

## OFFERLETTER

Dear Juee kale,

We are pleased to offer you an internship as Operations Executive at our company - MagicYatra.com

Your internship shall commence on 22nd July 2022 and shall end on 22nd October 2022 ("Term").

The terms and conditions of your internship with the Company are set forth below:

1. Subject to your acceptance of the terms and conditions contained herein, your project and responsibilities during the Term will be determined by the supervisor assigned to you for the duration of the internship.
2. You are eligible for a stipend of Rs.5000/Monthly during the Term which shall be paid on completion of the tasks assigned to you during your internship to the satisfaction of the Company.
3. Your timings will be from 10.00 p.m to 7.00 p.m, Monday to Saturday.
4. Responsibilities: -
  - a) Travel Package Listing
  - b) Content Update on Website
  - c) Image Bank Development
5. However, your internship with the Company is "at-will," which means that either you or the Company may terminate your internship at any time, with 7 days' notice.
6. During your Internship, you may have access to trade secrets and confidential business information belonging to the Company. By accepting this offer of employment, you acknowledge that you must keep all of this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your Internship, you will immediately return to the Company all of its property, equipment, and documents, including electronically stored information.
7. The internship cannot be construed as an employment or an offer of employment with MagicYatra.com

We hope that your association with the Company will be successful and rewarding. Please indicate your acceptance of this offer by accepting this email



Date: 31st May 2022

### Internship Letter

Dear Nazliya

We are very happy that you have chosen to pursue your career with us at **The Intect (unit of Hion Security Private Limited)**.

It is our pleasure to have you on board as **Talent Acquisition Trainee | Human Resources**. This letter together with terms and conditions of employment (which shall be served at the time of joining) contains the details of our offer. Pursuant to the signing of the employment agreement which shall be served at the time of joining you will be employed by the company with general responsibilities as described in the agreement, as applicable. Your appointment will become effective from your joining date, i.e., **01st June 2022 on the stipend of INR 3000/- p.m. for 6 months.**

#### Incentive Plan

- After 3 joining in a month for every joining of the same month, the incentive of **INR 2000/-** will be dispersed after the payment received for the closure.

In addition to the terms of this appointment letter, your employment with the company will be governed by an employment agreement which you will execute on the date mentioned therein. In the event of any discrepancy, you are requested to notify the HR department.

We trust that you're pleased with our offer, and we look forward to having you join our team.

Sincerely,

A handwritten signature in black ink, appearing to read "Shambhavi".

**Shambhavi Srivastava**  
Founder  
The Intect



# MAGICDIL HEALTH LLP

SHOP NO.1, NEAR RAILWAY STATION (EAST),PLATFORM NO. 1, NEAR TICKET WINDOW, MUMBAI-400071, [MAIL.magicdil04@gmail.com](mailto:MAIL.magicdil04@gmail.com)

PHONE NO. 09323930201

## INTERNSHIP OFFER LETTER

PLEASE ACCEPT MY APPLICATION FOR THE MEDICAL INTERNSHIP WITHIN MAGICDIL HEALTH.LLP, CHAMBUR AS I BELIEVE THAT THE COMBINATION OF MY PREVIOUS EXPERIENCE, FIELD EDUCATION ,AND DEVELOPED SKILLS SET MAKES ME PERFECT CANDIDATE FOR THE ROLE.MORE OVER ,IF GIVEN THE OPPORTUNITY ,I WILL BE COMING TO YOU WITH THE PRO-ACTIVE APPROACH ,AN EXCELLENT WORK ETHIC ,AND A STRONG DETERMINATION TO MEET ALL YOUR GOALS AND EXPECTATIONS .



**MAGICDIL HEALTH LLP**  
Shop NO. 1, Chembur Railway Station  
(East), Platform No. 1, Near Ticket  
Window, Mumbai - 400071

# OMKAR CLASSES

205/5, kohinoor chawl, S.S.Wagh Marg, Naigaon, Mumbai -14 Contact :- 7039903961

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## INTERNSHIP LETTER

Date :- 25 September , 2022

MS. Sonal kadam

We would like to confirm that you are offered for an internship as a, Teaching faculty in our 'Omkar classes' the details are as follows.

The designation will be as ' Assistant teacher of all subject's and will be stipend of Rs. 2000 per month.

You should conduct 2 lectures every day as per the timetable. Timing will be 2pm - 5pm

We hope you understood all the term and condition mentioned above . It's our honour to work with you and share your knowledge with our students.

Sincerely,

Tanvi Khamkar



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Events Staffing Needs.

Date: 15/11/2022

### INTERNSHIP CERTIFICATE

This is to certify that Ms. Akshata Dinesh Bhajrawale doing her Internship in Sales & Marketing Executive at Starcrew Integrated Services LLP (Starbulls Group), Mumbai, from 13th September 2022 to till now. Their Duty Time is 12pm to 6pm.

She has worked on an Event Management "Sales & Marketing Executive". This project was aimed to launch Manpower Services. As part of the project, she has designed Sales, Marketing; mailing based on the Events.

During her internship, she has demonstrated her skills with self-motivation to learn new skills. Her performance exceeded our expectations and she was able to complete the project on time.

We wish her all the best for her upcoming career.

Starcrew Integrated Services LLP (Starbulls Group) Company

Starcrews Integrated Services LLP  
(STARBULLS GROUP)

For Starbulls Facility Management Services (I) Pvt.

Signature



*[Handwritten Signature]*  
Authority Signature

**StarCrew Integrated Services LLP.**

Reg. Office : Gulmohar Building, 1st Floor, Office #23, Bhavanl Shankar Road, Dadar (West) Mumbai - 400 028.



[www.starcrews.in](http://www.starcrews.in)



[events.starcrews@gmail.com](mailto:events.starcrews@gmail.com)



+91 9867885256



India One Stop Destination for all your  
Events Staffing Needs.

Date: 15/11/2022

### INTERNSHIP CERTIFICATE

This is to certify that Ms. Anuja Anant Parab doing her Internship in Sales & Marketing Executive at Starcrew Integrated Services LLP (Starbulls Group), Mumbai, from 13th September 2022 to till now. Their Duty Time is 12pm to 6pm.

She has worked on an Event Management "Sales & Marketing Executive". This project was aimed to launch Manpower Services. As part of the project, she has designed Sales, Marketing; mailing based on the Events.

During her Internship, she has demonstrated her skills with self-motivation to learn new skills. Her performance exceeded our expectations and she was able to complete the project on time.

We wish her all the best for her upcoming career.

Starcrew Integrated Services LLP (Starbulls Group) Company

Starcrews Integrated Services LLP  
(STARBULLS GROUP)

For Starbulls Facility Management Services (I) Pvt.

Signature



*[Handwritten Signature]*  
Authority Signature

**StarCrew Integrated Services LLP.**

Reg. Office : Gulmohar Building, 1st Floor, Office #23, Bhavan! Shankar Road, Dadar (West) Mumbai - 400 028.



[www.starcrews.in](http://www.starcrews.in)



[events.starcrews@gmail.com](mailto:events.starcrews@gmail.com)



+91 9867885256

To

7/40

Eshika Bhosale

Date: 21<sup>st</sup> July, 2022

Sub: Job experience certificate in the name of Miss. Eshika Bhosale

Dear Miss. Eshika Bhosale

We have received your request for a job experience certificate from ASK Realtors.

We have furnished your job experience certificate below for your perusal. We are glad that you have served our firm for 3 months.

You have been a committed worker and a true gem for our company and it had been a pleasure to work with you.

Designation – Sr. Sales Manager

Wishing you good luck for your future endeavours.

Sincerely,

Gurcharan Kaur Grover

Sr. Manager

ASK REALTOS



# **SIMRAN SYSTEMS**

Shop No-1, Meghdoot, Dr.Raikar Marg, Opp. Ram Mandir, Mahim (W),  
Mumbai - 400 016. Landline : 022-24474515. Cell : 9821032329.  
Email : simrancorporate@gmail.com, www.simransystems.com

09.12.2022


## To whomsoever it may concern

We have appointed Miss Nazish Anwar Choudhary on internship with effect from 10/12/2022 for 2 months.

She will be reporting to our office at Mahim and will assist our Back Office activity.

Yours faithfully

M/S. SIMRAN SYSTEMS

  
PARTNER  
Shripad Ghurye

Partner.





Date: 02/11/2022

TO WHOMEVER IT MAY CONCERN

Ms. Anam Shaikh  
503/5, Gurukrupa Building,  
Worli Mumbai -400030

**SUBJECT: OFFER LETTER**

Dear Anam,

We are pleased to offer you the job position of *Office Administrative* at U Pharma with a start date of **08/11/2022**, on contractual basis. Your responsibilities and duties will be as discussed.

You will be reporting directly to Our Operations Head Ms. Meenaz at our Head office.

Please confirm your acceptance of this offer by signing and returning this letter .

We are excited to have you join our team! If you have any questions, please feel free to reach out at any time.

For M/S U Pharma,



Ms. Uzma Shaikh  
Chief Executive Officer and Proprietor

Date: 02/11/2022



## Congratulations! and Welcome to IIDE's Virtual Internship Family!

1 message

Jahnvi Jhaveri <jahnvi@iide.co>  
Bcc: anba2939@gmail.com

Mon, 27 Jun, 2022 at 4:37 p

Dear Virtual Buddy,

We are glad to have you onboard for IIDE's Virtual Internship Programme - July Edition.

### Your Key Responsibilities Include -

- Researching and writing articles
- Lead generation for the webinar
- Attending the exclusive VIP masterclasses
- Completing the courses offered during the internship for free
- Learning and executing a marketing campaign
- Being inquisitive to learn more about Digital Marketing

### Following are the details of the Internship Program -

- Date of commencement: 18th July 2022
- Duration: 4 weeks (Monday to Friday)
- Timings: 4:00 PM to 7:00 PM IST
- Requirements: Laptop, Strong internet connection, and Enthusiasm to learn
- Type: Unpaid Internship
- Reward: Letter of Experience on successful completion of Internship

WhatsApp group link - [CLICK HERE](#)

(This link is unique to you and NOT meant to be shared with anyone.)

Join us for a fun orientation session on 18th July, Monday - 4:00 PM IST and get to know each other better.

Feel free to reach out at [jahnvi@iide.co](mailto:jahnvi@iide.co) in case of any queries.

**Kindly Note** - Please acknowledge this email with 'Yes Yes' to confirm your acceptance. In case you are not willing to take up the Internship, please write back to me, so that we can accommodate other applicants in your place.

Regards,  
Jahnvi Jhaveri  
VIP Manager  
Marketing Team  
Mobile: +91 9821008589  
Go to website | Follow us on Instagram



**DIGITAL MARKETING INSTITUTE**  
Awarded by World Education Congress



**EDUCATION BASED CONTENT CREATOR**  
Awarded by Career Guide

✓ Sender notified by Mailtrack

Date: 21<sup>st</sup> December, 2022

Ms. Sawri Sudan Dhandrut  
A/81 Kerumaster  
Chawl, Jijamata Nagar,  
Kalachowki,  
Mumbai - 400033

Dear Sawri,

**Sub: Letter of Engagement**

With reference to your application for employment with us and the subsequent discussions we had, we are pleased to engage your services for a fixed period as Fixed Term Assignee from 21<sup>st</sup> December, 2022 to 31<sup>st</sup> March, 2023 for handling seasonal activities at TSR Darashaw Ltd (TSR Darashaw/TSRDL) which will involve appropriate data entry of investment and other documents of clients/clients' employees.

**Please note the following:**

1. Your employment with us is coeval with the seasonal activities as mentioned above and will automatically expire with the close of working hours on 31<sup>st</sup> March, 2023 unless renewed/extended by us in writing. In case, the activities comes to a completion prior to 31<sup>st</sup> March, 2023 (or prior to the date of extension, if any) your employment would automatically stand terminated.
2. You will endeavor to work with efficiency and responsibility in the tasks assigned to you from time to time. As fixed period appointee of this company, you will maintain a high standard of loyalty, efficiency, integrity and will liaise with associates of this establishment in a cordial manner.
3. Work Timings: You will be working 6 days a week and are eligible for one weekly off. The exact working hours will be communicated to you at the time of joining.

**Description of Your Role in Brief:**

You will be engaged in handling seasonal activities involving data entry of investment and other documents of our PETFAM division and/or its clients.

**Workplace Policies and Other Points to Note:**

1. You are requested to present yourself at your designated workplace in notified uniform/dress-code
2. You will devote your whole time and attention to the interest of the company and will not engage yourself in any other work either paid or in honorary capacity.
3. **Confidentiality**
  - i. As a company associate, you may at some point of time be exposed to information, which is of a confidential nature and is invaluable to the organization and/or its clients. Information in any form that comes to your knowledge by reasons of your employment with the Company is deemed to be confidential. It is your responsibility to take the necessary steps to protect such information from misuse. You shall not, at any time hereafter for any reason whatsoever, unless mandatorily required to do so by law, divulge to any third party any

Page 1 of 4

**TSR DARASHAW LIMITED**

10, Haji Moosa Patrawala Ind. Estate, 20 Dr. E. Moses Road, Near Famous Studio, Mahalaxmi (W), Mumbai - 400 011.

PH: 022 27100441/022 27269 Tel: 022 27556 988 Fax: 022 27556 988

Information regarding the affairs, business matters or business connections of the Company or information regarding its customers/clients. You shall not attempt to use any information in any form which you may acquire or you may come in possession of, in the course of your employment, in any manner which may tantamount to injure the reputation or cause loss to the Company.

- ii. You also agree that during your employment and thereafter, you shall not make, use or permit to be made or used by any other person any note, memoranda, data or other means relating to any matter within the scope of the business of the company or concerning any of its dealings or affairs.
4. **Leave Policy:** You will be eligible for one weekly off for every six days worked. You will be eligible for leave in accordance with the Company's rules and regulations.
5. **Deputation/Change/Transfer of Employment :**
  - i. You are liable to be transferred anywhere in India at the sole discretion of the Management depending upon the organizational exigencies. Your services may also be deputed to the Group/Sister Companies/Client organization as deemed fit by the Management.
  - ii. Your place of work can be changed at the sole discretion of the Management to any other branch, unit, factory, establishment, outlet, subsidiary, associate office, or other site either in existence or which may come into existence. In such event, you will be automatically governed by the service conditions, rules, regulations and other terms and conditions as applicable at such new place.
6. Personal information solicited by TSRDL shall be kept confidential and secure as per the Privacy policy of the company available on the company's Intranet.
7. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge.

#### **Terms And Conditions:**

1. **Verification of the particulars mentioned in your application:** It is understood by you that this employment is being offered to you on the basis of the particulars / credentials furnished by you in / with your Application /Registration Form for employment. If, at any time, should it emerge that the particulars / credentials as furnished by you are false / incorrect, or if any material information has been suppressed, this appointment shall automatically be rendered void and shall be liable to termination forthwith without any notice or compensation or such other action as the Management deems fit.
2. **Documentary Evidence:** You are required to submit documentary proof of the facts mentioned by you in your application form with the HR Department and copies of other credentials about your qualifications, experience etc. on or before your Date of Joining or within 2 days of your joining date. Non-Compliance with such demand or detection of any discrepancy therein shall render you liable to be terminated from the service immediately without any notice or any compensation in lieu of the period.
3. **Dual Employment:** During your service with TSR Darashaw Ltd, you will not engage yourself directly or indirectly in any other Undertaking, Business, Employment (Full-time/Part-Time) or Activities prejudicial/detrimental to the interest of the Company. Any action contrary to this shall render your services liable for termination without any notice forthwith without any notice or compensation or such other action as the Management deems fit.

# HOVER CREATIONS PVT. LTD.

**Branch Office : 1001, Shri Krishna Building, New Link Road, Andheri West, Mumbai - 400053**

**Email : [andheri@lakmeacademy.com](mailto:andheri@lakmeacademy.com) Mob. No :7588334444**

**CIN : 74999DL2010PTC203378**

Date : Dec, 2021

Dear Vahishta Bulsara,

We are pleased to confirm that you have been selected to work for Lakme Academy, Andheri West.

We are delighted to make you the following job offer.

The position we are offering you is that of a Jr. Sales Counsellor at a salary of Rs.25,000/- PM

(Rs. Twenty Five Thousand Only).

|                      |        |
|----------------------|--------|
| Basic Salary         | 20,000 |
| HRA                  | 4,000  |
| Conveyance Allowance | 1,000  |
|                      |        |
| Total Earnings       | 25,000 |

We would like you to start from 6<sup>th</sup> December, 2021 onwards. If this date is not acceptable, please contact us.

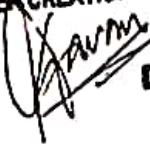
Please sign the copy of this letter and return it to us to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our organization and look forward to working with you.

Sincerely,

Karan Bishnoi

For HOVER CREATIONS PVT LTD

  
Director

LAKMĒ ACADEMY

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Beautify the future

## INTERNSHIP LETTER

Dear Tulsi Panikar,

**Congratulations! You've been selected to be a part of IIDE's Virtual Family.**

We are glad to have you onboard for IIDE's Virtual Internship Programme - **August Edition.**

### Your Key Responsibilities include -

I'm pleased to offer you a Digital marketing internship position. Duration for 3 months. Your schedule will be approximately 2 hours a day and this is an unpaid internship in online platform. You will work closely with us and your responsibilities during the period will include -Researching and writing articles.

- Assist with email campaigns.
- Assist with social media campaigns.
- Attend clients meeting
- Collect and report data for marketing campaigns.
- Attending the exclusive VIP masterclass.
- Complete other administrative tasks as needed.

Best Regards  
IIDE



467/C R.No 12, Dr Ambedkar Road, King Circle, Mumbai - 400019 Contact : 91- 83560 34332

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## INTERNSHIP LETTER

Date : Nov 29<sup>th</sup>, 2022

Dear Shrutika Padma

We are extremely happy that you are interested to pursue an internship with us at I-GENIUS.

It is our pleasure to have you on-board as an intern at our Matunga (E) Centre. The internship shall be a minimum period of 3 months.

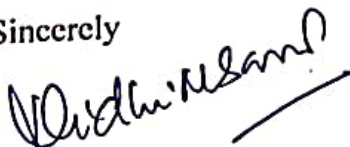
**Date of Commencement:** Dec 1<sup>st</sup>, 2022

**Last date of Internship:** Feb 28<sup>th</sup>, 2023

**Timings:** 4:30 to 7:30 pm

We trust that you're pleased with our offer and we look forward to having you join our team.

Sincerely

  
Nirav Devendra

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## Internship Letter

Dear Rasmitha

Congratulations on your selection in growupp.  
We are pleased to inform you that you have been selected as an 'Human resource' intern in Growupp. For the duration of 3 months.

Your joining date is 20/11/2022

During the internship you will have the access on company's clients and confidential information. You agree that you will keep all of this information strictly confidential and to refrain from using it for personal gain or describing it to anyone outside the company.

We are delighted to welcome you to Growupp. And wish you an exciting career of learning, development and growth. We look forward to you having a long and rewarding career with us.

Best Regards  
Team Growupp





# VAISHNAV CHARITABLE & MEDICAL TRUST, MUMBAI

Reg. No. E-16395, • E-mail: vaishnavtrust@gmail.com • Website: vaishnavcharitabletrust.org • PAN No. AAAT0250L  
Income Tax Exemption No. B0/G-DIT/(E)-ITO-(Tech)/195/2019-21, 1-A/2019-20/1000/20

Office Address: Vaishnav Bhawan, Dalalshah, Dada Saheb Phalke, Laxmapur, Kurla East, Mumbai - 400017. Telephone: 022-26122111, 26122112

**President**  
Vijay S. Kasurde  
Trustee  
Shriam K. Nalawade

**Vice President**  
V. D. Kadam  
Trustee  
Adv. Dadasheh T. Kharmate  
Advocate (Supreme Court)

**Working President**  
Dr. S. D. Mahabkar  
Trustee  
Dr. Pradeep D. Pott

**Secretary**  
Suresh L. Marbunare  
Trustee  
Sanjeev D. Gawade

**Trustee**  
P. S. Kumbhar  
Trustee  
Ashok S. Aher

## TO WHOM IT MAY CONCERN

This is to certify that Miss Rohini Guntuk, worked as Data Entry Operator in Our Covid Vaccination Center under BMC L-Ward from July 2021 to October 2021

During her working period we found her a sincere, honest, hardworking, dedicated employee with a professional attitude and very good job knowledge.

She is amiable in nature and character is well.

She is hereby released from the services of the Vaccination from 24th October 2021 We wish all the best in her future endeavors.

