Accredited 'B++' Grade with CGPA 2.88 / 4,

UGC Status: College with Potential for Excellence,

'Best College Award 2017-18' adjudged by S.N.D.T. Women's University

### **"Five-Day Faculty Induction Programme"**

**Dates: 27<sup>th</sup> January to 31<sup>st</sup> January 2026**

**Timing 12 to 1 pm.**

**Venue: Audio-Visual Room**

#### **PROGRAMME SCHEDULE**

<b>Date</b>	<b>Time</b>	<b>Topic</b>	<b>Speaker</b>
Tuesday 27 <sup>th</sup> Jan, 26	12.00 to 12.20 p.m.	Welcome and Address	<b>Dr. Archana Patki</b> Principal
	12.20 to 12.45 pm	Overview of NEP, & Admission Processes	<b>Dr. Avaneesh Bhatt</b> Vice Principal
	12.45 to 1 pm	Research Publications & Minor Research	<b>Dr. Prashant Deshpande</b> Coordinator MA Hindi & IQAC Member <b>Dr. Rashmi Shetye Tupe</b> Head – Marathi Dept. IQAC Member
Wednesday 28 <sup>th</sup> Jan, 26	12.00 to 12.15	Overview of NAAC and IQAC	<b>Dr. Avaneesh Bhatt</b> Vice Principal
	12.15 to 12.25	Academic Council & AQAR Requirements	<b>Dr. Soumya Nichani</b> Academic Council IQAC Member
	12.25 to 12.45 pm	College Administration Overview	<b>Non-Teaching Office Bearers</b>
	12.45 to 1 pm	Attendance Rules and Regulations	<b>Dr. Sarita Kasaralkar</b> In-Charge – Faculty of Humanities Convenor – Attendance Committee

Date	Time	Topic	Speaker
Thursday 29 <sup>th</sup> Jan, 26	12.00 to 12.25	Examination Systems, College Website, Monthly Reports, Women's Cell	<b>Dr. Darshana Buch</b> Controller of Examinations Convenor – Website Committee, Women's Cell & Monthly Reports
	12.25 to 12.35	Counselling Cell	<b>Ms. Vedashree Bhagwat</b> College Counsellor MA – Psychology Coordinator
	12.35 to 12.45 pm	Academic Advancement Centre	<b>Ms. Nidhi Savai</b> Convenor - AAC
	12.45 to 1 pm	PTA & Alumni Committee	<b>Ms. Shagufta Memon,</b> Coordinator of BAMC PTA & Alumni Committee
Friday 30 <sup>th</sup> Jan, 26	12.00 to 12.15 pm	Overview of Students Council	<b>Dr. CA Seema Shah</b> HOD- Dept. of Accountancy Convenor, Students Council
	12.15 to 12.30 pm	Placement Cell Activities	<b>Dr. Shubhangi Kulkarni</b> Coordinator - M. Com Convenor – Placement Cell
	12.30 to 12.50 pm	Entrepreneurship Development	<b>Ms. Hemlata Kumar,</b> Coordinator of BMS Convenor - Institutional Innovation Council
	12.50 To 1 pm	NSS Activities  NCC & Sports  Green Club Activities	<b>Dr. Rekha Shelar</b> NSS PO & Head-Dept of Sociology <b>Ms. Suvarna Joshi</b> Sports & NCC In-charge <b>Dr. Sarita Kasaralkar</b> In Charge – Faculty of Humanities
Saturday 31 <sup>st</sup> Jan, 26	11 to 11.30 pm	Information about Free ships & Scholarships	<b>Mr. Dattatray Gawade</b> Coordinator of B.Com-AFI Free ships & Scholarships Committee
	11.30 to 12 pm	Academic Audit, Library & Infrastructural Facilities	<b>Ms. Ashwini Prabhu</b> Librarian, Head – Academic Audit IQAC Member

Technical Assistance: Mr. Yaseen Khan

*AA Patki.*  
Dr. Archana Patki  
Principal