Trustee,



# KALWAR INDUSTRIES

Empowering the Mass

Address: 2nd Floor, Tower House, Miranda West, N.C. - Kalkar Road,  
Opp- Star Mall, Behind Gomantak Hotel, Dadar (W), Mumbai - 400 028.  
Email: kalwarindustries@gmail.com | Mobile: 9867953882

21 DECEMBER 2022

MS . VAISHNAVI LANJAVAL  
ROOM NO 434  
SHAPURJI PALANJI, COMPOUND DR  
SS RAO, ROAD PAREL (EAST)  
MUMBAI 400012  
MO NUM- 9867953882

**Subject: Appointment letter for post of Consultants for Telecaller executive**

Dear MS. VAISHNAVI LANJAVAL

We are Happy to appoint you, for the position of Consultants for Telecaller executive with Kalwar Industries on the following terms and conditions:

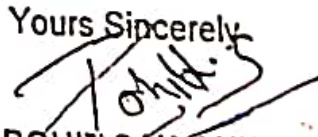
1. **Joining of Employment.**  
Your employment will be effective, as of 13 DECEMBER 2022.
- A. 2. **Job title.**  
Your job title will be Consultants for Telecaller executive and you will report to team Manager Mr. Rohit Sawant.
- 2.1) **Roles/ Responsibilities.**  
Your roles/ responsibilities will be for ( Dadar BRANCH ), Business (profit) of whole activity of credit card & loans continuously-every month.
3. **Remuneration.**
  - 3.1) This appointment latter is being issued to you on basis of the information at time of your interview & subsequent discussion. Your remuneration will be Rs.10000/- per month against (one VKYC per day).
  - 3.2 ) If not achieved your responsibility as said in clause (3.1) you are not entitled get your monthly remuneration or it will be decided by per VKYC pro- rata basis which amount will be decided by company. Lack of performance & gross negligence of duties would be result of termination.

- 3.3) If you are on unpaid leave or absent in remuneration period (Date 1 to 15) then remuneration will be given after 15 days of rejoining continuously
4. **Hours of Work.**  
The normal working days are Monday To Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 10.00am to 7.00pm and you are expected to work not less than 48 hours each week, and if necessary for additional hours depending on your responsibilities.
5. **Unpaid Leave/ Absent/ Late Marks/ Id Cards.**
- 5.1) If you are Absent your remuneration will be deducted.
- 5.2) If you take uninformed Absent your two days remuneration would be deducted and if you take uninformed Absent for more than three days your remuneration will be kept on hold.
- 5.3) The Company shall notify a list of declared Holidays in the beginning of each year.
- 5.4) If you come late three days in a month then your one day remuneration will be deducted (per three late marks is equal to the deduction of one day remuneration ).
- 5.5) All employees should wear formal dress in all working days.
- 5.6) You have to wear your company id card with you at the time of working hours and if lost by you then you have to pay Rs 200/- for new one.
6. **Nature of duties.**  
You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time
7. **Company property.**  
You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of Your charge, failing which the cost of the same will be recovered from you by the Company.
8. **Termination/Resignation.**
- 8.1) Your appointment can be terminated by the Company, without any reason, if you left the company without prior intimation with proper reason (At least one month)in advance, you should not be entitled for remuneration.
- 8.2) The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.
- 8.3) On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, records, lists, letters, notes, data and the like;

and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs

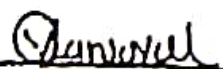
9. Confidential Information.

- 9.1) During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be Connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 9.2) You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company that mean about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment, organization, its customer lists, employment policies, personnel, and information about the Company's products, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.
- 9.3) Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- 9.4) Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.
- 9.5) If you do any fraud / Miss selling/ if comes any complaints to our bank/companies/client then you will be responsible and if bank/client/companies take any action or fine then you will be responsible, which company will not pay.
10. Acceptance of our appointment letter.  
I have read all above information with above clauses and confirming my self acceptance of this Contract of Employment by signing and returning the duplicate copy.

Yours Sincerely  
  
ROHIT SAWANT  
(BRANCH MANAGER)

I accept above all the terms & conditions:-

Name : MS. VAISHNAVI LANJAVAL

Signature:  Date: / / 2022



VIKASH, FINALY, A, WING, BLOCK, 63, PAREL, TANK, CHOWKI, MUMBAI, 400033.

9930197542, 9987053017

jpjaiswal6699@gmail.com

**JAIPARKASH, CRANE, SERVICE,**  
ALL KIND OF CRANE.

---

**To Miss,  
Nisha Jaiswar**

This is to certify that Miss Nisha worked with us from March 2022 till May 2022.  
She joined us as Marketing Executive, and worked with our marketing team on our online sales services.

During the tenure mentioned above Miss Nisha has remained involved with her duties & responsibilities assigned to her. We found her competent & active with sincerity & determination. She is professionally sound & hardworking whose dedication in taking contribution, initiative for the organization has proven helpful in the establishment repeatedly.

We respect her decision to terminate the services with us & wish her all the best for the future.

Sincerely

**For JAIPRAKASH CRANE SERVICE**

**Proprietor**



# HORIZON

Plan A Better Tomorrow

Dear Miss Mamtakumari Sundvesa,

This has reference to the interview you had with us. We are pleased to offer you a Position of **IBC Recruiter** with a CTC of INR 7,000/- PM all-inclusive at Mumbai in our company **Horizon Financial And Properties Advisers Pvt.Ltd.** on the terms and conditions which have been mutually discussed and agreed upon.

You are required to report at our below mentioned office on your date of joining i.e., Jul 25, 2022 at 10 00 A.M. formalities

Work Location:- Mumbai

Office address -  
31/B Kamgar Nagar,  
Near NandikeshwarMandir,  
Kurla East- 400024

Your Salary structure is mentioned below:-

| Particulars   | Monthly CTC (Rs.) | Annual CTC (Rs.) |
|---|-------------------|------------------|
| Basic Salary  | 7,000/-           | 84,000/-         |
| Special Expenses  | N.A               | N.A              |
| ( Variable Pay) Individual Monthly Performance linked payment | N.A               | N.A              |
| Bonus   | N.A               | N.A              |
| Mobile Expenses   | Actual            | Actual           |
| Income Tax Deduction as applicable                            | Actual            | Actual           |

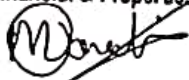
We welcome you and are delighted that you have been chosen to be a part of our team. We Hope your association with us will be mutually beneficial, pleasant and fulfilling.

Please bring along the following documents at the time of joining:-

- 1- Relieving Letter/ Resignation Acceptance/Experience Letter
- 2-Copy of PAN Card /Photo ID Proof
- 3- Address Proof ( Permanent& Present both )
- 4-Copies of Highest Education as well as 12th & 10th Marksheet are mandatory
- 5-Last Three months salary slip & Last six month bank statement
- 6- 2 Passport Size Photos
- 7-Copy Of aadhar card
- 8-Cancelled Cheque of personal bank account

You are requested to confirm your acceptance of this offer.

Thanks  
For Horizon Financial & Properties Advisers Pvt. Ltd.



Monalisa More

Director

Human Resource

# Sarathi Financial Services

REDG. OFFICE: -Unit No-263, 2nd Floor, Satra Plaza, Palm Beach Road, Sector 19D, Vashi,

Navi Mumbai-400703. Mobile :-  
8291771755  
Email-sarathifinancialservice@gmail.com

Date:-25-07-2022

This letter is to certify that Nilam Varma has worked in our organization as **TELECALLER**. She had started working here on 1st October 2021 and worked till 23rd July 2022. She had served till Ten Months in our organization.

Nilam Varma had been very responsible till the date she had joined. She had enriched herself with lots of skills and work experiences to date. She had been paid **(13,000) Thirteen Thousand Only** as salary on a per month basis.

We are really glad to have such a generous personality among us.

SARATHI FINANCIAL SERVICES

(PARESH DABHADE)

P.S. Puthake





## INTERNSHIP OFFER LETTER

Date :- 5<sup>th</sup> November 2022

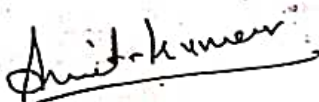
Subject: Job Offer as an Intern with Greatgateways Company

Dear Sunidhi Mallick,

I am writing to offer you a three-month internship in the role of Account Maintaining. Based on your skills with Canva and Excel with Greatgateways Company, I believe you would be an excellent addition to our team. The role of Account Maintaining will involve working with spreadsheets, maintaining accounts, and helping manage our data. You will have the opportunity to gain hands-on experience in the accounting field and develop your professional skills and will begin on 20<sup>th</sup> November 2022 to 20<sup>th</sup> February 2023. We are offering a stipend of 3,000 per month for this position. We also provide access to our office space, a laptop for use during the internship period.

If you accept this offer, sign this letter and submit it to our office before 10<sup>th</sup> November 22.

Regard



Amit Kumar

Director: - Great Gateways Pvt. Ltd.





# KALWAR INDUSTRIES

*Perseverance is the Key*

Address : 2nd Floor, Powale House, Miranda Wadi, N.C. Kelkar Road,  
Opp - Star Mall, Behind Gomantak Hotel, Dadar (W), Mumbai - 400 028.  
Email Id : kalwarindustries@gmail.com - Mobile : 9820031307 / 9820091307

21 DECEMBER 2022

**MS. JAMKA DEVASI  
ROOM NO 50,  
AHMED SELLOR,  
HIDMATA,B.NO7,  
DADAR (EAST)  
MUMBAI 400012  
MO NUM-9769221062**

**Subject: Appointment letter for post of Consultants for Telecaller executive**

**Dear MS. JAMKA DEVASI**

We are Happy to appoint you, for the position of Consultants for Telecaller executive with Kalwar Industries on the following terms and conditions:

**1. Joining of Employment.**

Your employment will be effective, as of **13 DECEMBER 2022.**

**A. 2. Job title.**

Your job title will be Consultants for Telecaller executive and you will report to team Manager **Mr. Rohit Sawant.**

**2.1) Roles/ Responsibilities.**

Your roles/ responsibilities will be for ( **Dadar BRANCH** ), Business (profit) of whole activity of credit card & loans continuously-every month.

**3. Remuneration.**

**3.1)** This appointment latter is being issued to you on basis of the information at time of your interview & subsequent discussion. Your remuneration will be Rs.10000/- per month against (one VKYC per day).

**3.2 )** If not achieved your responsibility as said in clause (3.1) you are not entitled get your monthly remuneration or it will be decided by per VKYC pro- rata basis which amount will be decided by company. Lack of performance & gross negligence of duties would be result of termination.

3.3) If you are on unpaid leave or absent in remuneration period (Date 1 to 15) then remuneration will be given after 15 days of rejoining continuously

**4. Hours of Work.**

The normal working days are **Monday To Saturday**. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 10.00am to 7.00pm and you are expected to work not less than 48 hours each week, and if necessary for additional hours depending on your responsibilities.

**5. Unpaid Leave/ Absent/ Late Marks/ Id Cards.**

5.1) If you are Absent your remuneration will be deducted.

5.2) If you take uninformed Absent your two days remuneration would be deducted and if you take uninformed Absent for more than three days your remuneration will be kept on hold.

5.3) The Company shall notify a list of declared holidays in the beginning of each year.

5.4) If you come late three days in a month then your one day remuneration will be deducted (per three late marks is equal to the deduction of one day remuneration).

5.5) All employees should wear formal dress in all working days.

5.6) You have to wear your company id card with you at the time of working hours and if lost by you then you have to pay Rs 200/- for new one.

**6. Nature of duties.**

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time

**7. Company property.**

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of Your charge, failing which the cost of the same will be recovered from you by the Company.

**8. Termination/Resignation.**

8.1) Your appointment can be terminated by the Company, without any reason, if you left the company without prior intimation with proper reason (At least one month)in advance, you should not be entitled for remuneration.

8.2) The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.

8.3) On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, records, lists, letters, notes, data and the like;

and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs

**9. Confidential Information.**

- 9.1) During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be Connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 9.2) You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company, that mean about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment, organization, its customer lists, employment policies, personnel, and information about the Company's products, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.
- 9.3) Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- 9.4) Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.
- 9.5) If you do any fraud / Miss selling/if comes any complaints to our bank/companies/client then you will be responsible and if bank/client/companies take any action or fine then you will be responsible, which company will not pay.

**10. Acceptance of our appointment letter.**

I have read all above information with above clauses and confirming my self acceptance of this Contract of Employment by signing and returning the duplicate copy.

Yours Sincerely

  
**ROHIT SAWANT**  
(BRANCH MANAGER)

**I accept above all the terms & conditions:-**

Name : MS. JAMKA DEVASI

Signature:  Date: / /2022

**Shoppersstop**

START SOMETHING NEW

18th November 2022

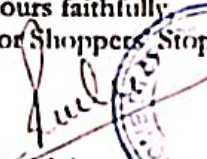
**Certificate of Internship**

This is to certify that Khan Arifa Bano Mohd Ali Student of Smt. Maniben M.P Shah college of Arts and Commerce, Smt. KG Shah department of management studies has worked in HR department as Intern from 23<sup>rd</sup> July 2022 to 24<sup>th</sup> October 2022

During her Internship she was very hardworking and dedicated.

We wish her All the best in her future endeavours.

Yours faithfully,  
For Shoppers Stop Ltd.

  
Ruchi Agarwal  
Customer Care Associate &  
Unit Human Resources Head



February 05, 2023

## INTERNSHIP CERTIFICATE

This is to certify that Ms. Sejal Yadav was working in our organization as intern from September 25, 2025 to February 05, 2023 at Lodha Acenza Andheri West.

During this period, she worked in our sales department under the guidance of Mr. Karan Singh, General Manager – Sales.

We wish her good luck for her future assignment.

Yours Sincerely,

**Martin Godard**

**Vice President – Corporate HR**



# ■square yards

Unit no. 301&302, 3<sup>rd</sup> Floor, Ackruti Trade Star, Central Road, MIDC Road,  
Andheri East, Mumbai 400093

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Date: 12/11/ 2022

Dear ,Fatima Rais Qureshi

We are very pleased to offer you the position of Intern with Square Yards  
Consulting Pvt.

Ltd.

Please find the following confirmation of the specifics of your internship:

Position Title: HR - Intern

Start Date: 15<sup>th</sup>Nov to 15<sup>th</sup> January

Work time: 11:30 AM to 4:30 PM

Office Location: You will be working in our branch office at

Square Yards Consulting Pvt. Ltd

Regards,

Human Resources

Square Yards Consulting Pvt. Ltd.

  
Zeeshan Shaikh

# ■square yards

Unit no. 301&302, 3<sup>rd</sup> Floor, Ackruti Trade Star, Central Road, MIDC Road,  
Andheri East, Mumbai 400093

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Date: 12/11/ 2022

Dear , Samreen Shakeel Qureshi

We are very pleased to offer you the position of Intern with Square Yards Consulting Pvt.

Ltd.

Please find the following confirmation of the specifics of your internship:

Position Title: HR - Intern

Start Date: 15<sup>th</sup>Nov to 15<sup>th</sup> January

Work time: 11:30 AM to 4:30 PM

Office Location: You will be working in our branch office at

Square Yards Consulting Pvt. Ltd

Regards,

Human Resources

Square Yards Consulting Pvt. Ltd.

  
Zeeshan Shaikh



**SHINE ★ STAR**

***Shine star communications***

D102,1<sup>st</sup> Floor ranjit studio ,Dada saheb phalke road ,Dadar (E) , Mumbai-400014

Mob:9004066474 Email: neelupal08@rediffmail.com

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Date: 6<sup>th</sup> July 2022

Name: Ms. Qazi Samra

Title: Sales Executive

Department: Sales

We are writing this letter to tell you that it has been a pleasure offering you internship in our organization for two month. We really appreciate the manner in which you handle your responsibilities at workplace. We have noticed that you are very hardworking, passionate and helping person and we acknowledge your punctuality and accountable attitude shown at the given tasks, you are a true member who can put lots of effort to get achievements for her goals.

Your Faithfully



Shine star communications

# INTERNSHIP LETTER



## **ABHISHEK SALAGRE & ASSOCIATES**

Mob. : +91 9664509026 • Email : ca.abhisheksalagre@gmail.com

Address : Office No. 2, Khkrupa, Jalbharat Naka, Near Old Tahsil Office, Shivaji Road, Panvel-410206.

### **CERTIFICATE**

#### **TO WHOM SO EVER IT MAY CONCERN**

This is to Certify that Ms. Nupur Rajesh Mehetar Daughter of Rajesh Mehetar residing at Shree Omkar CHS Ltd. Pardeshi Ali, Block No 14, 3<sup>rd</sup> Floor Panvel 410206 Joined my office on 01/07/2022 as a trainee student.

During her training from 01/07/2022 to 31/07/2022 she was assigned on following works:

1. Accounting of various entities in Tally Prime.
2. Preparation of Income tax returns for salaried and small-scale businesses.
3. Shop Act Registration.

This certificate is being issued on specific request of Ms. Nupur Rajesh Mehetar without any responsibility or liability on part of the firm or its proprietor

For Abhishek Salagre & Associates  
Chartered Accountants

Abhishek Salagre  
Proprietor  
Date: 25/08/2022  
Place: Panvel



# OFFER LETTER



3i Infotech BPO®  
LIMITLESS EXCELLENCE

Ms. Mrunali Vijay Navalu

26-Aug-2022

Dear Mrunali,

We have great pleasure in offering you the position in Grade G1 as Associate-Data Entry Operator, based out of Navl Mumbai (3i Infotech Vashi) on the below terms of remuneration (All amounts in INR).

The tenure of the Engagement shall be from 26-Aug-2022 to 25-Aug-2023.

| Components              | Annual (INR) |
|-------------------------|--------------|
| Basic                   | 1,55,544     |
| HRA                     | 7,776        |
| Advance Statutory Bonus | 12,000       |
| PF                      | 20,100       |
| ESI                     | 5,700        |
| Total CTC               | 2,01,120     |

Note: -

1. Your Salary is subject to deduction of Income Tax in accordance with the provisions of the local Income Tax Act/laws.
2. Statutory deductions as applicable.

For 3i Infotech BPO Limited,

A handwritten signature in black ink, appearing to read 'Shilpa Pal'.

Shilpa Pal  
Vice President-Human Resources

**VIRTUOSE MARKET RESEARCH PRIVATE  
LIMITED**

EMAIL: INFO@REPORTMINES.COM

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Date: 9 Dec 2022

Pritee jain,

priteejain00@gmail.com

Dear Pritee jain,

I am delighted & excited to welcome you to ReportMines brand of Virtuose Market Research PVT. LTD. as a **Digital Marketing Intern**. At Virtuose Market Research PVT. LTD., we believe that our team is our biggest strength and we take pride in hiring **ONLY** the best and the brightest. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly *meaningful* internship experience with Virtuose Market Research PVT. LTD.

Your appointment will be governed by the terms and conditions presented in the **Annexure A**.

We look forward to you joining us. Please do not hesitate to call us for any information you may need. Also, please sign the duplicate of this offer as your acceptance and forward the same to us.

Congratulations!

Mahesh Patel

Director

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) **DATAMATICS**  
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September 07, 2022

Ms. Arshi Firoz Siddiqui Mumbai

Dear Arshi,

This is to certify that you were on a temporary assignment with us as a "Project Trainee" from June 20, 2022 to August 19, 2022 in the "TruBot Implementation" department. You have carried out all your duties sincerely and have completed the project "RPA Implementation using TruBot" successfully during this period.

We wish you all the best for your future endeavors.

Yours Truly,  
For Datamatics Robotics Software Limited,

*Prashant Gautam*

Prashant Gautam  
AVP- Corporate HR

---

# ACCOTAX CONSULTANCY

Computerised & Manual Accounts,  
Taxation & Internal Audit.

2/28, Mohammedi Building, 188, Chimna Butcher Street,  
Mumbai 400 003. Tel.: 2346 2322 Cell :98217 24947

Date: 2<sup>nd</sup> November'2022

To,  
**BUSHRA UBAIDULLAH ANSARI**  
Dharavi,  
Mumbai 400017

Subject: "OFFER LETTER" to join as Junior Accountant (Intern)

Dear Ms. Bushra,

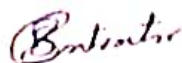
Congratulation! I am pleased to confirm that you have been selected to work for ACCOTAX CONSULTANCY. I am delighted to make you the following job offer. The position I am offering you is that of Junior Accountant as an Intern at a monthly salary of 5,000/- (Rs. Five Thousand Only). Your Working hour will be from 11:00 am to 7:00 pm, Monday to Saturday.

I would like you to start work on 7<sup>th</sup> November, 2022 at 11:00 am. Please report to myself, for documentation and orientation. If this date is not acceptable. Please contact me immediately. Please sign the enclosed copy of this letter and return it to me by 4<sup>th</sup> November to indicate your acceptance of this offer.

I am confident that you will be able to make a significant contribution to the success of my firm, ACCOTAX CONSULTANCY and look forward to working with you.

Sincerely,

For ACCOTAX CONSULTANCY



PROPRIETOR  
(BUSHRA UBAIDULLAH ANSARI)

## ACKNOWLEDGEMENT LETTER

To whomsoever it may Concern!

This is to confirm that Essential Med Tech Pvt Ltd is offering Shriya Pandey, an internship in HR, beginning 5<sup>th</sup> ~~October~~ <sup>September</sup> 2022 and ending 5th November 2022. During the internship, the intern will be responsible to work on projects based on Employee Welfare in a team with her creative and innovative ideas which is associated with the academic program at SMT MMP SHAH WOMEN'S UNIVERSITY OF ARTS AND COMMERCE.

This testimony is issued for the Acknowledgement of Internship purpose only.



\*PVT Essential Med Tech

Date: 5th, ~~Oct~~ <sup>Sept.</sup> 2022

Ms. Roshni

VP-Human Resource



DIAMOND JEWELLERY MANUFACTURERS, IMPORTERS & EXPORTERS

## INTERSHIP OFFER LETTER

Date: 10-10-2022

To Whom so ever it May Concern

This is to certify that TAMANNA KHAN a student of Smt.M.M.P Shah Woman's College of Arts and Commerce Mumbai, T.Y.Bms, and R.No.25 will be undergoing Internship program at Diamond Creations.

She will undertake his internship in our HR Department, the Internship will be of 90 days and shall commence from 11-10-2022 in our firm Mumbai branch.

For any further queries, please contact the undersigned or the HR department.







BOMBAY STOCK EXCHANGE BROKERS' FORUM (BBF)

**Dear Nidhi Madam,**

We are pleased to inform you that the below mentioned names of students are eligible for Internship. This is scheduled to begin April 06, 2023 and will be a Four-month internship opportunity ending on August 06, 2023.

1. Sushma Tiwari
2. Radhika Kasturi
3. Jamka
4. Abirami
5. Shriya Pandey
6. Tammanna
7. Aarthi Sakrola
8. Ummati Raeen
9. Ishwari Upadhyay
10. Shama Ansari
11. Prashanta

*V. Aditya*

**Dr. V. Aditya Srinivas**

**COO & Chief Economist**

**Bombay Stock Exchange**

**Brokers' Forum (BBF)**

*Shenaz*

**Ms. Shenaz Shaikh**

**Head - Investor Education**

**Bombay Stock Exchange**

**Brokers' Forum (BBF)**





CIN: U92490MH2021PTC369153

Reg. Off: 207, 2nd Floor,  
The Enterprise Society,  
Prabhadevi Industrial Estate,  
Mumbai 400025.  
Email ID: info@localbandhan.com.  
Tel No : 02224379999

Date: 19/12/2022

Name: Ms. Priya Lulla.

Subject: Appointment Letter

Kind Attn Ms. Priya Lulla,

With reference to your application and interview, we are pleased to appoint you as "Graphic Intern" on the following conditions.

1. In the position of Graphic Intern you will be responsible for all aspects of Assign projects and monitor deadlines, working closely with the team to develop editorial boards for upcoming publications, issues, or campaigns. Ensuring all copy has proper voice, context, balance and clarity and is in line with the editorial strategy, providing suggestions for edits when needed. Although your normal working hours per day will be 11am-8pm over 6 days a week, the responsibilities of your position might require from time-to-time additional level of commitment. In such an event, it is understood that no time off in lieu will be granted. You will observe working hours/shift timings, as communicated to you by your superiors from time to time depending on the exigencies of work. You may be required to work in shifts depending on business exigencies and requirements
2. Your services are terminable by giving one month written notice on either side except in cases of gross misconduct or non-performance. Notwithstanding anything aforesaid, in the event that you execute a service agreement or other agreement(s), the terms of such agreement(s) shall always prevail. In cases of gross misconduct or non-performance, the Company reserve the right to terminate your services without notice and no dues would be payable to you.
3. Your per month remuneration will be Rs.7000.
4. You will be subject the Company's rules and regulations, as may be applicable from time to time.
5. This offer is subject to your signing the Non-Disclosure Agreement and IT Usage Policy document at the time of joining services and as amended from time to time by the management. If the above documents are not signed, the Company can at any time annul your appointment and no payments would be due to you.
6. Your services are liable to be transferred to any other Unit, division or business of the Company, whether in India, as per the requirement and as deemed fit by the Management. In such cases, your services will be governed by the working days, working hours, holidays and rules and regulations of that particular Unit or division.
7. You may be required to travel, whether in India or abroad, in connection with work/ business/ projects. In these circumstances, you will be informed in advance of benefits, allowances etc. as per Company policy.

8. Your compensation shall be reviewed on an annual basis for all employees. The amount of increase or change in benefits, if any, would be strictly governed by your performance during the preceding period. This would also be a derivative of the performance of the business/Company during the period under review.
9. Leave entitlement and avail would be based on the Company policy prevalent of as may be modified from time to time.
10. Your employment with the Company will be valid till you attain the age of 58 years subject to satisfactory performance and conduct. Your employment is terminable by a written notice on either side as in clause 2. In case your notice of resignation or the Company's notice of termination falls short of the required notice period, the company shall recover/ pay the proportionate amount of shortfall in the notice period as applicable.
11. The company shall have the right to terminate your employment immediately without any notice or payment in lieu of notice thereof if,
  - a. You refuse, fail or neglect of become unable to perform your work/duties or follow Company policies and procedures.
  - b. Your conduct is not satisfactory to the image, reputation or standing of the Company.
  - c. You are involved in acts of fraud, convicted by courts, declared insolvent or charged with serious crime/ civil offence.
  - d. You are continuously absent from work without prior written approval or a valid emergency.
  - e. Your background information and educational and work profile are found incorrect or sufficient proof is not provided.
12. You shall undertake and bind yourself not to divulge or communicate to anyone except the authorized employees whatever secret, know-how and information, both technical or otherwise, charts diagrams or designs that may be made available to you.
13. As and when called upon to do so, you agree to sign service agreement(s) requiring you to serve the Company for specified period(s) in the event that you are deputed on Company's project/ assignment abroad and/or in the event you are given training by the Company for any purpose in India/abroad. In the event, if the specified period has not expired at the time you desire to leave the Company's services, then the provisions of any such service agreement(s) signed by you shall govern your leaving the Company's services. The service agreement(s) shall be in the form prescribed by the Company and Company reserves the right to alter or modify the conditions therein. In case of breach of any of the conditions of such service agreement(s), you will be required to pay the Company a reasonable sum as liquidated damages as specified and agreed upon in such service agreement.
14. The management reserves the right to restructure or change your compensation at any time at its sole discretion.
15. You undertake that during the term of your employment, you will not, directly or indirectly, either alone or jointly with any employee or non-employee, expropriate any business opportunity or engage in any business, which shall be in competition, directly or indirectly, with the Company's business.
16. This offer has been made based on the information provided by you. If the information provided by you prior to employment with us are found to be at variance with the actual, the Company reserves the right to annul your appointment forthwith and no dues would be payable to you. This offer is contingent upon satisfactory independent verification and background/ record check.

17. You agree that any proprietary rights and intellectual property rights whatsoever (including but not limited to patents, products, processes, copyrights, documentations, user manuals, diagrams, inventions, discoveries, programs), developed or attributed to your efforts, whether alone or in a team, whether during work hours or after work hours, whether at Company's own premises or client premises, shall belong absolutely to the Company and you shall have no claim to it. Further, you agree to assist the Company in any reasonable effort required to vest such intellectual property rights with the Company or its nominees during employment or after cessation of employment.

18. You agree to indemnify the Company for any loss or damage or claim suffered/ sustained by the Company due to your breach of the above terms and conditions of employment.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter as a confirmation of your acceptance and return it to us.

We look forward to a long and mutually beneficial association with you.

Thanking you,

Yours faithfully,

**For Local Bandhan Private Limited**



**Authorised Signatory**



I accept above terms and conditions  
**Ms. Priya Lulla**

We are pleased to have you on board. We are confident that you will contribute your skills and experience towards the growth of our organization.

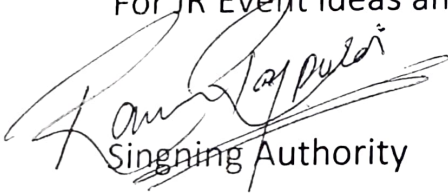
As per the discussion, your starting date will be on 20 Nov, 2022. Please find the employee handbook enclosed herewith which contains the medical and retirement benefits offered by our organizations.

Please confirm your acceptance of this offer by signing and returning the copy of this offer letter.

We look forward to welcoming you on board.

Sincerely,

For JR Event ideas and concepts

  
Singing Authority

Chief Executive Officer

**THEMATICS | DESIGN | DECOR**



JR Events Ideas  
& Concepts

Instagram Page



Jatin M. Rajpura

(9833855556)

Ravin M. Rajpura

(9833500300)

21/02/2023

## Internship Letter

To Whom So Ever It May Concern

This is to certify that Ms. Raena Porus Bhatt is doing her internship at Vanilla Skills Pvt. Ltd. from December 5, 2022.

During a span of the last three months, she has worked on social media projects. We found her to be a punctual and hardworking person. Her learning powers are good, and she picks up swiftly. Her feedback and evaluation prove that she is a keen learner. She is mainly involved in research and content related work.

She actively takes part in all group discussions and presents her creative ideas in a structured manner. We are happy to have her on the team.

BENITA  
BHATIA DUA

Digitally signed by  
BENITA BHATIA DUA  
Date: 2023.03.22  
12:59:38 +05'30'

**Benita Bhatia Dua**  
**Director, Vanilla Skills Pvt. Ltd.**

Megha Shanishwar Pawar,

Date: 05-02-2022

Gautami Mata Nagar, 3/6 Co. Housing Society, B.G Kher Road Worli, Mumbai -  
400018

Dear Ms. Megha Shanishwar Pawar

Sub: Letter of Appointment.

With referring to your application seeking employment with **Blossoming Harmony** and the subsequent interviews you had with us. We are happy to offer you employment with our organization as Assistant Manager.

Your appointment as **Assistant Manager** commenced from 05-02-2022 and you will be on probation for a period of one (1) Year from the date of your appointment. Your monthly salary is **Rs 10,000** /-

Your initial place of work will be the Organization's Unit located in Prabhadevi, Mumbai. However, considering Organizational requirements, you may be transferred to any other location.

We welcome you to **Blossoming Harmony** family and wish all success in your assignment with us.

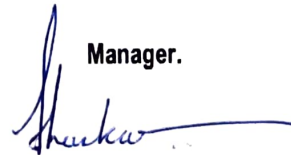
#### **Acceptance & Declaration**

I hereby acknowledge the terms and conditions of this Letter and I further confirm & declare that I shall abide by the above terms and conditions.

Employee Signature

**Blossoming Harmony,**

Manager.



**(Mr. Shankar J. Wagaralkar)**

**Mob: +91 9004568456**  
**Email: sanjaysinghmrcs@gmail.com**  
**Info@mrscmumbai.com**



To: Vidhi Dinesh Jain, Student of T.Y. BAMB, M.M.P Shah college  
To: Sana Salim Khan, Student of T.Y. BAMB, M.M.P Shah college  
To: Madhuri Pawan Dubey, Student of T.Y. BAMB, M.M.P Shah college  
CC: Ms. Shagufta Memon, Coordinator, BAMB, , M.M.P Shah college

Sub.: Internship

Greetings.

I am glad to offer you an internship for the 45 days effective from 01/02/2023.

The major task will be social media promotion of book authored by two senior investigative journalists of India.

- ✓ **Book name** : CIU: Criminals In Uniform
- ✓ **Publisher** : HarperCollins
- ✓ **Author** : Sanjay Singh and Rakesh Trivedi have over two decades of experience in investigative journalism. Their stellar career graph features prominent news channels such as Zee News, Times Now, NDTV, News18 and ABP News. They have blown the whistle on numerous scams and conspiracies, including the Telgi stamp paper scam & IPL Betting & Fixing scam. Author's earlier two books have been adapted for web series which also includes 'Scam2003: Telgi Story' for Sony Liv.

In this role, you will report directly to the undersigned.

You will get the 'Certificate of Internship' upon the successful completion of internship.

During this internship, you may have access to trade secrets and confidential or intellectual proprietary business information. By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your own purposes or disclosing it to anyone apart from Authors of the book.

The amount spent by you on the official work with prior approval shall be reimbursed to you.

This offer letter represents the full extent of the internship offer and supersedes any prior conversations about the position.

From

Sanjay Singh  
For MRSC (Media Research & Study Center)





Mob: +91 9004568456  
Email: sanjaysinghmrsc@gmail.com  
Info@mrscmumbai.com



### Internship Experience Certificate

Date: 10/03/2023

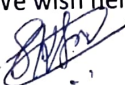
#### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Madhuri Pawan Dubey, Student of T.Y. B.A.M.M., M.M.P Shah College has successfully completed **5 weeks** of an internship program from 05/02/2023 to 10/03/2023.

Her task involved the social media promotion of book 'CIU: Criminals In Uniform', published by HarperCollins & authored by Sanjay Singh & Rakesh Trivedi. During her internship she was reporting & interacting directly with Sanjay Singh & Rakesh Trivedi.

Sanjay Singh and Rakesh Trivedi have over two decades of experience in investigative journalism. Their stellar career graph features prominent news channels such as Zee News, Times Now, NDTV, News18 and ABP News. They have blown the whistle on numerous scams and conspiracies, including the Telgi stamp paper scam & IPL Betting & Fixing scam. Author's earlier two books have been adapted for web series which also includes 'Scam2003: Telgi Story' for Sony Llv. The other book is 'Ekthi Sheena Bora' based on sensational Sheena Bora murder case.

She was creative, motivated and hardworking. She worked sincerely at her tasks and did a very good job. We wish her great success in her future endeavors.

  
Sanjay Singh  
For MRSC (Media Research & Study Center)  
Mobile: 9004568556



Jai Bhawani Cargo Carriers

Mumbai Branch

Mr. Gaurav Rajput.

Admission of New Staff Member

Dear Mr. Gaurav,

This is an appointment letter for a new staff member who will be joining from Jai Bhawani Cargo Carriers in Mumbai Branch Ms Sakshi Dhira. Parthiv will be joining the company on 10th Dec 2022 and will be working under the branch handler. All of her work will be provided by the Branch Manager / Handler and she will be directly accountable to him.

Her Salary is fixed at Rs 12,000 every month. Any other compensation given would be discussed before hand.

Regards,

Ref. No. P1/PT/O/22/7433  
Date – 18<sup>th</sup> October 2022

Name – Rupali Panigrahi

Congratulations!

PlatinumOne Business Services Limited is delighted to offer you to an opportunity to be part of our internship program as an "Intern".

The Stipend will be Rs. 17,000/- per month, basis your past experience and education.

In case you decide to discontinue the Internship program, you will be required to notify the company at least 7 days prior or payment of an amount equivalent to 7 days salary in lieu of the notice period. The same condition will apply to the company if it wants you to discontinue the Internship.

**Following are the documents you need to submit for the Internship:**

1. E-Aadhar Card (with enrollment details, also activated mobile number with full date of birth (DDMMYY)).
2. PAN Card Copy.
3. Bank Details (Cancelled Cheque / Passbook Copy / Bank Statement).
4. Highest Education Qualification Documents – HSC (or Equivalent) or Higher.
5. Passport size photos – 2 Numbers.

All the above mentioned documents need to be submitted on/before the date of commencement of the Internship.

The letter is subject to your joining on the above Internship start date and your Internship will be started basis the submission of the required documents within the stipulated time.

This Internship Offer Letter stands Null and Void if the documents cannot be produced or if any fake/incorrect information is provided during the interview.

We look forward to a great association with you in making PlatinumOne the leading Sales Maximization Company in India, while providing you a high level of professional satisfaction.

Best wishes,

Authorized Signatory



**PlatinumOne Business Services Limited**  
Office Address: B-Wing, 1st Floor, Ashar IT Park, Road No. 16Z, Wagle Estate, Thane (W),  
Maharashtra – 400 604.

Contact No.: 9819216509

Website address: [www.platinumone.in](http://www.platinumone.in)



SPORT FOR ALL - ALL FOR SPORT

Date: 16-02-2023

## RELIEVING & EXPERIENCE LETTER

**Name:** Supriya Rabindra Shaka

**Employee ID:** DSI009833

**Designation:** Sports Leader

Dear Supriya,

With reference to your resignation. We would like to inform you that your resignation has been accepted and you are relieved from the services of the Decathlon Sports India on the closing of working hours of 18-01-2023.

We hereby confirm that you have been working in Decathlon Sports India since 08-07-2022.

Please be informed that you shall be bound by the relevant clause of your appointment letter which states that you shall not use, disclose, remove or transfer whether directly or indirectly, to any person, corporation or organisation, any trade secrets, know-how and confidential information relating to the business or financial conditions of Decathlon.

During the employment tenure with us, we found her to be good at work & thank you for your service and commitment to the Decathlon.

She left the services of the Decathlon on her own accord. We wish her all the best in her future endeavours.

For Decathlon Sports India India Pvt Ltd,



**DECATHLON SPORTS INDIA PVT. LTD.**

Survey No: 78/10, A2 0-Chikkajjala Village, Bellary Road, Bangalore - 562157  
www.decathlon.in



# ARUNODAYA FOUNDATION

Regd. No.: E-33272(M)

De-Addiction & Rehabilitation center

नशा मुक्ति एवं पुनर्वसन केंद्र

Arun Annappa Kunchikor  
(Director)

Mob.: +91 9136187427

Dear Tannu Dinesh Singh,  
Congratulations!!

With reference to your application and subsequent interviews with us, we are pleased to offer you the position "Manager Volunteers" in our non-profit

NGO "ARUNODAYA FOUNDATION"

Your beginning annual remuneration will be  
INR : 96,000/-

Your joining location will be : Dhareau (Mumbai-17)  
: Sion (Mumbai-22)

Reporting Date & Time : 22-December-2022  
: 9:30 Am

Venue Detail : Arunodaya foundation, opp Block No-2  
New, Transist Camp, Rajiv Gandhi Nagar, Dhareau, Mumbai  
400017.

Contact Person: Sonal Kunchikor : 9136862960

This offer and your employment are conditional upon the NGO receiving you, hard work and devotion on helping people of needy ones. To do work on ground, field and manage other volunteer's. Mandatory documents to be emailed before the day of joining.

"ARUNODAYA FOUNDATION"

Mob: +91 9004568456  
Email: sanjaysinghmrsc@gmail.com  
Info@mrscmumbai.com



### Internship Experience Certificate

Date: 10/03/2023.

#### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Sana Salim Khan, Student of T.Y. B.A.M.M., M.M.P Shah college has successfully completed **5 weeks** of an internship program from 05/02/2023 to 10/03/2023.

Her task involved the social media promotion of book 'CIU: Criminals In Uniform', published by HarperCollins & authored by Sanjay Singh & Rakesh Trivedi. During her internship she was reporting & interacting directly with Sanjay Singh & Rakesh Trivedi.

Sanjay Singh and Rakesh Trivedi have over two decades of experience in investigative journalism. Their stellar career graph features prominent news channels such as Zee News, Times Now, NDTV, News18 and ABP News. They have blown the whistle on numerous scams and conspiracies, including the Telgi stamp paper scam & IPL Betting & Fixing scam. Author's earlier two books have been adapted for web series which also includes 'Scam2003: Telgi Story' for Sony Liv. The other book is 'Ekthi Sheena Bora' based on sensational Sheena Bora murder case.

She was creative, motivated and hardworking. She worked sincerely at her tasks and did a very good job. We wish her great success in her future endeavors.

  
Sanjay Singh  
For MRSC (Media Research & Study Center)  
Mobile: 9004568556





**Shital**  
**PHOTO**

**JOINING LETTER**

TO WHOMSOEVER IT MAY CONCERN

Date: - 19/10/2022

This is to certify that we have appointed **Ms. Saggam Praveena Pramodkumar** in our organization in Photography Department as a vendor at our Thane studio.

We are confident that she will play a Significant role at her overall work & wish her the most enjoyable, learning packed & truly meaningful working experience with Shital Photo.

**FOR SHITAL PHOTO**

*Rajesh P. Manavath*  
**PARTNER**



**OBERon**  
BUILDING RELATIONSHIPS

**TO:**

18 A demontee street Patel  
house near jain mandir Bandra  
West Mumbai 4000050

**Date:** 17 TH NOVEMBER, 2022

**Dear Miss. Harshita Sameer Thakkar**

OBERon Realty is very happy to extend this opportunity for you to become a part of the company. On behalf of OBERon Realty, I am pleased to confirm the following details of our offer of employment to you:

**POSITION: DGM Intern**

OBERon Realty hereby offers you Part Time Intern commencing on

**17 NOVEMBER, 2022:**

During the period of your employment, you will report to your reporting manager (this is subject to change) and you will be required to devote your entire working time for or at the direction of OBERon Realty, use your best efforts to complete all assignments, and adhere to its policies and procedures including but not limited to Working Time policy in place from time to time.

**ROLES AND COMPENSATION DETAILS**

**Total Compensation:** Sum of INR 4000/Month Salary. + 50% travel allowance from next month by company.

Email

Phone

Address

8169151478

Classic Pentagoan 6th Floor,  
Western Express Hwy, nr.  
Bisleri Factory, Andheri East,  
Mumbai, Maharashtra 400099

oberonrealty5@gmail.com





## EMPLOYMENT AGREEMENT

This Employment Agreement is made by and between [Harshita] (here in after "Employee") and OBERon Realty , including its successors and assigns, (hereinafter "the Company").

WHEREAS the Employer desires to obtain the benefit of the services of the Employee, and the Employee desires to render such services on the terms and conditions set forth.

IN CONSIDERATION of the promises and other good and valuable consideration, (the sufficiency and receipt of which are hereby acknowledged) the parties agree as follows:

### EMPLOYMENT

The Employee agrees that he will at all times faithfully, industriously, and to the best of his skill, ability, experience and talents, perform all of the duties required of his position. In carrying out these duties and responsibilities, the Employee shall comply with all Employer policies, procedures, rules and regulations, both written and oral, as are announced by the Employer from time to time. It is also understood and agreed to by the Employee that his assignment, duties, responsibilities, and reporting arrangements may be changed by the Employer in its sole discretion without causing termination of this agreement.

---

#### Email

ronrealty5@gmail.com

#### Phone

8169151478

#### Address

Classic Pentagoan6th Floor,  
Western Express Hwy, nr.  
Bisleri Factory, Andheri East,  
Mumbai, Maharashtra 400099



Dixit Infotech Services Pvt. Ltd

Service Office - Mumbai  
509, 5th Floor,  
Nandkumar Corporate Park,  
Kirti Road, Andheri West (W),  
Mumbai - 400 058, INDIA

tel: +91 22 42161230  
www.dixitinfotech.com

Date: 13<sup>th</sup> March 2023

TO WHOM IT MAY CONCERN

Subject: Internship completion letter for Ms. Rafiya Shaikh

This is to certify that **Ms. Rafiya Shaikh** has completed her internship at Dixit Infotech Services Pvt. Ltd. from 12<sup>th</sup> December 2022 to 9<sup>th</sup> January 2023.

During the specified period, she worked in the capacity of a **Marketing Intern**. Throughout her internship, her overall conduct and attitude towards work were found satisfactory.

We wish her best for her future endeavours.

For Dixit Infotech Services Pvt Ltd

Authorized Signatory

- HEAD OFFICE (Kirti - Mumbai) TEL: +91 22 42161230 • email@dixitindia.com / sales@dixitindia.com
- BRANCH OFFICES
- BANGALURU TEL: +91 80266 24491 / 2112 • Email@dixitindia.com / sales@dixitindia.com
- SECUNDERABAD TEL: +91 40278 96151 / 6309 4118 • Email@dixitindia.com / sales@dixitindia.com
- CHENNAI TEL: +2815 1027 / 20729 / 4210 5158 • Email@dixitindia.com / sales@dixitindia.com
- NEW DELHI TEL: +91 11 4132 7253 • Email@dixitindia.com / sales@cozindia.com

www.dixitinfotech.com

# OBERON REALTY

Dear Ms. Shaikh Nida

CHASTRI NAGAR, NEAR MIG CRICKET CLUB, BANDRA EAST, MUMBAI 400051

We are delighted to extend this offer of employment for the position of **DIGITAL MARKETING INTERSHIP** with **OBERON REALTY**. Please review this summary of terms and Conditions for your anticipated employment with us.

We have enclosed our welcome package, which outlines your salary and benefits, as well as our policies and procedures.

Please sign to acknowledge the receipt and your acceptance of our terms and return the same with sign within two days of receipt of the offer.

In the meantime, please feel free to contact us via email or phone if you have any questions.

We are confident that you will be able to make significant contributions to the success of our company and look forward to working with you.

Sincerely,

**ASHISH PAL**

**Sales Director**





OBERon  
BUILDING RELATIONS PR

**TO:**

Shastri Nagar, Near MIG  
Cricket Club, Bandra  
East, Mumbai 400051.

**Date:** 16 TH NOVEMBER, 2022

**Dear Miss. Shaikh Nida Nabiullah**

OBERon Realty is very happy to extend this opportunity for you to become a part of the company. On behalf of OBERon Realty, i am pleased to confirm the following details of our offer of employment to you:

**POSITION: DGM Intern**

OBERon Realty hereby offers you Part Time Intern commencing on

**16 NOVEMBER, 2022:**

During the period of your employment, you will report to your reporting manager (this is subject to change) and you will be required to devote your entire working time for or at the direction of OBERon Realty, use your best efforts to complete all assignments, and adhere to its policies and procedures including but not limited to Working Time policy in place from time to time.

**ROLES AND COMPENSATION DETAILS**

**Total Compensation:** Sum of INR 4000/Month Salary. + 50% travel allowance from next month by company.

**Email**

oberonrealty5@gmail.com

**Phone**

8169151478

**Address**

Classic Pentagon 6th Floor,  
Western Express Hwy. nr.  
Bisleri Factory, Andheri East,  
Mumbai, Maharashtra 400099



OBERon  
BUILDING|RELATIONSHIPS

## EMPLOYMENT AGREEMENT

This Employment Agreement is made by and between [Nida] (here in after "Employee") and OBERon Realty , including its successors and assigns, (hereinafter "the Company").

WHEREAS the Employer desires to obtain the benefit of the services of the Employee, and the Employee desires to render such services on the terms and conditions set forth.

IN CONSIDERATION of the promises and other good and valuable consideration, (the sufficiency and receipt of which are hereby acknowledged) the parties agree as follows:

### EMPLOYMENT

The Employee agrees that he will at all times faithfully, industriously, and to the best of his skill, ability, experience and talents, perform all of the duties required of his position. In carrying out these duties and responsibilities, the Employee shall comply with all Employer policies, procedures, rules and regulations, both written and oral, as are announced by the Employer from time to time. It is also understood and agreed to by the Employee that his assignment, duties, responsibilities, and reporting arrangements may be changed by the Employer in its sole discretion without causing termination of this agreement.

*Nida*



OBERON  
BUILDING RELATIONSHIPS

## COMPENSATION

Employee shall be compensated during his or her employment with the Company according to the terms set forth by the Company in its offer letter. By signing the offer letter, Employee agrees to and accepts the terms set forth therein. Any payment of compensation by the Company is not a promise to continue such compensation for any definite period for work not yet performed by Employee and the Company reserves the right to change the compensation terms for Employee.

## VACATION

The Employee shall be entitled to paid vacations per year as per the prevailing policies.

## BENEFITS

Employee is entitled to all benefits for which he or she is eligible under the Company's benefit policies and plans in effect from time to time. The provision of benefits by the Company is not a promise to continue such benefits for any definite period and the Company reserves the right to change the terms and conditions of any or all benefits policies and plans in accordance with governing plan documents and applicable benefits law.

*[Handwritten signature]*

Email

Phone

Address



OBERON  
BUILDING RELATIONSHIPS

## PROBATION PERIOD

It is understood and agreed that the first sixty days of employment shall constitute a probationary period during which period the Employer may, in its absolute discretion, terminate the Employees employment, for any reason without notice or cause. Based on the performance of the Employee, the employment will be made permanent.

## PERFORMANCE REVIEWS

The Employee will be provided with a written performance appraisal at least once per year and said appraisal will be reviewed at which time all aspects of the assessment can be fully discussed.

## TERMINATION

- The Employee may at any time terminate this agreement and his employment by giving not less than two months written notice to the Employer.
- The Employer may terminate this Agreement and the Employee's employment at any time, without notice or payment in lieu of notice, for sufficient cause.
- If the Company terminates Employee before the notice period ends, Employee is not entitled to any compensation from the Company unless required by applicable state or local law.

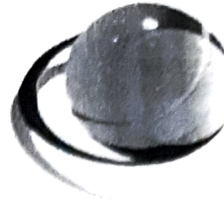
*Handwritten signature/initials*

Email

Phone

Address

Classic Pentagon 6th Floor,



OBERON  
BUILDING RELATIONSHIPS

- The Company has the sole authority to take decision in the matters of employability of the employees. The Company can terminate the employee immediately, in the case of breach of Integrity as mentioned in the policies.
- The employee agrees to return any property of Panya at the time of termination.
- Unavailability of the Employee for a period of consecutive five working days, without intimation of any kind, will lead to termination

### **INTELLECTUAL PROPERTY**

...

Employee agrees that any content provided to Employee by Company in order to perform Employee's Duties and Responsibilities, including but not limited to, images, videos, and text, copyrights or trademarks, remains solely owned by Company. Employee agrees that any content provided by Employee to the Company in the course of performing Employee's Duties and Responsibilities, including but not limited to, images, videos, and text, copyrights or trademarks, remains the sole property of the Company.

*Nguyen*





**OBERON**  
BUILDING RELATIONSHIPS

## CONFIDENTIALITY

During the course of this Agreement, it may be necessary for Company to share proprietary information, including trade secrets, industry knowledge, and other confidential information, to Intern in order for Employee to complete the Duties and Responsibilities. Employee will not share any of this proprietary information at any time. Employee also will not use any of this proprietary information for his/her personal benefit at any time.

This section remains in full force and effect even after termination of the Agreement by its natural termination or the early termination by either party.

## NON-COMPETITION

- It is further acknowledged and agreed that following termination of the employee's employment with the Company for any reason the employee shall not hire or attempt to hire any current employees of the Company.
- It is further acknowledged and agreed that following termination of the employee's employment with the Company for any reason the employee shall not solicit business from current clients or clients during the 6-month period immediately preceding the employee's termination.

2

*[Handwritten Signature]*

### Address

Classic Pentagon<sup>th</sup> Floor,  
Western Express Hwy, nr.  
Bisleri Factory, Andheri East,  
Mumbai, Maharashtra 400099

### Phone

8169151478

### Email

oberonrealty5@gmail.com



**OBERON**  
MULTI DIMENSIONAL FINANCIAL SERVICES

## **INDEPENDENT LEGAL ADVICE**

The Employee acknowledges that the Employer has provided the Employee with a reasonable opportunity to obtain independent legal advice with respect to this agreement, and that either:

- The Employee has had such independent legal advice prior to executing this agreement, or;
- The Employee has willingly chosen not to obtain such advice and to execute this agreement without having obtained such advice.

...

## **THIS ENTIRE AGREEMENT**

Agreement contains the entire agreement between the parties, superseding in all respects any and all prior oral or written agreements or understandings pertaining to the employment of the Employee by the Employer and shall be amended or modified only by written instrument signed by both of the parties here to.

2

*[Signature]*

---

### **Address**

Classic Pentagonaneth Floor,  
Western Express Hwy. nr.  
Bisleri Factory, Andheri East,  
Mumbai, Maharashtra 400099

### **Phone**

8169151478

### **Email**

oberonreality5@gmail.com



OBERON  
BUILDING RELATIONSHIPS

## SEVERABILITY

The parties hereto agree that in the event any article or part thereof of this agreement is held to be unenforceable or invalid then said article or part shall be struck and all remaining provision shall remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been executed and delivered by the Parties as of the first date written above

Regards,

*ASHISH PAL*

Director

*Ashish Pal*

*NS*



"Fire Prevention Is Our Intention"

OFFER LETTER

Dec 1, 2022

**Miss. Khan Mariyam Shoeb**  
Al-Shams Apt., Flat No.402,  
New Hall road, Nr. Karthika High School,  
Kurfa (W), Mumbai-70

Dear Miss. Mariyam,

We are pleased to offer you an internship position at Sigma Fire Industries for the **Fall 2022** Semester. Please see below the specifics regarding your internship:

**Internship Title:** Sales Intern

**Start date:** December 9th, 2022

**End date:** May 8<sup>th</sup>, 2023

**Number of hours:** 40 hours per week. You will not work more than 45 hours per week.

**Location for internship:** Gala No.3, Masarani Ind.Estate, Halav Pool, Kurfa (W),  
Mumbai-70

**Supervisor for internship:** Mr. Vishant Waghmare 7045737981, [sigmafireindustries@gmail.com](mailto:sigmafireindustries@gmail.com)

**Responsibilities:** Your duties include Sales Executive, as well as other duties that may be assigned to you from time to time.

**Internship stipend:** 10000/- per month. No benefits provided. (If unpaid, can mention – This is an unpaid internship)

Please indicate your acceptance of the internship by signing this letter and returning it to the Human Resources Department of Sample Company.

Congratulations on your internship!

Best Wishes,

  
Signature of Company HR, or Supervisor  


I accept the internship offer described in this letter:

Date: \_\_\_\_\_

Student Name: Miss. Khan Mariyam Shoeb

Signature: 

OFFER LETTER

25/11/2022

Monalisa Nagendrakumar Mehta  
Shraddhanand Mahila Aashram,  
Shraddanand road,maheshwari udyan,  
King circle,matunga east,  
Mumbai-400019.

Sub – Offer Letter

Dear Monalisa Nagendrakumar Mehta,

With reference to our discussion , we are pleased to offer you the position of **Customer Relationship Executive** in our company.

Your Salary will be 144000/-per annum.

We would expect you to join our company on 01-Dec-2022

We are confident you will be to make significant contribution to the Ahuja Automobiles and look forward to working with you.

The following documents are required at the timing of joining;

- 1) Copy of CV
- 2) PAN Card
- 3) Aadhar Card
- 4) Residence Proof



**FABMUSICBEATS**



12 December 2022

To Whomsoever It May Concern

This is to certify that **Mrunal Pawar** has successfully completed her internship with **Fever FM (HT Media Limited)** from **13 April 2022** to **27 October 2022**.

She was part of the **Content, Mumbai** team & her Project Manager was **Stutree Ghosh**.

**Scope of works:-** Producing Content for the Shows and Ideation for Digital properties.

During her tenure in the company, we found her to be highly creative, hardworking, and efficient. She is very professional in her approach and an asset to the company.

We wish her all the best for future endeavors.

Regards,

**Saud Ahsan Usmani**  
Authorised Signatory

**HT Media Ltd.**

**Registered Office:** 18/20, Kasturba Gandhi Marg, New Delhi - 110001, India. Ph: 011-43104104  
**CIN:** L22121DL2002PTC117874, **Email:** corporatedept@hindustanimes.com, **Website:** www.fever.fm

**Fever FM:** Delhi: 104 FM | Mumbai: 104 FM | Bengaluru: 104 FM | Kolkata: 104 FM | Hyderabad: 94.3 FM  
Lucknow: 104 FM | Kanpur: 95 FM | Allahabad: 94.3 FM | Agra: 93.7 FM | Aligarh: 91.9 FM | Bareilly: 94.3 FM | Gorakhpur: 94.3 FM  
**Radio Neeta:** Delhi: 107.2 FM | Mumbai: 91.9 FM

**Mob: +91 9004568456**  
**Email: sanjay.singhmrsc@gmail.com**  
**Info@mrscmumbai.com**



Internship Experience Certificate

Date: 10/03/2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Vidhi Dinesh Jain, Student of T.Y. B.A.M.M, M.M.P Shah college has successfully completed **5 weeks** of an internship program from *05/02/2023* to *10/03/2023*.

Her task involved the social media promotion of book 'CU: Criminals In Uniform', published by HarperCollins & authored by Sanjay Singh & Rakesh Trivedi. During her internship she was reporting & interacting directly with Sanjay Singh & Rakesh Trivedi.

Sanjay Singh and Rakesh Trivedi have over two decades of experience in investigative journalism. Their stellar career graph features prominent news channels such as Zee News, Times Now, NDTV, News18 and ABP News. They have blown the whistle on numerous scams and conspiracies, including the Telgi stamp paper scam & IPL Betting & Fixing scam. Author's earlier two books have been adapted for web series which also includes 'Scam2003: Telgi Story' for Sony Liv. The other book is 'Ek th Sheena Bora' based on sensational Sheena Bora murder case.

She was creative, motivated and hardworking. She worked sincerely at her tasks and did a very good job. We wish her great success in her future endeavors.

Sanjay Singh  
For MRSC (Media Research & Study Center)  
Mobile: 9004568556





## JOINING LETTER

Date: 21.03.2022

Dear Anushka Jain,

We are pleased to inform that you are hereby appointed as a Manager to Amrita Pathak Sachar - at Team Anita - (Panorama Studios ) based at 1003- 1005 & 1503-1504, Lotus Grandeur, Off Veera Desai Road, Andheri West Mumbai 400053 as per terms and conditions discussed and agreed upon as under:

- This appointment is effective from **21st March 2022**. Your probation period will be for 6 months.
- You will be exclusively working as a personal Manager to Amrita Pathak Sachar.
- Your remuneration shall be: **Annual Package of INR 1,20,000/- (One Lakh Twenty Thousand Only) will be paid monthly INR 10,000/-**. The above-mentioned remuneration is subject to deductions for taxes at source.
- During the period of your service , you are expected to be at the office which is our work space from 12pm to 6pm on weekdays. You are expected to be available for the shoots, meeting, events, planning etc through the week. You should be available for any work related travel requirements out station.
- Your future increments or promotion or any other fees increase shall be based on merit considering your periodic and consistent overall performance, business conditions of the company and other parameters fixed from time to time at the discretion of the management and shall not be considered merely as a matter of right.
- During the period of service with us, you shall not indulge and/ or take part in any activity of formation of council and / or association or become a member being part of management staff which are found to be detrimental in the interest of the company in any way. Such an action shall be deemed as infringement to service conditions of the company and amount to causing damage to its interest and shall call for disciplinary action being taken against you, as it may deem fit and appropriate.



- During the tenure of your services, you will wholly devote yourself to the work assigned to you and will not undertake any other employment either on full or part time basis without prior permission of the Company in writing. Any contravention of this condition will entail termination of your services from the Company without any notice.
- Any holidays, non availabilities should be informed in advance. You are expected to be available on your phone and be active with your work even on a holiday so that no work is effected.
- You are bound with us for the period of one year from your date of joining. Resignation or breach of the agreement before the tenure will incur compensation and salary deduction. Upon resignation you have to duly fulfil the notice period of 2 months.
- All documents, pictures, videos, plan, prints, trade secrets, technical information, reports, statements, mail, correspondence etc., written or unwritten and also information and instructions that pass through you or come to your knowledge shall be treated as confidential. You shall not utilise them for your own use or disclose to other persons during or after your employment.
- While you are in service with us, you may be given or handed over some property and/or equipment for official use and you shall take care of them including their upkeep. On termination of services with us, you shall return all documents, books, papers relating to the affairs of the Company, purchased with the company's money, which may have come to you, and also any property of the Company in your possession.
- You are requested to sign this document as a token of your acceptance of the terms and conditions.

Hope that this will be the beginning of a long and successful career with us.

Yours faithfully,

I Accept & Confirm



Roll NO: 01



H. R. NAMPURWALA & CO.  
CHARTERED ACCOUNTANTS.

Date: 10<sup>th</sup> March, 2023.

**TO WHOM SO EVER IT MAY CONCERN.**

This is to certify that Ms. Ishrat Ansari was employed in our firm, H. R. Nampurwala & Co. from 10<sup>th</sup> August 2022 to 31<sup>st</sup> December 2022 as an Accountant.

Her responsibilities included working on Accounting, Filing Goods & Service Tax (GST) Returns and Basic Income Tax Return Preparation.

Her Exposure to these areas is good. During Her tenure with us, she ably handled major responsibilities and found her to be hardworking and productive.

We wish her success in her future Endeavors.

For H. R. Nampurwala & Co.  
(Chartered Accountants)

(C.A. H. R. Nampurwala)

Proprietor

M. No 128802



Roll No. 02

**SEAGULL CAPITAL SERVICES PRIVATE LIMITED**

5 BALKRISHNA CHMBAR ¼ ISSAJI STREET MUMBAI--400003

To,  
Shamal Santosh Bhagat,  
Jivan Jyot Rahivashi Seva Sangh,  
M.G.Road, Near Tata Power,  
Dharavi, Mumabai – 400017.

Date: 16<sup>th</sup> May 2022

**Subject: Letter of Appointment.**

Dear Madam,

With reference to your interview dated 13th May 2022, we are pleased to inform you that you are appointed for a job in our Organization.

Your date of Joining is 18th May, 2022 for the role of ' Junior Accountant'.

Please send us an acknowledgement of this offer confirming your joining.

We look forward to a mutually rewarding professional relationship with you.

Thanking you  
Yours faithfully  
For Seagull Capital Services Pvt Ltd

*Nasrulla*

( Authorised Signatory)



**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

ESTD - 1952

Ref. No. MCB/  
GM/ 319/2022-2023

Date :  
Date : 15.11.2022

To,  
Shivani G. Biswal,  
Room No.36,  
Near Samaj Mandir Hall,  
Ekta Rahiwashi Sangh,  
Nehru Nagar,  
Slon Koliwada,  
**Mumbai – 400 022.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 16.11.2022 to 14.04.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*Handwritten signature*

**GENERAL MANAGER**

You are instructed to report at CST Branch at 10.45 a.m. on 16.11.2022.

rmb/-  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/

Date :

GM/439 /2022-2023

Date : 24.01.2023

To,  
Aditi Arun Borkar,  
Room No. 109, Bldg No. 08,  
Pratiksha Nagar, Sion (Koliwada),  
Mumbai - 400 022.



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 30.01.2023 to 28.06.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*[Signature]*  
GENERAL MANAGER

You are instructed to report at Marine Lines Branch at 10.45 a.m. on 30.01.2023.

rmb/-

Trainee Student

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99, G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B



**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

ESTD - 1952

Ref. No. MCB/

Date :

GM/ /2022-2023

Date : 23.12.2022

To,  
Aarti A.Chakane,  
D-1/17/4<sup>th</sup> floor,  
Anil Ubhare Marg,  
Pant Nagar,  
Ghatkopar (East),  
**Mumbai - 400 075.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 26.12.2022 to 24.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

**GENERAL MANAGER**

You are instructed to report at Head Office at 10.45 a.m. on 26.12.2022.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B



**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

ESTD - 1952

Ref. No. MCB/

Date :

GM/375/2022-2023

Date : 19.12.2022

To,  
Mandira G.Chalke,  
Room No.125, 1/6, Ram Tekdi,  
Dongri Vibhag,  
T.J.Road, Sewri,  
**Mumbai - 400 015.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 21.12.2022 to 19.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*Mandira*

**GENERAL MANAGER**

You are instructed to report at Byculla Branch (Hsg Loan) at 10.45 a.m. on 21.12.2022.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/48



ESTD - 1952

**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

(7)

66714

Ref. No. MCB/  
GM/ 228 /2022-2023

Date : 21.09.2022

To,  
Shruti D.Chalke,  
Room No.319/B,  
J.N.Sport Club,  
Jijamata Nagar,  
Kalachowki,  
**Mumbai – 400 033.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 26.09.2022 to 22.02.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*[Handwritten Signature]*  
**GENERAL MANAGER**

You are instructed to report at Byculla Branch at 10.45 a.m. on 26.09.2022.

rmb/ -  
Trainee Student Ltr

**Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.**  
**Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027**  
**Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com**

MCBF/44B



## Contract Letter

5/Sept/2022

To,

Ms. Namita Chaube  
A-101, Choksey Apartment,  
1<sup>st</sup> Floor, Shivaji Nagar,  
Near Vakola Bridge,  
Santacruz East, Mumbai - 400055

The terms and conditions of your contract discussed and agreed upon with M / S VAK Reports are set out herein below:

### 1. Appointment

1.1. With reference to your terms of contract and subsequent interviews with us, we are pleased to offer you the position of **Deputy Manager** with M/s VAK Reports.

1.2. This contract is effective from 22 -Aug-22 and will continue for a year from date of contract and will be renewed after a year unless terminated in accordance with the terms and conditions as set out herein.

1.3. You will initially be working in Mumbai, reporting to Partners or such other person as the firm may determine from time to time. You agree to carry out such other jobs connected with or incidental to and which are necessary for business of firm or any other work assigned to you, which you are capable of doing or work at any other post which has been temporarily assigned to you. Your area of work under your span of control can be revised or enhanced or varied as and when deemed necessary by firm.

1.4. Firm reserves the right to change your place of work to any other location(s) either temporarily or permanently as the business may require. Firm may require you to work at any other location or with its group or offices at any locations, overseas or in India, as the firm may from time to time determine.

1.5. Tenure of Contract shall be for 12 months from the date of this contract.

1.6. Your date of birth for the purpose of firm's record shall be such as is ascertainable from any government document in the nature of including but not limited to a Pan Card; Aadhar Card; Birth Certificate; School Leaving Certificate; Passport as submitted by you.

1.7. You acknowledge that you have clearly understood that you are leaving at your own wish, risk and responsibility whatever position you may already hold. And that by entering into this Contract or performing any obligations under it you will not be in breach of any



**CUSTO HOME INDIA PVT. LTD.**

To,  
Anjali Devnath Chaurasiya  
B-44 Jijamata Nagar Zopadpatti, Parel Tank Road,  
Kalachowki, Mumbai 400033

**Subject: Appointment Letter**

Dear Anjali,

This letter is to confirm your employment at Custo Home India Pvt. Ltd. as an e-commerce and logistics Intern. As discussed, period of employment is a minimum of three (3) Months. Your Salary is Rs. 12000/- (Twelve Thousand Rupees) per month.

Timings are 10:45 am to 6:15 pm Monday to Friday

You are entitled to 1.5 days leave per month with special accommodations made for exams, provided exam schedule is provided in advance.

Shaan Lalwani  
Director

Date: 08/03/2023

Place: MUMBAI



Anjali Chaurasiya

Date: 08/03/2023

Place: Cotton Green

# VANDANA SUTAR & ASSOCIATE

Govt. Certified Auditor  
Co-operative Societies  
Panal No. 14466

Authorised Auditor  
Charity Commissionar  
Panal No. 98/18/2018

Gaurihar Complex, Shop No-09, Plot No-39, Sector- 09, Kamothe Navi Mumbai-410209.  
Mobile No:-9594299569/9768315219. Email Add :-vandanasutarassociate2019@gmail.com

Date: 17.02.2023

## TO WHOME IT MAY CONCERN


This is to certify that **Miss. Rutuja Arvind Dagade** daughter of **Mr. Arvind Dagade** student of T.Y. Accounting & Finance, from MMP Shah Women,s College of Art and Commerce, Mumbai has successfully completed 1 month ( From 1<sup>st</sup> Jan 2023 to 31<sup>st</sup> Jan 2023) internship programmed with us she was found punctual, hardworking and inquisitive.

We wish her every success in life

For Vandana Sutar & Associate

*Vandana Sutar*  
Authorized Signature



**BANK OF AMERICA** 

**Anudip**  
Life. Transformed.

**Certificate of Merit is awarded to**

**PRIYA KANDASWAMI DEVENDRA**

for successfully completing 160 hours of training on

Certificate in English Communication and Digital education with Excel Specialization-External

from Anudip Foundation Skill and Career Development Centre

at Ghatkopar, Thane, Maharashtra.

Grade :- B1

Duration :- August 2022 to November 2022

Student Reg. No. :- MHGHA/AF0212566



Monisha Banerjee  
[Chief Executive Officer]



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

66713

Ref. No. MCB/

Date :

GM/ 227 /2022-2023

Date : 21.09.2022

To,  
Shrutika R. Dhanawade,  
Chaudhi Wadi, Natha Kanha Chawl,  
Sion, Dharavi  
Mumbai - 400 017.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 26.09.2022 to 22.02.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*Handwritten Signature*  
GENERAL MANAGER

You are instructed to report at Head Office at 10.45 a.m. on 26.09.2022.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/  
GM/ 528/2022-2023

Date : 06.03.2023

To,  
Komal B.Doke,  
Room No.14, Guru Datta Chawl,  
Kajupada Pile Line,  
Kurla (West),  
**Mumbai - 400 072.**



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 08.03.2023 to 04.08.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*K. Khandekar*

GENERAL MANAGER

You are instructed to report at Ghatkopar Branch at 10.45 a.m. on 08.03.2023.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B

CREATIVE SOLUTIONS



**CREATIVE SOLUTIONS**

Employee Name: Prayakto Ghoshkar

Employee Code : \_\_\_\_\_



Authorized Signatory



**Date:- 21<sup>st</sup> Feb 2023**

## **APPOINTMENT LETTER**

This is to certify that Ms. **ANITA T. GUPTA** On behalf of **SABR RECRUITMENT** we here by inform you that you are appointed as **HUMAN RESOURCE** in our organization.

Details as follows:

Position : **HUMAN RESOURCE (HR)**

Monthly Salary : Stipend amount to be **PAID**

Monthly Bonus : Based on your performance.

In the best interest of **SABR RECRUITMENT**, we will need your confirmation immediately.

We look forward to you being a part of our team.

**For SABR RECRUITMENT.**

For SABR RECRUITMENT

Proprietorship



**IRFAN G SIDDIQUI**

**Senior Manager Human Resources**



22



**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

ESTD - 1952

Ref. No. MCB/

Date :

GM/433/2022-2023

Date : 21.01.2023

To,  
Anjali Vijay Kumar Gupta,  
Chawl No.9 Shree Ganraj Chawl,  
Devkibai Dunda Mahtre Nagar,  
Sabe Gav, DJ Complex,  
Diva (E) - Thane - 400 612.



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 23.01.2023 to 21.06.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*Handwritten signature*  
**GENERAL MANAGER**

You are instructed to report at Mukund Branch at 10.45 a.m. on 23.01.2023.

mb/ - Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCRF/44B

Offer Letter



Date: 05-September-2022

Dear: Mamta Mahesh Gupta

This has reference to your interview with us. On the basis of facts mentioned, we are happy to offer you the position of "Apprentice" under the Apprenticeship act 1961 reporting to Manager / Team Leader - Operations.

You shall be in receipt of stipend of Rs. 13200/- (Rupees Thirteen Thousand Two Hundred Only). The stipend payable shall not governing or related in any manner whatsoever with the revision in allowance/perquisites of the regular employee of the company.

You are requested to join us on or before 05-September-2022. In case you do not join us as per the date mentioned, this offer will stand withdrawn immediately, without further information to you.

Terms and Conditions:

- Stipend will start from the actual date of dialing and Appointment letter will be issued accordingly.
- Product Training duration can be between 7 days to 21 days depending upon the process you will be assigned to & complete documentation.(Actual Training date will be considered from the day Training starts)
- You will not be entitled to any Leave for a period of One year.
- This offer letter is valid subject to you successfully passing the training and certification process. In case you do not clear the training and certification then this offer letter is deemed to be null and void.
- Your working time would be from 9.30 am to 6.30 pm / 10 am to 7 pm & 6 days working.

Please bring the following supporting documents at the time of joining:-

- Mark sheets of 10th, 12th, Graduation and Post Graduation (if applicable).
- Driving License / Passport/ Birth proof- (for Photo, Address & Birth Identification).
- Appointment Letters (Last Employer), Relieving Letter / Resignation Letter.
- Last two salary Slips.
- Photocopy of PAN (if applicable).
- 6 passport size Photographs.

Kindly acknowledge this letter as a token of your acceptance.

Thanking you.

For Athena BPO Pvt. Ltd.

(HR).

I accept the offer



Name: Mamta Mahesh Gupta

Sign: Mamta

**Athena BPO Pvt. Ltd.**

CIN : U51900MH1993PTC070252

Regd. Office : 123, Creative Industrial Estate, Sunder Nagar, Kalfria, Santacruz (E), Mumbai - 400 098. Website : www.athenabpo.com  
Corp. Office : 3rd Floor, Symphony IT Park, Behind Ice Factory, Off Saki Vihar Road, Chandivali, Andheri (East), Mumbai - 400 072. Tel.: 022 30859757  
Bengaluru Office : No 7,17th cross, K R Road, BSK 2nd Stage, Near Uma Maheswari Temple, Bengaluru - 560070.

Date: 03.04.2023

**INTECH/HRM/CC Offer Letter/2023-24/3**

Dear Priyadarshani Harichandra Harijan,

**Offer Letter**

With respect to the interview you had with us on 10.03.2023, we are pleased to offer you the position of **Customer Service Associate**. You will be posted at our **CBD Belapur** office initially.

You will be required to provide the following documents on joining:

- Original relieving letter from your current employer
- Two reference letters
- Five passport size colour photographs
- Copy of your last drawn salary slip
- Copies of your academic qualification certificates (Original for verification)
- Medical fitness certificate.
- Copy of Pan Card (Original for verification)
- Copy of Passport (Original for verification)
- Copy of Residence Proof (Original for verification)
- Copy of Aadhar Card (Original for verification)

The details of the annual gross remuneration along with the benefits & perquisites applicable to you are enclosed in Annexure I & II. You are requested to treat this information in strict confidence and not to disclose it to anyone under any circumstances.

Your appointment will be governed by terms & conditions as detailed in Annexure III.

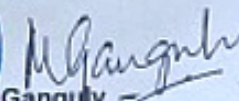
Your appointment and continuation in employment will be subject to your background verification and you being certified medically fit.

We welcome you to be a part of IDBI Intech Ltd. family and request you to sign and return a copy of this letter in a sealed envelope as a token acceptance of our offer and the terms as mentioned in Annexure I & II.

Yours Sincerely,

For IDBI Intech Ltd,



  
Mori Ganguly  
Vice President – Human Resource

To: Priyadarshani Harichandra Harijan  
Plot No.254, Vaid Prakash Godawn, Kolsa Bunder  
Reay Road Mumbai 400010

Tel: 9324630419

Confidential

Page 1 of 5

IDBI Intech Ltd. – 1.1

Ticket

# PRODOCS SOLUTIONS PVT. LTD.

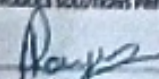
611/B, MANGALARAMBH, KORAKINDRA, R. M. BHATTAD ROAD, BORIVALI (W), MUMBAI - 400 092  
Tel No. 0222833 5998/99 Email ID : prodocs19@gmail.com  
CIN U72900MH2019PTC322408

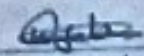
Date: 14/01/2022  
Jaswan Ujala Ashok  
Mandiyaga Park rugat. undala east.  
Mumbai - 400014  
Dear Ujala Jaswan

This letter refers to your application and the personal discussions you had with our representative. We are pleased to appoint you as "TRAINEE" in our company on the following terms and conditions:

- Your training period shall be for 91/18/19 <sup>Qaba</sup> The Company, however, shall have the right to extend the period of training at their sole discretion.
- During the training period your consolidated stipend will be Rs. 9500/- per month (Rupees Nine thousand and five hundred only).
- You will be imparted training in any specific or various activities in which the establishment is engaged depending upon your ability and educational qualification.
- That during the period of your traineeship the relationship shall be that of master and pupil. You shall therefore, not be considered as regular Trainee of the Company and shall not become entitled to the benefits or allowances, which may become due to the regular Trainee. The Company may give you concession of membership of ESIC after obtaining your consent. The Company may also offer you any other incentives as the Management may deem fit during your training period, which may be at their sole discretion.
- That the Company shall have the sole discretion of setting out your training requirements and for that purpose you may be required to be posted from one department to another or from one place to another. If the Company is of the opinion that it is so necessary for the purpose of your training, you may also undergo outdoor training if required and you may also be sent on deputation training to any other organization anywhere in the country which may or may not be under the same management.
- If you remain absent for any reason whatsoever from your training requirements for a continuous period of seven days or more, without informing the Company in any way, then in such an event, the Company shall consider that you have no intention of continuing with your training requirements and that you have put an end to your training of your own free will and accord and it shall be deemed that you have given up your dues, if any, and you shall also be liable to reimburse the cost of training incurred upon you.
- The Company will review at the end of each month your training progress and for that purpose may give you some trade tests, if it so desire.
- That during the period of your training you shall give full compliance to all rules and regulations as are in force on the date of your being taken up as a Trainee, and to all such other orders given, in that behalf thereafter.
- Your training period without anything more shall automatically come to an end on completion of a period specified above or the extended period, if any. This shall however, be without prejudice to the right of the Company to so terminate your Traineeship at any time without giving you any notice or assigning reason for doing the same at their absolute discretion and you have no right, whatsoever of any nature to raise any question thereon.
- If you desire to leave the training program at any time during your training period, you will be required to give 15 days' notice to the Company or pay a stipend of 15 days to the Company as expenses incurred for the said training program.
- In case there is any change in your residential address, you will intimate the same in writing to the HR department within seven days from the date of such change.
- Nothing herein contained shall be construed as a contract of service creating trainee relationship between the Company and the Trainee. It is clearly agreed and understood that the Company, in absorbing you as a Trainee, is under no obligation to take you in its regular employment, nor does it assure you in any way that the employment may be given even though the Trainee may have completed his traineeship to the entire satisfaction of the Company.
- You will undergo all kind of Test/Exam - written, oral or practical during training. Unless you pass these Test and Exams, you will not be declared as having successfully completed the Training.
- That during the period of traineeship, you shall make every sincere endeavor to complete the training requirements and shall at all times exert yourself to the best of your ability to make the training period a success. You shall preserve and maintain perfect discipline at all times.
- During the period of your training with the Company, you will devote your whole time attention to your training and will not engage yourself directly or indirectly in any other training, service, trade, profession, business or occupation, part-time or full-time without written permission of the management. Otherwise, your training arrangement will be terminated without any notice.
- The company will not be liable to pay any damage or compensation to you on account of your any injury sustained, or disability suffered during your training requirements. The said training is entirely at your risk and responsibility.
- In the event of you causing any damage to company property in the course of your training period or you losing or spoiling any equipment given under your care or charge, or causing any damage willfully or out of sheer neglect, then, in all such cases, the Company hereby reserves its right to deduct from your reward such amounts as the Company may deem fit and of which the Company shall be sole judge.
- If any information given by you is found to be false or incorrect your traineeship will come to an end without any notice or compensation in lieu of the same.
- You shall not disclose any information concerning the affairs or working of the company, the disclosure of which is likely to be prejudicial to the Company.
- You will abide by the rules and regulations of the Company issued from time to time and currently in force as well as the standing orders.

The terms of your traineeship, as set out above, have been read out to you and explained to you in the language you understand, you are required to sign a duplicate of this letter if the terms and conditions are acceptable to you.

Yours Sincerely,  
For PRODOCS SOLUTIONS PRIVATE LIMITED  
  
(Authorized Signatory)

Accepted  
  
(Jaswan Ujala Ashok)



**THE MUNICIPAL CO-OP. BANK LTD.,**  
**MUMBAI**

ESTD - 1952

Ref. No. MCB/

GM/447/2022-2023

Date :

Date : 23.02.2023

To,  
Priti S. Juvale,  
Shivshankar Nagar,  
Salt Pen Road,  
Wadala (East),  
**Mumbai - 400 037.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 23.02.2023 to 22.07.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*[Signature]*  
**GENERAL MANAGER**

You are instructed to report at Head Office at 10.45 a.m. on 23.02.2023.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B



17-NOV-2022

To

Ms. Sayali Kadam,  
 Room No-10, Sharmik Kalyan soc.  
 Jijamata Nagar, Kala Chowki,  
 Mumbai- 400033,

Subject : Letter of Appointment.

We are pleased to inform you that on the basis of Personal Interview held on 15<sup>th</sup> Nov 2022, we would like to have you on board as an "Junior Accounts Executive" in our organization.

You are requested to go through following rules & regulations mentioned before accepting the offer & revert within 2 days of receiving this letter.

| Heading                    | Description   |
|----------------------------|---|
| Title                      | Junior Accounts Executive   |
| Job description            | Accounting & Finalization of Accounts along with filing of Statutory returns, GST Registration, apart from this any other task can be added as per requirement.   |
| Salary                     | RS. 4000/-  |
| Working Hours              | Official Working hours will be from 12.30 P.M. To 6.00 P.M (Mon-Sat)  |
| Leaves                     | There are No Paid Leave(s) in the organization.   |
| Resignation or Termination | This agreement can be terminated by either party upon prior notice to other party.<br><br>In case of Resignation notice period of 1 month is mandatory.<br>In case of Termination 7 days prior notice will be given.  |
| Confidentiality            | By accepting this letter you acknowledge and agree that you will not use or disclose confidential information related to this organization including client lists, client details and pricing structures etc. during the course of your employment or thereafter, except with the consent of the employer, as required by law or in the performance of your duties. |

Thanking You,

Piyush Shah &amp; Company.





HR/OL/OR/985/22-23

Date: 05-12-2022

Sakshi Vinayak Kambli  
Mobile Number: 8850618892  
Email ID: [sakshikambli2002@gmail.com](mailto:sakshikambli2002@gmail.com)

Letter of Offer

Dear Sakshi,

**Congratulations...**

Thank you for your time discussing an opportunity with Calibehr Business Support Services Pvt. Ltd. We are pleased to offer you a position as **Backoffice Executive** with the following terms and conditions.

Your date of work commencement is **05<sup>th</sup> December 2022**; however, it would be appreciated in case you can join early. You are required to report at 10:00 am at our office at **Belapur**. You are expected to perform duties and responsibilities as assigned by your superior. You will undergo a probationary period as per stipulated time of 6 months.

Your salary is fixed at **Rs 10,000/-** per month as discussed with you. The periodical revision in salary shall be in accordance to the company's policies. The other terms and conditions of appointment such as Leaves, Benefits, Deductions and detailed term of employment contract as guided by applicable Company Policy will be provided along with appointment letter on your formal joining.

We look forward to be working together with you, and we welcome you aboard at **Calibehr Business Support Services Pvt. Ltd.**

**NOTE:** You are hereby requested kindly submit your required documents with the Company as per the attached checklist within 10 days from date of joining, fail to supply adequate documents to satisfy employment term will attract direct termination from services.

Yours Sincerely

(Authorized Signatory)

I, **Sakshi Vinayak Kambli**, confirm that I have read the Letter of Offer and hereby accept the offer with the **Terms and Condition** as stipulated above.

Receipt: ..... Date: CC to file: \* Offer letter is a subject matter of sharing appointment information, preconditioned and considered necessary for employment, non-fulfillment of the condition by the candidates rendered offer



Calibehr Business Support Services Pvt. Ltd.  
Corporate Off: T-161, 6th Floor, Tower No. 10, ITC Park,  
CBD Belapur, Navi Mumbai, Maharashtra - 400 614.  
T: 022 6139 1444  
CIN: U72300MH2006PTC162775

Regd Off: Abel Industrial Estate Pvt. Ltd.,  
Off Saki Vihar Road, Opp. John Baker,  
Andheri(East), Mumbai - 400 072  
T: 022 4270 2222  
W: [www.calibehr.com](http://www.calibehr.com)



www.uhudint.com

Roll No :- 32  
**UHUD INTERNATIONAL**

Overseas Manpower Recruitment Consultancy Service

Reg. License No: B-0941/MUM/PART/1000+/5/9312/2018  
Approved by the Ministry of External Affairs (Govt. of India)

+91 22 26520111  
+91 9699078966

Office No. 1&2/176, Karimabai Building, Belgrami Road, Kurla West, Mumbai, India, Pin Code 400 070.

GSTIN NO: 27AAFFU1738G1Z4

Ref: \_\_\_\_\_

Date: 10-03-2023

To,  
Kazi Sania Javed Mohd Parveen  
Rm No 60/B 1<sup>st</sup> Floor,  
Hasan Apartment,  
Kurla (E) Mumbai-400070.

**Sub: Internship letter for completion of 1 Month**

Dear Miss Kazi Sania Javed

We are writing this letter to tell you that it has been a pleasure working with you in our organization (For 1 month from January to February 2023). We really appreciate the manner in which you handle your responsibilities at workplace. We have noticed that you are a very hard working, passionate and helping person and we acknowledge your punctuality and accountable attitude shown at the given tasks, you are a true team member who can put lots of efforts to get achievements for her goals.

I would like to represent my thanks to you for the remarkable work done by you at UHUD INTERNATIONAL Overseas Manpower Recruitment Consultancy Services in terms of Research and Development of GCC Countries, knowing about Recruitment Procedure in gulf Countries visa emigration Stamping Wakala ticketing, Mailing, Front office, Coordination with other staffs with all other official work and Punctuality. We hope you will continue to move ahead on the path of excellence. We wish you every success in your entire future Endeavour.

Thanking you,



Signature  
SIDDIQUI NOORJAHAN  
(Manager)

For UHUD INTERNATIONAL



Roll No:-33



**H. R. NAMPURWALA & CO.**  
**CHARTERED ACCOUNTANTS.**

Date: 1<sup>st</sup> August, 2022.

To,  
Sana Akhlaque Khan  
Cotton Green  
Mumbai 400033

Sub: **OFFER LETTER** to join as Intern

Dear Sana,

Congratulations! We are pleased to confirm that you have been selected to work for H. R. NAMPURWALA & CO. We are delighted to make you the following job offer.

The position we are offering you is that of internship at a monthly salary of 4,000/- (Rs. Four thousand only). Your working hours will be from 11 am to 7 pm, Monday to Saturday.

We would like you to start work on 10<sup>th</sup> August, 2022 at **11 am**. Please report to myself, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by 5<sup>th</sup> August to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our firm, H. R. NAMPURWALA & CO and look forward to working with you.

Sincerely,

**For H. R. NAMPURWALA & CO**  
**(CHARTERED ACCOUNTANTS)**



**H. R. NAMPURWALA**  
**Proprietor**

70/72 Bhandari Street, Kabibai Bldg, 2<sup>nd</sup> Floor, Masjid (W), Mumbai 400003.  
Email: huzaifa100@gmail.com; Cell: 9819351552.

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+91 22 26520111  
+91 9699078966

Overseas Manpower Recruitment Consultancy Service

Reg. License No: B-0941/MUM/PART/1000+/5/9312/2018  
Approved by the Ministry of External Affairs (Govt. of India)

Office No. 1&2/176, Karimabai Building, Belgrami Road, Kurla West, Mumbai, India. Pin Code 400 070.

GSTIN NO: 27AAFFU1738G1Z4

Ref: \_\_\_\_\_

Date: 10-03-2023

To,  
Khan Sayyeda Nasim,  
Motilal Nehru Nagar,  
BKC Bnadra East,  
Mumbai-4000051.

**Sub: Internship letter for completion of 1 Month**

Dear Miss Khan Sayyeda Nasim

We are writing this letter to tell you that it has been a pleasure working with you in our organization (For 1 month from January to February 2023). We really appreciate the manner in which you handle your responsibilities at workplace. We have noticed that you are a very hard working, passionate and helping person and we acknowledge your punctuality and accountable attitude shown at the given tasks, you are a true team member who can put lots of efforts to get achievements for her goals.

I would like to represent my thanks to you for the remarkable work done by you at UHUD INTERNATIONAL Overseas Manpower Recruitment Consultancy Services in terms of Research and Development of GCC Countries, knowing about Recruitment Procedure in gulf Countries visa emigration Stamping Wakala ticketing, Mailing, Front office, Coordination with other staffs withall other official work and Punctuality. We hope you will continue to move ahead on the path of excellence. We wish you every success in your entire future Endeavour.

Thanking you.

*UHUD INTERNATIONAL*



Signature  
SIDDIQUI NOORJAHAN  
(Manager)

For UHUD INTERNATIONAL



# UHUD INTERNATIONAL

Overseas Manpower Recruitment Consultancy Service

+91 22 26520 11  
+91 9699078566

Reg. License No: B-0941/MUM/PART/1000+/5/9312/2018  
Approved by the Ministry of External Affairs (Govt. of India)

Office No. 1&2/176, Karimabai Building, Belgrami Road, Kurla West, Mumbai, India. Pin Code 400 070.

GSTIN NO: 27AAFFU1738G1Z4

Ref: \_\_\_\_\_

Date: 10-03-2023

To,  
Khan Tavinda Nscem,  
Motilal Nehru Nagar,  
BKC Bnadra East,  
Mumbai-4000051.

**Sub: Internship letter for completion of 1 Month**

Dear Miss Khan Tavinda

We are writing this letter to tell you that it has been a pleasure working with you in our organization (For 1 month from January to February 2023). We really appreciate the manner in which you handle your responsibilities at workplace. We have noticed that you are a very hard working, passionate and helping person and we acknowledge your punctuality and accountable attitude shown at the given tasks, you are a true team member who can put lots of efforts to get achievements for her goals.

I would like to represent my thanks to you for the remarkable work done by you at UHUD INTERNATIONAL Overseas Manpower Recruitment Consultancy Services in terms of Research and Development of GCC Countries, knowing about Recruitment Procedure in gulf Countries visa emigration Stamping Wakala ticketing, Mailing, Front office, Coordination with other staffs withall other official work and Punctuality. We hope you will continue to move ahead on the path of excellence. We wish you every success in your entire future Endeavour.

Thanking you,

*uhud international*



Signature  
SIDDIQUI NOORJAHAN  
(Manager)

For UHUD INTERNATIONAL

**H. R. NAMPURWALA & CO.****CHARTERED ACCOUNTANTS**Date: 29<sup>th</sup> December, 2021

To,  
**Chaitali Kharat**  
D-05, Sharavati, BARC Colony,  
Gate No-06, New Mandala, Anushaktinagar,  
Mumbai - 400094.

Sub: **OFFER LETTER** to join as Intern

Dear Chaitali Kharat,

Congratulations! We are pleased to confirm that you have been selected to work for H. R. NAMPURWALA & CO. We are delighted to make you the following job offer.

The position we are offering you is that of internship at a monthly salary of 5,500/- (Rs. Five thousand five hundred only) and an Allowance of Train Pass as per actuals. This position reports to Ruksar Shaikh. Your working hours will be from 11 am to 6 pm, Monday to Saturday.

We would like you to start work on **01/01/2023 at 11 am**. Please report to Ruksar Shaikh, for documentation and orientation. If this date is not acceptable, please contact me immediately.

Please sign the enclosed copy of this letter and return it to me by 30/12/2021 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of our firm H. R. NAMPURWALA & CO and look forward to working with you.

Sincerely,

For H. R. NAMPURWALA & CO  
(CHARTERED ACCOUNTANTS)

H. R. NAMPURWALA  
Proprietor



**INTERNSHIP COMPLETION LETTER**

This letter is to certify that Ms. **SIDDHIKA MAHESH KOLI** has successfully completed her internship program with The Tata Power Company Limited, Mumbai. Her internship tenure was from 18<sup>th</sup> January 2023 to 23<sup>rd</sup> February 2023. She was working in Account's Department and was actively & diligently involved in the projects and tasks assigned to her.

During the span, we found her punctual and hardworking person. Her learning powers are good and she picks up swiftly. Her feedback and evaluation proved that she learned keenly.

We wish her a bright future.

Sincerely,

For the Tata Power Company Limited

Mumbai Distribution

**TATA POWER**

The Tata Power Company Limited

Mumbai Distribution Operation - Metro Zone

2<sup>nd</sup> Floor, Old Building, Saki Receiving Station, 42 Off Saki Vihar Road, Andheri East, Mumbai-400 072

Office Tel : 91 22 6717 3311, 91 22 6717 3340

Registered Office : Bombay House, 24 Homi Mody Street, Mumbai - 400 001.

CIN : L28920MH1919PLC000567 Website : www.tatapower.com Email : tatapower@tatapower.com



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# UHUD INTERNATIONAL

Overseas Manpower Recruitment Consultancy Service

+91 22 26520111  
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Reg. License No: B-0941/MUM/PART/1000+/5/9312/2018  
Approved by the Ministry of External Affairs (Govt. of India)

Office No. 1&2/176, Karimabai Building, Belgrami Road, Kurla West, Mumbai, India. Pin Code 400 070.

GSTIN NO: 27AAFFU1738G1Z4

Ref: \_\_\_\_\_

Date: 10-03-2023

To,  
Manisha Ramashankar Kori  
7/10 Western Railway colony,  
Sector-2 near CGS Colony,  
Antophill Mumbai-400037.

**Sub: Internship letter for completion of 1 Month**


Dear Miss Manisha,

We are writing this letter to tell you that it has been a pleasure working with you in our organization (For 1 month from February to March 2023). We really appreciate the manner in which you handle your responsibilities at workplace. We have noticed that you are a very hard working, passionate and helping person and we acknowledge your punctuality and accountable attitude shown at the given tasks, you are a true team member who can put lots of efforts to get achievements for her goals.

I would like to represent my thanks to you for the remarkable work done by you at UHUD INTERNATIONAL Overseas Manpower Recruitment Consultancy Services in terms of Research and Development of GCC Countries, knowing about Recruitment Procedure in gulf Countries visa emigration Stamping Wakala ticketing, Mailing, Front office, Coordination with other staffs withall other official work and Punctuality. We hope you will continue to move ahead on the path of excellence. We wish you every success in your entire future Endeavour.

Thanking you,



  
Signature  
SIDDIQUI NOORJAHAN  
(Manager)

For UHUD INTERNATIONAL

Info@uhudint.com

**EXPERIENCE CERTIFICATE**

19<sup>th</sup> December, 2022.

**TO WHOM IT MAY CONCERN**

It is certified that Ms. Nikita Kumar Devendra has completed her internship in our firm B.B.Shetty & Co. for the period from 18.8.2022 to 18.12.2022. During her stay we observe her obedient, honest and dedicated to her assignment.

We wish her all the best for all her future endeavors.

Sincerely,

For B.B. Shetty & Co.



KUNAL LAKHWANI  
(PARTNER)

Date:- 21<sup>st</sup> Feb 2023

## APPOINTMENT LETTER

This is to certify that Ms. **BHAWANA D. KUNWAR** On behalf of **SABR RECRUITMENT** we here by inform you that you are appointed as **HUMAN RESOURCE** in our organization.

Details as follows:

Position : HUMAN RESOURCE (HR)

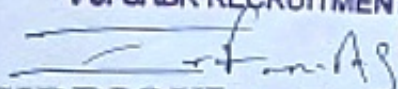
Monthly Salary : Stipend amount to be PAID  
Monthly Bonus : Based on your performance.

In the best interest of **SABR RECRUITMENT**, we will need your confirmation immediately.

We look forward to you being a part of our team.

For **SABR RECRUITMENT**.

For SABR RECRUITMENT



**IRFAN G SIDDIQUI** Proprietorship



**Senior Manager Human Resources**



# WELCOME TECH

Mobile No. 9702071722  
Email Id:- welcometech.com@gmail.com

42  
E-1, 20 Narayan Pujari Nagar  
Abdul Gafar Khan Road,  
Worli, Mumbai  
Pin: 400018

Reference No:- \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## OFFER LETTER

To,  
Ms. Nashira Banu  
Room No.368, Marimman Temple Nagar Sardar No.1  
Sion Koliwada, Mumbai -400022.

Dear Madam,

We are pleased to offer you the position of Data Entry Operator at "Welcome Tech". We feel confident that you will contribute your skills and experience to the growth of our Organization.

As we discussed, your starting date will be February 1, 2023. The starting salary is Rs.8,000/- per month.

Please confirm your acceptance of this offer by signing and returning a copy of this offer letter.

We look forward to welcoming you on board.

Sincerely,

WELCOME TECH





CA. ANIL MEHTA  
9869668181

**A.A.Mehta & Associates**  
**Chartered Accountants**

Roll No.  
43

49/4, Gaya Building, 109, Masjid Bunder Road, Mumbai - 400 003. • Tel 2342 6330 .  
E-mail : [aameca85@hotmail.com](mailto:aameca85@hotmail.com)

Date: 15<sup>th</sup> June 2022

To,  
Sakshi Maruti Malap.  
8/B, Parshuram Nagar,  
G.D. Ambekar Marg,  
Kalachowki , Mumbai-400033.

**Subject:** Letter of Appointment.

Dear Sir/Madam,

With reference to your interview dated 10<sup>th</sup> June 2022, we are pleased to inform you that you are appointed for a job in our Organization. Your date of joining is 15<sup>th</sup> June, 2022 for the role of 'Junior Accountant'.

Please send us an acknowledgement of this offer confirming your joining. We look forward to a mutually rewarding professional relationship with you.

For A.A.Mehta & Associates

  
CA. Anil Mehta



ESTD - 1952

# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

Ref. No. ~~MB~~ 267 /2022-2023

Date : 10.10.2022

To,  
Arpita R. Mayekar,  
Room No.100,  
Ghodapdev Keshav Borkar Chawl,  
Reray Road,  
**Mumbai - 400 033.**



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 14.10.2022 to 12.03.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,


**GENERAL MANAGER**

You are instructed to report at ~~HO~~ Branch at 10.45 a.m. on 14.10.2022

rmb/  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B

**BANK OF AMERICA** 

**Anudip**  
Life. Transformed.

**Certificate of Merit is awarded to**

**PRAJAKTA PANDURANG MAYEKAR**

for successfully completing 160 hours of training on

Certificate in English Communication and Digital education with Excel Specialization-External

from Anudip Foundation Skill and Career Development Centre

at Chatkopar, Thane, Maharashtra.

Grade :- A

Duration :- August 2022 to November 2022

Student Reg. No. :- MHGHA/AF0221569




Monisha Banerjee

[Chief Executive Officer]

**Anudip Foundation for Social Welfare**

Mira Towers, 8th & 9th Floor, Block DN, Plot 27, Sector-V, Salt Lake City, P.S Bidhannagar, Kolkata-700091, West Bengal

CIN: U91900WB2007NPL116269

**BANK OF AMERICA** 

**inudip**  
Life. Transformed.

**Certificate of Merit is awarded to**

**NAZNEEN SAJAUDDIN MIRKAR**

for successfully completing 160 hours of training on

Certificate in English Communication and Digital education with Excel Specialization-External  
from Anudip Foundation Skill and Career Development Centre  
at Ghatkopar, Thane, Maharashtra.

Grade: - A1

Duration: - August 2022 to November 2022

Student Reg. No. :- MHC/HA/AF/0212458



Monisha Banerjee

[Chief Executive Officer]

Anudip Foundation for Social Welfare  
New Towers, 8th B, 9th Floor, Block D, Plot 27, Sector-K, Salt Lake City, P-5 Bidhannagar, Kolkata-700091, West Bengal  
CIN: U91900WB2007NPL115269

Date: 28<sup>th</sup> Jan 2023

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Akansha Devendra Mishra, Emp. Code - SP4310 is a bonafide employee of our organization since 12<sup>th</sup> May 2022. She is currently designated as Executive - Customer Service .

This certificate has been issued to Ms. Akansha Devendra Mishra on her request for her Exam purpose as she is Working Currently Till Date.

For & on behalf of -  
Calibehr Business Support Services Pvt. Ltd.



Authorized Signatory



**Narayan  
Bhargava  
Group**

Calibehr Business Support Services Pvt. Ltd  
Corporate Off: 7-161, 7th Floor, Tower No. 10, ITC Park,  
CBD Belapur, Navi Mumbai, Maharashtra 400614.  
T: 022-6139 1444  
CIN: U72300MH2006PTC162775

Regd Off: Abel Industrial Estate Pvt. Ltd.,  
Off Sakl Vihar Road, Opp. John Baker,  
Andheri (East), Mumbai - 400072.  
T: 022-4270 2222  
W: www.calibehr.com



This is to Certify that

**MICHAEL ROSY NADAR**

has attended a course titled

**Program in Career Edge IT Professional  
(Fasttrack)**

given under our hand and seal on

this, the Nineteenth day of July 2022

at New Delhi, India

Certificate No.:22F2712040002224138

Registration No.:R22F2712040002224138

  
Director



[Type text]

4A

Date:

To NASHIMA BEGUM.

Provisional Call Letter

Dear NASHIMA BEGUM.

We are pleased to select you for the position of **Customer Service Associate** at our Navi Mumbai office.

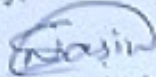
Your date of joining will be shortly intimated to you. In the meanwhile, you are requested to arrange for the below-mentioned documents required for completing your joining formalities.

- Five passport size recent colour photographs
- Copies of your academic qualification certificates (Original for verification)- (SSC, HSC, Graduation marksheet)
- Medical fitness certificate from MBBS or MD Doctors only
- 2 Copy of Pan Card
- Vaccination certificate
- 2 copies of residence proof
- Copy of your last drawn salary slip
- Original relieving letter from your current employer
- 2 Copies of Aadhar Card (Original for verification)
- Two reference letters (from previous organisation if employed earlier; and if not employed 2 letters from person like principal of college/school last attended or a Doctor, Lawyer etc. Known to the candidate and family)

The details of the annual gross remuneration along with the benefits & perquisites applicable to you shall be provided to you at the time of joining in the offer letter.

Your continuation in employment will be subject to receiving satisfactory feedback subsequent to background check.

Yours truly,

  
For IDBI Intech Ltd.,  
Human Resources





# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB  
GM/294 /2022-2023

Date: 27.10.2022

To,  
Mitali D Nimbalkar,  
119, Wageshwari Nagar,  
S.D.Lanjekar Marg,  
Parel,  
Mumbai - 400 012.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 29.10.2022 to 27.03.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*M. Handker*  
GENERAL MANAGER

You are instructed to report at Andheri (West) Branch at 10.45 a.m. on 29.10.2022

mb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99, G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B

Date: 29-Sept-2021

Ref No: 187/09/2021

To,

Ms Nishita Kishor Padhyar,

Address: 446/21, David Chawl, New Mill Road, Opp. St. Joseph School, Kurla west, Mumbai 400070

Dear Nishita,

We refer to your application and subsequent interview you had with us. The management is pleased to offer you a position of "AR Trainee-AR" in our organization, on the following terms and conditions:

1. You will join as early as possible as but not later than "September 29<sup>th</sup>, 2021.
2. Your annual cost to the company (CTC) will be Rs. 2,77,894 (Two Lakhs Seventy Seven Thousand Eight Hundred and Ninety four Rupees only)
3. You will be on probation for a period of Six months from the date of joining.
4. Your compensation package has been mutually agreed upon.
5. Your appointment is subject to finding you medically fit and on receipt of copies of all your certificates, testimonials and salary details from your existing / previous employer and references from the referees, photo id proof and experience letter from previous employer.

With best wishes and looking forward to a long, happy and mutually beneficial association.

Kindly acknowledge duplicate of this 'OFFER LETTER' as a token of your acceptance of our offer.

For Infix Services Pvt. Ltd.

Bhushan Khutwad

Manager – Human Resources

\*\*Not signed since digitally sent

I have read and understood the above terms and conditions and I agree to and accept the same.

[Type text]

Date:

To

\_\_\_\_\_  
\_\_\_\_\_

**Provisional Call Letter**

Dear Jennifer Alex.

We are pleased to select you for the position of **Customer Service Associate** at our **Navi Mumbai** office.

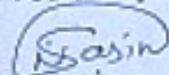
Your date of joining will be shortly intimated to you. In the meanwhile, you are requested to arrange for the below-mentioned documents required for completing your joining formalities.

- Five passport size recent colour photographs
- Copies of your academic qualification certificates (Original for verification)- (SSC, HSC, Graduation mark sheets)
- Medical fitness certificate from MBBS or MD Doctors only
- 2 Copy of Pan Card
- Vaccination certificate
- 2 copies of residence proof
- Copy of your last drawn salary slip
- Original relieving letter from your current employer
- 2 Copies of Aadhar Card (Original for verification)
- Two reference letters (from previous organisation if employed earlier; and if not employed 2 letters from person like principal of college/school last attended or a Doctor, Lawyer etc. Known to the candidate and family)

The details of the annual gross remuneration along with the benefits & perquisites applicable to you shall be provided to you at the time of joining in the offer letter.

Your continuation in employment will be subject to receiving satisfactory feedback subsequent to background check.

Yours truly,



For IDBI Intech Ltd.,  
Human Resources

 **IDBI Intech**  
Integrating Disruptive Technologies



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

53

ESTD - 1952

Ref. No. MCB/

Date :

GM/ 440/2022-2023

Date : 24.01.2023

To,  
Prapti Satyawani Patekar,  
163, Wageshwari Nagar,  
S. D. Lanjekar Marg, Parel,  
**Mumbai - 400 012.**



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 30.01.2023 to 28.06.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*H. Handley*  
GENERAL MANAGER

You are instructed to report at Head Office Branch at 10.45 a.m. on 30.01.2023.  
rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

54

ESTD - 1952

Ref. No. MCB/

Date :

GM/376/2022-2023

Date : 19.12.2022

To,  
Meetali D.Patil,  
Room No.5,  
Vitthal Hsg Society,  
Pareira Wadi,  
Sakinaka,  
**Mumbai - 400 072.**



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 21.12.2022 to 19.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*Kanalka*  
GENERAL MANAGER

Ghatkopar

You are instructed to report at Branch (Hsg Loan) at 10.45 a.m. on 21.12.2022.

rmb/ -

Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B

55



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/

GM/ 369 /2022-2023

Date :

Date : 19.12.2022

To,  
Nita A. Patole,  
Room No.108,  
Ekta Nagar Rahiwashi Sangh,  
Khardev Nagar, N.G.Acharya Marg,  
Chembur,  
Mumbai -400 071.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 21.12.2022 to 19.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

**GENERAL MANAGER**

You are instructed to report at Chembur Branch (Hsg Loan) at 10.45 a.m. on 21.12.2022.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B

बृहन्मुंबई महानगरपालिका शिक्षण विभाग

# मुंबई पब्लिक स्कूल

## धारावी काळा किल्ला

संत रोहिदास मार्ग, धारावी, मुंबई - ४०० ०१७.

यू. डायस नंबर : 27221100320

ओडी क्रमांक \_\_\_\_\_

पेशिट नंबर : 8148

दिनांक \_\_\_\_\_

Date :-3/1/2023

To,

Evangeline Pauline,

Kalpaturu bldg d wing 631 ,

6 th floor, babu jag jeevan nagar

Sion west

Subject :- letter of appointment as data entry operator.

Dear Evangeline,

We would like to inform that we are pleased to take you as  
data Entry Operator

You will be Engaged as data entry operator for a period of 3 month. Please send us acknowledges of  
this offer confirmation letter.

We look forward a professional service from you

Thanking you

Authorized signature.



**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

57

ESTD - 1952

Ref. No. MCB/ 432/2022-23

Date :

GM/ 432/2022-2023

Date : 21.01.2023

To,  
Pallavi Anant Pendhare,  
Room No.505, Shree Chhaya Apt,  
Near S. M. G. School,  
Diva Aagasan Road,  
Diva (E), Thane - 400 612.



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 23.01.2023 to 21.06.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*Mawlika*  
**GENERAL MANAGER**

You are instructed to report at Bhandup Branch at 10.45 a.m. on 23.01.2023.

rmb/-

Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B





59  
**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

ESTD - 1952

Ref. No. **MGW/346/2022-2023**

Date: 03.12.2022

To,  
Karishma D.Rajbhar,  
3/14, Thokarsi Jivraj Chawl,  
T.J.Road,  
Sewri,  
**Mumbai - 400 015.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 05.12.2022 to 03.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*Handwritten signature*

**GENERAL MANAGER**

*Handwritten initials*

You are instructed to report at Sion Branch at 10.45 a.m. on 05.12.2022

rmb/-  
Trainee Student Ltr



# Jitendra Chandulal Mehta & Co

Chartered Accountants

60

To,  
Gayatri Rana,  
179/C, Sidh Mahal,  
Ganesh Baug Lane,  
Belgrammi Road,  
Kurla-(W),  
Mumbai-400070.

Subject:- Appointment Letter.

Dear Madam,

We have pleasure in appointing you as Training Senior Executive Accountant with effect from 1<sup>st</sup> February 2022 on Following terms and conditions:-

- 1) You will be working as Training Senior Executive Accountant in our organization.
- 2) You will follow the instructions given by your superiors.
- 3) You will keep all the information of the firm secret and will not divulge any information unless asked by government or any competent agency.
- 4) Your office timings will be from 11:00 A.M to 7:00 P.M.
- 5) You will be paid stipend of Rs. 2500/- per month and any out of pocket expenses incurred in performing duty of the office.
- 6) You will be given leave as per rules of the Firm.
- 7) You will be honest and sincere in your work.
- 8) If anytime you will be found guilty of misconduct the firm will have liberty to discontinue your services without giving any notice to you.

Please sign letter in acceptance of this offer.

Thanking you,

Your Truly,

For Jitendra Chandulal Mehta and Co.  
Chartered Accountant

Jitendra C Mehta  
M No 032389





# ADNAN KURESHI & ASSOCIATES®

62

Advocate High Court (Bombay)

Adv. Haji Adnan Irfan Kureshi

U.B., MCOM, GDC&A, STP

Khatija Apt, Flat No. 2, A-Wing, Ground Floor, Bazar Road, Bandra (West), Mumbai-400 050.

Email Id: adnankureshi.adv@gmail.com

Cell: 98-1919-6363

Ref. No.: \_\_\_\_\_

Date: 11/11/2022

To,

Ashwini Santosh Sabale.  
Room no 11.Bandra Reclamation,  
Last depot nityanand,  
Nagar bandra west 400050.

**Subject: Letter of Appointment**

Dear Madam,

This is with reference to your application for the internship and the subsequent discussion you had with us at the interview on-17 Oct 2022, we are pleased to inform you that you are appointed for a job in our Consultancy firm.

Your date of joining is 27 Oct 2022 for the role of "Accounts filed".

We congratulate you on your appointment and assure you to get our full support for your professional growth and development.

Please send us an acknowledgement of this offer confirming your joining.

We look forward to a mutually rewarding professional relationship with you.

Thanking you

Your faithfully  
For Adnan Kureshi & Associates



(Authorised Signatory)

52



Lion Tarachand Bapa  
Hospital & Research Centre

### OFFER LETTER

14<sup>th</sup> October, 2022

To,

Ms. Aruna Sabbani Ramu,

We are pleased to offer you to the INTERSHIP in Lion Tarachand Bapa Hospital & Co. We feel confident that you will contribute your skills and experience towards the growth of our organization. As per the discussion, your starting date will be 19<sup>th</sup> October, 2022. All other terms are as agreed upon during interview.

Please confirm your acceptance of this offer by signing and returning the copy of the offer letter. We look forward to welcoming you on board.

Sincerely,

For Lion Tarachand Bapa Hospital

Dhanashree Desai

Lion Tarachand Bapa Hospital & Research Marg, Jain Society, Sion (w) Mumbai- 400022



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/  
GM/492 /2022-2023

Date :

Date : 22.02.2023

To,  
Yasmitha N.Salian,  
714/F, Dagdi Chawl,  
1<sup>st</sup> floor, Room No.15,  
B.J.Marg,  
Byculla (West),  
**Mumbai - 400 011.**



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 23.02.2023 to 22.07.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

**GENERAL MANAGER**

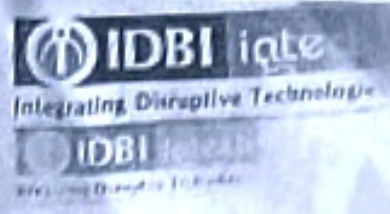
You are instructed to report at Nair Branch at 10.45 a.m. on 23.02.2023.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B

[Type text]



Date: 10th March 2023

To Bhavana Saroj

Provisional Call Letter

Dear Bhavana Saroj

We are pleased to select you for the position of **Customer Service Associate** at our **Navi Mumbai** office.


Your date of joining will be shortly intimated to you. In the meanwhile, you are requested to arrange for the below-mentioned documents required for completing your joining formalities.

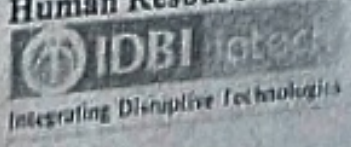
- Five passport size recent colour photographs
- Copies of your academic qualification certificates (Original for verification)- (SSC, HSC, Graduation marksheet)
- Medical fitness certificate from MBBS or MD Doctors only
- 2 Copy of Pan Card
- Vaccination certificate
- 2 copies of residence proof
- Copy of your last drawn salary slip
- Original relieving letter from your current employer
- 2 Copies of Aadhar Card (Original for verification)
- Two reference letters (from previous organisation if employed earlier; and if not employed 2 letters from person like principal of college/school last attended or a Doctor, Lawyer etc. Known to the candidate and family)

The details of the annual gross remuneration along with the benefits & perquisites applicable to you shall be provided to you at the time of joining in the offer letter.

Your continuation in employment will be subject to receiving satisfactory feedback subsequent to background check.

Yours truly,

  
For IDBI Intech Ltd.,  
Human Resources





# ADNAN KURESHI & ASSOCIATES<sup>®</sup>

Advocate High Court (Bombay)

Adv. Haji Adnan Irfan Kureshi

LLB, MCOM, BOC&A, STP

Khatija Apt. Flat No. 2, A-Wing, Ground Floor, Bazar Road, Bandra (West), Mumbai-400 050

Email Id: adnankureshi.adv@gmail.com

Cell: 98-1919-6363

65

Ref. No.: \_\_\_\_\_

Date: 11/11/2022

To,

Sanjeevani Kailas sarvade.  
Room no 104, Building no 12,  
Om Shakti so,vashi naka Chembur,  
Mumbai 400074..

**Subject: Letter of Appointment**

Dear Madam,

This is with reference to your application for the internship and the subsequent discussion you had with us at the interview on 19

Oct 2022, we are pleased to inform you that you are appointed for a Internship in our Consultancy firm.

Your date of joining is 27 Oct 2022 for the role of "Accounts filed".

We congratulate you on your appointment and assure you to get our full support for your professional growth and development.

Please send us an acknowledgement of this offer confirming your joining.

We look forward to a mutually rewarding professional relationship with you.

Thanking you

Your faithfully  
For Adnan Kureshi & Associates

(Authorised Signatory)



Date: 07-September-2022

Offer Letter

athena



Dear: Aksha Banu Sayyed

This has reference to your interview with us. On the basis of facts mentioned, we are happy to offer you the position of **Customer Service Executive** reporting to Team Leader / Manager Operations.

Gross Salary 14,567/-

You are requested to join us on or before **07-September-2022**. In case you do not join us as per the date mentioned, this offer will stand withdrawn immediately, without further information to you.

Terms and Conditions:

- Salary will start from the actual date of dialing and Appointment letter will be issued accordingly.
- Training duration can be between 7 days to 21 days depending upon the process you will be assigned to & complete documentation.(Actual Training date will be considered from the day Training starts)
- Leaves are not provided during training period. In case of emergency, approval/info to Trainer/Supervisor is mandatory.
- This offer letter is valid subject to you successfully passing the training and certification process. In case you do not clear the training and certification then this offer letter is deemed to be null and void.
- Your working time would be from 9.30 am to 6.30 pm / 10 am to 7 pm & 6 days working.

Please bring the following supporting documents at the time of joining:-

- Mark sheets of 10th, 12th, Graduation and Post Graduation (if applicable).
- Driving License / Passport/ Birth proof- (for Photo, Address & Birth Identification).
- Appointment Letters (Last Employer), Relieving Letter / Resignation Letter.
- Last two salary Slips.
- Photocopy of PAN (if applicable).
- 6 passport size Photographs.

Kindly acknowledge this letter as a token of your acceptance.

Thanking you.

For Athena BPO Pvt. Ltd.

Faraz (HR-Manager)



Name: Aksha Banu Sayyed

Sign:

I accept the offer:

**Athena BPO Pvt. Ltd.**

CIN : U51900MH1993PTC070252

Regd. Office : 123, Creative Industrial Estate, Sunder Nagar, Kalina, Santacruz (E), Mumbai - 400 058. Website : www.athenabpo.com  
 Corp. Office : 3rd Floor, Symphony IT Park, Behind Ice Factory, Off Sakl Vihar Road, Chandivali, Andheri (East), Mumbai - 400 072. Tel : 022 39859757  
 Bengaluru Office : No 7, 17th cross, K R Road, BSK 2nd Stage, Near Uma Maheshwari Temple, Bengaluru - 560070.



15/11/2022

**OFFER LETTER**

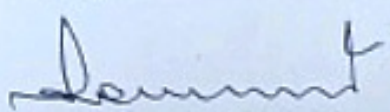
Dear Sonali Raju Shahapurkar,

We are pleased to offer for the position of Accounts and Taxation Assistant in our Organization.


Your work would be starting from 17/11/2022.

We would be expecting your complete dedication and commitment towards all the task and works assigned to you during your tenure with our firm.

Regards,



Somy Cyriac & Co.

**BANK OF AMERICA** 

68  
**Anudip**  
Life. Transformed.

**Certificate of Merit is awarded to**

**AAFIYA WASIM SHAIKH**

for successfully completing 160 hours of training on

Certificate in English Communication and Digital education with Excel Specialization-External

from Anudip Foundation Skill and Career Development Centre

at Ghatkopar, Thane, Maharashtra.

Grade :- A

Duration :- August 2022 to November 2022

Student Reg. No. :- MHGHA/AF0213473



Monisha Banerjee

[Chief Executive Officer]

Anudip Foundation for Social Welfare

Mira Towers, 8th & 9th Floor, Block DM, Plot 27, Sector-V, Salt Lake City, P.5 Bhowaniger, Kolkata-700091, West Bengal  
CIN: U51900WB2007NPL116269

69



GSTIN 27AAGCV5675F1ZY

**VIBELINK INFOTECH PRIVATE LIMITED**

B-122, FLOOR LOFT-1, SHAIKH MISREE DARGAH HUTMENTS, SHAIKH MISREE ROAD, ANTOP HILL, MUMBAI - 400037  
Email: vibelink02@gmail.com Tel. No. 022-24123778 / 7506198734

Date:-25-05-2021

Candidate Name :- Ruhina Rafiq

Company Name:- Vibelink Infotech Pvt Ltd

Dear :- Shaikh Ruhina Rafiq

We are pleased to offer you the position of Customer Support at Vibelink Infotech Pvt Ltd. We feel confident that you will contribute your skills and experience towards the growth of our organization.

As per the discussion, your starting date will be on 11-06-2021. Please find the employee handbook enclosed herewith which contains the medical and retirement benefits offered by our organizations.

Please confirm your acceptance of this offer by signing and returning the copy of this offer letter.

We look forward to welcome you on board.

Sincerely,

For Vibelink Infotech Pvt Ltd.

**VIBELINK INFOTECH PVT. LTD.**  
B-122, Floor, Loft - 1,  
Shaikh Misree Dargah Hutments,  
S. M. Road, Antophill, Mumbai - 400 037.  
Customer Support .



# Property Address

Make Your Dreams Come True With Us

70

Date:25/12/22

To,  
Ms. Shaikh shahana  
Motilal Nehru Nagar  
S.R.A build no:1,2 floor  
Mumbai:400098

Sub:Letter of appointment as Data Entry Operator

Dear Shahana,

With reference to your application for undergoing Internship, we would like to inform that we are pleased to offer you the position of data entry with following terms and conditions.

1. You will be engaged as an Intern in our Organization for a period of 3 month effective from 1 January 2023 to 31 March 2023. Please note that your internship period will automatically come to an end on 31 March 2023.
2. You will be given training on such jobs / departments as the Management may decide from time-to time.
3. Your salary will commence at Rs: 8000 monthly.
4. You have to work from Monday to Friday and your working hour will be 12 am 6pm.
5. You are required to report for your internship on 1 January 2023, without failing along with this letter.

With Best Regards,

Shahana



For property address

I Accept

**INTECH/HRM/CC Offer Letter/2023-24/4**

**Date: 03.04.2023**

**Dear Kalpana Devi Vijay Kumar Sharma,**

**Offer Letter**

With respect to the interview you had with us on 10.03.2023, we are pleased to offer you the position of **Customer Service Associate**. You will be posted at our **CBD Belapur** office initially.

You will be required to provide the following documents on joining:

- Original relieving letter from your current employer
- Two reference letters
- Five passport size colour photographs
- Copy of your last drawn salary slip
- Copies of your academic qualification certificates (Original for verification)
- Medical fitness certificate.
- Copy of Pan Card (Original for verification)
- Copy of Passport (Original for verification)
- Copy of Residence Proof (Original for verification)
- Copy of Aadhar Card (Original for verification)

The details of the annual gross remuneration along with the benefits & perquisites applicable to you are enclosed in Annexure I & II. You are requested to treat this information in strict confidence and not to disclose it to anyone under any circumstances.

Your appointment will be governed by terms & conditions as detailed in Annexure III.

Your appointment and continuation in employment will be subject to your background verification and you being certified medically fit.

We welcome you to be a part of IDBI Intech Ltd. family and request you to sign and return a copy of this letter in a sealed envelope as a token acceptance of our offer and the terms as mentioned in Annexure I & II.

Yours Sincerely,

**For IDBI Intech Ltd.**



*M. Ganguly*  
**Moni Ganguly -**  
**Vice President - Human Resource**

**To: Kalpana Devi Vijay Kumar Sharma**  
**Sambhaji Chawl 90 Feet Road Opp: Police Station Sion**  
**Dharavi Mumbai 400017**

**Tel: 8928516455**

**Page 1 of 5**

**Confidential**

**IDBI Intech Ltd. - 1.1**

73



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/

Date :

GM/ 371 /2022-2023

Date : 19.12.2022

To,  
Avantika S.Shelar,  
Anand Wadi,  
Solt Pan Road,  
Wadala (East),  
Mumbai - 400 037.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 21.12.2022 to 19.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*H. Handia*  
GENERAL MANAGER

You are instructed to report at Sion Branch (Hsg Loan) at 10.45 a.m. on 21.12.2022.

rmb/-  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B



ESTD - 1952

Ref. No. MCB/

# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

Date :

GM/ 368 /2022-2023

Date : 19.12.2022

To,  
Siddhi V. Shengale,  
645, Shapoorji Palanji Compound,  
Dr.S.S.Road, Parel,  
Mumbai - 400 012.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 21.12.2022 to 19.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

  
GENERAL MANAGER

You are instructed to report at G/North Branch (Hsg Loan) at 10.45 a.m. on 21.12.2022.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B

# PRODOCS SOLUTIONS PVT. LTD.

613/B, MANGALAARAMBH, KORAKENDRA, R. M. BHATTAD ROAD, BORIVALI (W), MUMBAI - 400 052  
Tel. No.: 0222833 599899 Email ID: prodocs19@gmail.com  
CIN: U77900MH2019PTC322408

Date: 22-08-2022

Vaidahi Shetye  
1005, 10th floor, Ganesh mandir Road,  
behind Ambedkar College, Worli, Mumbai - 400031

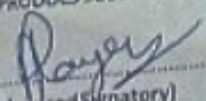
Dear Vaidahi Shetye,

This has reference to your application and the personal discussions you had with our representatives. We are pleased to appoint you as "TRAINEE" in our company on the following terms and conditions:

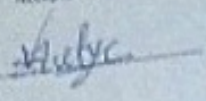
- Your training period shall be till 31/8/23 shetye. The Company, however, shall have the right to extend the period of training at their sole discretion.
- During the training period your consolidated stipend will be Rs. 9000/- per month (Rupees Nine Thousand only).
- You will be imparted training in any specific or various activities in which the establishment is engaged depending upon your ability and educational qualifications.
- That during the period of your Traineeship the relationship shall be that of master and pupil. You shall therefore, not be considered as regular Trainee of the Company and shall not become entitled to the benefits or allowances, which may become due to the regular Trainee. The Company may give you concession of membership of ISIC after obtaining your consent. The Company may also offer you any other incentives as the Management may deem fit during your training period, which may be at their sole discretion.
- That the Company shall have the sole discretion of setting out your training requirements and for that purpose you may be required to be posted from one department to another or from one place to another, if the Company is of the opinion that it is so necessary for the purpose of your training. You may also undergo outdoor training if required and you may also be sent on deputation training to any other organization anywhere in the country which may or may not be under the same management.
- If you remain absent for any reason whatsoever from your training requirements for a continuous period of seven days or more, without informing the Company in any way, then in such an event, the Company shall consider that you have no intention of continuing with your training requirements and that you have put an end to your training of your own free will and accord and it shall be deemed that you have given up your dues, if any, and you shall also be liable to reimburse the cost of training incurred upon you.
- The Company will review at the end of each month your training progress and for that purpose may give you some trade tests, if it desires.
- That during the period of your training you shall give full compliance to all rules and regulations as are in force on the date of your being taken up as a Trainee and to all such other orders given, in that behalf thereafter.
- Your training period without anything more shall automatically come to an end on completion of a period specified above or the extended period, if any. This shall however, be without prejudice to the right of the Company to so terminate your Traineeship at any time without giving you any notice or assigning reason for doing the same at their absolute discretion and you have no right whatsoever of any nature to raise any question thereto.
- If you desire to leave the training program at any time during your training period, you will be required to give 15 days' notice to the Company or pay a stipend of 15 days to the Company as expenses incurred for the said training program.
- In case there is any change in your residential address, you will intimate the same in writing to the HR department within seven days from the date of such change.
- Nothing herein contained shall be construed as a contract of service creating Trainee relationship between the Company and the Trainee. It is clearly agreed and understood that the Company, in absorbing you as a Trainee, is under no obligation to take you in its regular employment, nor does it assure you in any way that the employment may be given even though the Trainee may have completed his traineeship to the entire satisfaction of the Company.
- You will undergo all kind of Test/Tasks - written, oral or practical during training. Unless you pass these Test and Exams, you will not be declared as having successfully completed the Training.
- That during the period of traineeship, you shall make every sincere endeavor to complete the training requirements and shall at all times exert yourself to the best of your ability to make the training period a success. You shall preserve and maintain perfect discipline at all times.
- During the period of your training with the Company, you will devote your whole time attention to your training and will not engage yourself directly or indirectly in any other training, service, trade, profession, business or occupation, part time or full-time without written permission of the management. Otherwise, your training arrangement will be terminated without any notice.
- The company will not be liable to pay any damage or compensation to you on account of your any injury sustained, or disability suffered during your training requirements. The said training is entirely at your risk and responsibility.
- In the event of you causing any damage to company property in the course of your training period as you losing or spoiling any equipment given under your care or charge, or causing any damage willfully or out of sheer neglect, then, in all such cases, the Company hereby reserves its right to deduct from your stipend such amounts as the Company may deem fit and of which the Company shall be sole judge.
- If any information given by you is found to be false or incorrect your traineeship will come to an end without any notice or compensation in lieu of the same.
- You shall not disclose any information concerning the affairs or working of the company, the disclosure of which is likely to be prejudicial to the Company.
- You will abide by the rules and regulations of the Company issued from time to time and currently in force as well as the standing orders.

The terms of your traineeship, as set out above, have been read out to you and explained to you in the language you understand, you are required to sign a duplicate of this letter if the terms and conditions are acceptable to you.

Yours Sincerely,  
For PRODOCS SOLUTIONS PRIVATE LIMITED

  
(Authorized Signatory)

Accepted







ESTD - 1952

# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

Ref. No. MCB/  
GM/ 502 /2022-2023

Date :  
Date : 23.02.2023

To,  
Gauri S. Shinde,  
Dharam Singh Chawl No. 3,  
Room No 22, T. J. Road,  
Opp. Dosti Flamingo,  
Sewri,  
Mumbai - 400 015.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 27.02.2023 to 26.07.2023 on consolidated stipend of Rs 8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*M. Handia*

GENERAL MANAGER

You are instructed to report at Bandra Branch at 10.45 a.m. on 27.02.2023.

rmbf -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001  
Tel : 2261 8651 / 2261 3814 / 2261 6911-12 / 2221 7800. Fax : 2221 7892-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) Email : [mbank@mbmumbai.com](mailto:mbank@mbmumbai.com)

MCB/744B

Date: 29-June-2022

**OFFER LETTER**

Dear Sayli Vinod Shinde,

Based on our recent discussions with you, we are pleased to inform you that you have been selected for a position with Gebbs Healthcare Solutions Pvt Ltd.

Your Date of Joining would be: **30-June-2022**

Your Annual CTC would be: **Rs 231915**

You shall be designated as an **AR Associate-Trainee**

In Addition, you will have an Earning potential of min Rs 0 and max Rs 5000 as a performance incentive based on your floor performance with respect to the set parameters.

"The incentive scheme is effective only post 60 days of joining".

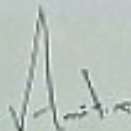
To enable the completion of this process, you would be required to submit the following documents:

1. **Current Employment:** Last 3 months salary Slips / Relieving letter / Resignation acceptance letter. In case the salary slips are not in position to be submitted then the bank statements copy is a Mandate
2. **Education:** Photocopies of your Mark sheets **AND** Passing Certificates - X, XII, Graduation, Post-Graduation & Diploma (If applicable).  
For all Graduation awaiting result candidates - All semester mark sheets or First year & Second year Graduation mark sheets
3. **Address Proof:** Copy of your passport / Driving license / Ration card
4. In case of Name change please furnish - Marriage Certificate or Name change affidavit.
5. **Photo ID:** Pan Card/ Passport/ Driving license/Voter Id card
  - a. If no PAN Card, then please ensure you carry it on the date of joining (PAN card is a mandatory document without which we cannot onboard you)

We will formally extend you an appointment letter on behalf of Gebbs Healthcare Solutions Pvt Ltd on the submission of all the documents mentioned above by the due date; failing which it is deemed that you have no interest to pursue this employment opportunity with Gebbs Healthcare Solutions Pvt Ltd.

Your Offer is valid subject to clearance of your background verification.

Yours sincerely,



Vice President - Human Resources  
Amit Nainani

Candidate's Signature



**Registered Office**

"MindSpace", Building No.3, 1<sup>st</sup> Office Level, Thane - Belapur Road,  
Airoli, Navi Mumbai 400 708

Tel: +91-22-39487300  
www.gebbs.com



uhud international  
www.uhudint.com

# UHUD INTERNATIONAL

Overseas Manpower Recruitment Consultancy Service

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+91 9490078000

Reg. License No: B-0941/MUM/PART/1000-15/9312/2018  
Approved by the Ministry of External Affairs (Govt. of India)

Roll No: 79

Office No. 1&2/176, Karimabai Building, Belgrami Road, Kurla West, Mumbai, India. Pin Code 400 070.

GSTIN NO: 27A AFFU1738G1Z4

Ref: \_\_\_\_\_

Date: 10-03-2023

To,  
Monika Omprakash Singadiya  
Yashwant nagar Bhag,  
2 sell Colony Chembur,  
Mumbai-400071.

**Sub: Internship letter for completion of 1 Month**

Dear Miss Monika,

We are writing this letter to tell you that it has been a pleasure working with you in our organization (For 1 month from January to February 2023). We really appreciate the manner in which you handle your responsibilities at workplace. We have noticed that you are a very hard working, passionate and helping person and we acknowledge your punctuality and accountable attitude shown at the given tasks, you are a true team member who can put lots of efforts to get achievements for her goals.

I would like to represent my thanks to you for the remarkable work done by you at UHUD INTERNATIONAL Overseas Manpower Recruitment Consultancy Services in terms of Research and Development of GCC-Countries, knowing about Recruitment Procedure in gulf Countries visa emigration Stamping Wakala ticketing, Mailing, Front office, Coordination with other staffs with all other official work and Punctuality. We hope you will continue to move ahead on the path of excellence. We wish you every success in your entire future Endeavour.

Thanking you,

*uhud international*



Signature  
SIDDIQUI NOORJAHAN  
(Manager)

For UHUD INTERNATIONAL



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/

Rollno = 80

Date :

GM/381/2022-2023

Date : 22.12.2022

To,  
Mitali R. Singh,  
Indira Nagar,  
H.M.Road,  
Near Shukla Hotel,  
Sion Koliwada (East),  
Mumbai - 400 037.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 26.12.2022 to 24.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

GENERAL MANAGER

You are instructed to report at Parel Branch (Hsg Loan) at 10.45 a.m. on 26.12.2022.

mb/-  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B



# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

ESTD - 1952

Ref. No. MCB/

GM/ /2022-2023

Date :

Date : 09.12.2022

To,  
Esha H.Solanki,  
E-3, Room No.30,  
Raoli Camp,  
Sion Koliwada,  
**Mumbai - 400 037.**



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 12.12.2022 to 10.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*[Handwritten Signature]*  
GENERAL MANAGER

You are instructed to report at Parel Branch at 10.45 a.m. on 12.12.2022.

mb/-  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B



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**Pawar Kirtane & Associates**  
Chartered Accountants

20<sup>th</sup> Oct 2022

To  
Ms. Dipti Solkar  
Room No. 68, D ward, Parshuram Nagar,  
G.D. Ambedkar Road, Kala Chowki,  
Mumbai- 400033

**Sub: - Offer letter /Accounts Executive**

We are pleased to inform you that on the basis of personal interview held on 17<sup>th</sup> Oct 2022, we would like to have you on board as an "Junior Accounts Executive" in our organization.

You are requested to go through following rules & regulations mentioned before accepting the offer & revert within 2 days of receiving this letter.

As a part of this team we seek an extraordinary commitment towards this company & our clients to deliver excellent levels of service & quality which results exceeding client's expectations.

| Heading                    | Description  |
|----------------------------|--|
| Title                      | Junior Accounts Executive  |
| Job description            | Accounting & Finalization of Accounts along with, filing of Statutory returns, assisting seniors in various types of audit, representation of the organization at various government departments, apart from this any other task can be added as per requirement.  |
| Salary                     | Rs. 5000/- (All Inclusive)   |
| Probation                  | Minimum 1 months of Probation (Can be extended based on performance).  |
| Working Hours              | Official Working Hours will be from 11.00 A.M. To 7.30 P.M. (Mon-Sat)  |
| Reporting                  | Reporting to Partners & Administrator/HR   |
| Holidays                   | Holidays for the calendar year will be given at the beginning of the year. In case, on any approved holiday, employee is present in the office for official work then same will be compensated with a day's salary/ complimentary off or by discussing mutually  |
| Leaves                     | There are No Paid Leave(s) in the organization.  |
| Resignation or Termination | This agreement can be terminated by either party upon prior notice to other party.<br><br>In case of resignation; notice period of 1 month is mandatory.<br><br>In case of termination 7 days prior notice will be given.<br><br>In case of resignation without prior notice by the employee 1 Month's salary (calculated on the basis of last paid) will have to be paid by the employee.<br><br>Company reserves all the rights to inform an employee/candidate to be present at the office (post resignation) (This is applicable in case of pending handover, or incompleteness of notice period). |
| Confidentiality            | By accepting this letter you acknowledge and agree that you will not use or disclose confidential information related to this organization including client lists, trade secrets, client details and pricing structures etc during the course of your employment or thereafter, except with the consent of the employer, as required by law or in the performance of your duties.  |

Office No. 17, 2nd Floor, Shree Shivaji Mandir, Opp. Plaza Theatre, N.C. Kekar Road, Dadar (W), Mumbai - 400 028

+91 92241 52770 / 99690 69000

info@pawarkirtane.com

www.pawarkirtane.com

Corporate & Registered Office: 612/613, Palm Spring Centre,  
Mind Space, New Link Road, Malad (W), Mumbai: 400 064  
Tel No. : 022- 40548797 www.promptpersonnel.com



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To,  
Mrs. Nandini Anand Sonawane,  
Room No. 129 Ewing Gandhi Nagar Chs  
Dharavi Mumbai 400017

Date: 16 Aug 2022

Internship Offer Letter

Dear Nandini Anand Sonawane ,

With reference to your application and the subsequent interview you had with us, we are pleased to extend to you this offer of temporary employment as an Intern effective from 08 Aug 2022

You will be working in Temp Staffing Operations Department, reporting to Mr. Essakkymuthu Subramaniam konar – Team Leader- Onboarding.

You will be paid a stipend of Rs. 8000/- per month which will be calculated pro-rata basis.

As a temporary employee, you will not receive any of the statutory benefits that regular Company employees receive.

Your Internship is expected to end on 08 Nov 2022. However, company may extend your period of employment if there is a necessity and as per your availability.

However, your employment may be terminated by the company during the period of your internship

- by giving or within 7 days of written notice or
- Salary in lieu of notice without assigning any reason whatsoever.

Similarly, you may also terminate the service by giving 7 days' notice to the company.





# RADIANT STEEL & ALLOYS

Office: Shop No. 1, Ground Floor, Aaditya Enclave, 12th Khetwadi Bock Road, Mumbai - 400 004.  
Godown : Plot No. 207, Lohid Bunder, Reay Road, Mumbai - 400 010  
T: +91 022 - 6608 1607 / 6609 5704 M: +91 96033 87974

To,

Date: 04 June 2022

**MAYURI MANGESH SURVE**

B-39, Kokari Nagar, Nehru Nagar No 3,  
M Manjrekar Marg, Sion – Koliwada,  
Sion (East), Mumbai 400 022.

**Subject: Letter of Appointment.**

*Hello Madam,*

With reference to your interview dated 01<sup>st</sup> June 2022, we are pleased to inform you that you are appointed for a job in our Organization.

Your date of Joining is 06<sup>th</sup> June 2022 for the role of Junior Accountant.

Please send / submit us an acknowledgement of this offer confirming your joining.

We look forward to a mutually rewarding professional relationship with you.

Thanking you

Yours faithfully

For Radiant Steel & Alloys.

(Authorised Signatory)





Since 1991  
**SNGT**

Subject to Mumbai Jurisdiction

**Shree Nasik Goods Transport Co. Pvt. Ltd.**

Mumbai H.O. : 308, Flying Colors, Din Dayal Marg, Mulund (West), Mumbai 80

**Daily Service for Parcel - Part Full Load for Maharashtra & Gujarat**

**sngt@ymail.com**



**Helpline : 8828515151**



**www.sngtgroup.com**

CIN : U63090MH1995PTC091494 . GST MAHARASHTRA : 27AADCS9813M1ZT . GST GUJARAT : 24AADCS9813M1ZZ

beyond logistics

85

04-03-2023

TO WHOM IT MAY CONCERN

CELEBRATING

I hereby certify that the person named **Ms. RESHMA VISHWANATH SURVE** was employed by our company **M/s. SHREE NASIK GOODS TRANSPORT CO PVT LTD** , she was working with us for **FOUR** months, she was working as Tally operator & Data Entry operator, she demonstrated as a diligent and truthful person. Her leadership skills were outstanding and very helpful and highly appraised by our staff.

Anyway, all of us wish her the best in her career path and future and would like to thank her for her excellent contribution.

Yours sincerely,

Your Signature

FOR SHREE NASIK GOODS TRANSPORT CO. PVT. LTD.

DIRECTOR

Your Name: **RAJESH NARANJI KATIRA**

Designation: **MANAGING DIRECTOR**

Organization Name:

**Bank Details** : Shree Nasik Goods Transport Co. Pvt. Ltd. • Beneficiary Bank Name : ICICI Bank Ltd.  
**Bank Branch** : Bhat Bazar Branch • Account No. : 122305000158 • IFSC Code : ICIC0001223



**THE MUNICIPAL CO-OP. BANK LTD.,**  
**MUMBAI**

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ESTD - 1952

Ref. No. MCB/

Date :

GM/496/2022-2023

Date : 23.02.2023

To,  
Shravani S.Thakur,  
2/43, Ram Nagar C.H.S.,  
Katrak Road,  
Wadala,  
**Mumbai - 400 031.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 24.02.2023 to 23.07.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*B. Handka*  
**GENERAL MANAGER**

You are instructed to report at Chembur Branch at 10.45 a.m. on 24.02.2023.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B



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**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

ESTD - 1952

Ref. No. MCB/  
GM/ 372/2022-2023

Date :  
Date : 19.12.2022

To,  
Sahilee S.Todkar,  
Room No.53,  
Diwal Devji Wadkar Chawl,  
Dattani Park, Jivlapada,  
Kandivali (East),  
**Mumbai – 400 101.**



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 21.12.2022 to 19.05.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*S. Handig*  
GENERAL MANAGER

You are instructed to report at G/South Branch at 10.45 a.m. on 21.12.2022.

rmb/-  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : www.municipalbankmumbai.com E-mail : mcbank@mcbmumbai.com

MCBF/44B



ESTD - 1952

# THE MUNICIPAL CO-OP. BANK LTD., MUMBAI

Ref. No. MCB/

GM/481/2022-2023

Date :

Date : 17.02.2023

To,  
Siddhi S.Topale,  
Ganesh Nagar,  
Salt Pen Road,  
Wadala (East),  
Mumbai - 400 037.



## SUB : Appointment as a Trainee Student.

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 20.02.2023 to 19.07.2023 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.45 a.m. to 5.45 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not to be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.

Thanking you,

Yours faithfully,

*S. Handia*  
GENERAL MANAGER

You are instructed to report at Marine Lines Branch at 10.45 a.m. on 20.02.2023.

rmb/ -  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P. D'Mello Road, Fort, Mumbai - 400 001.  
Tel.: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

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**Corporate & Registered Office:** 612/613.Palm Spring Centre.  
Mind Space, New Link Road, Malad (W), Mumbai: 400 064  
Tel No. • 022- 40529797. [www.promptpersonnel.com](http://www.promptpersonnel.com)



Date: 23<sup>rd</sup> Jan 2023


**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Indra Rajkumar Yadav a student of Second year Bachelor of Commerce with Accountancy, Finance and Insurance from SNDT University has completed her internship in department under the guidance of Mr. Essakkymuthu SubramaniamKonar— Team Leader Onboarding — Temp Staffing.

Her internship tenure was of 5 months from 04<sup>th</sup> August 2022 to 4<sup>th</sup> January 2023.

During the period of her internship program with us she was found punctual, hardworking and fast learner

We wish her all the best for all future endeavors!

For,  
**Prompt Personnel Pvt. Ltd.**  
  
**Authorized Signatory**

Form No. 90

## V V Mehta And Associates

Balarama Bandra Kurla complex, Bandra East Mumbai -40005

Email: [info@vma.co.in](mailto:info@vma.co.in)

To ,

The Principal

Smt. Maniben , M . P Shah Women's College Of Arts & Commerce

Smt. Parmeshwari Devi Garodia Educational Complex

338 , R.A Kidwai Road Matunga

### Subject: Certificate Of Internship

Dear Madam ,

This is to inform that Ms. Sakshi Balkrishna Yadav has commenced training as intern in our firm 27 September 2022 . She has served 240 hours by accepting the post of internal auditor at asian heart institute

& research center (India's No. 1 heart institute) through our firm from

the said date . This letter has been issued. At the specific request of

the intern Ms. Sakshi Balkrishna Yadav

Thanking You

Yours faithfully

For V V Mehta & Associates

Signature

V V Mehta



INTECH/HRM/CC Offer Letter/2023-24/7

Date: 03.04.2023

Dear Ruqaiya Choudhary,

**Offer Letter**

With respect to the interview you had with us on 10.03.2023, we are pleased to offer you the position of **Customer Service Associate**. You will be posted at our **CBD Belapur** office initially.

You will be required to provide the following documents on joining:

- Original relieving letter from your current employer
- Two reference letters
- Five passport size colour photographs
- Copy of your last drawn salary slip
- Copies of your academic qualification certificates (Original for verification)
- Medical fitness certificate.
- Copy of Pan Card (Original for verification)
- Copy of Passport (Original for verification)
- Copy of Residence Proof (Original for verification)
- Copy of Aadhar Card (Original for verification)

The details of the annual gross remuneration along with the benefits & perquisites applicable to you are enclosed in Annexure I & II. You are requested to treat this information in strict confidence and not to disclose it to anyone under any circumstances.

Your appointment will be governed by terms & conditions as detailed in Annexure III.

Your appointment and continuation in employment will be subject to your background verification and you being certified medically fit.

We welcome you to be a part of IDBI Intech Ltd. family and request you to sign and return a copy of this letter in a sealed envelope as a token acceptance of our offer and the terms as mentioned in Annexure I & II.

Yours Sincerely,

For IDBI Intech Ltd,



*Moni Ganguly*  
 Moni Ganguly  
 Vice President – Human Resource

To: **Ruqaiya Choudhary**  
**Garib Nawaz Nagar, kokari Nagar SM Road Near Antop hill Chrch**  
**Antophill Mumbai 400037**

Tel: 8108413325

Confidential

Page 1 of 5

IDBI Intech Ltd. – 1.1

**BANK OF AMERICA** 

**Anudip**  
Life. Transformed.

**Certificate of Merit is awarded to  
JOTHIKA GANPATI SHETTY**

for successfully completing 160 hours of training on  
Certificate in English Communication and Digital education with Excel Specialization-External  
from Anudip Foundation Skill and Career Development Centre  
at Ghatkopar, Thane, Maharashtra.

Grade :- A

Duration :- August 2022 to November 2022

Student Reg. No. :- MHGHA/AF0213791



  
Monisha Banerjee  
[Chief Executive Officer]

**Anudip Foundation for Social Welfare**  
Mira Towers, 8th & 9th Floor, Block DN, Plot 27, Sector-V, Salt Lake City, P.S Bidhannagar, Kolkata-700091, West Bengal  
CIN: U91900WB2007NPL116269



**BANK OF AMERICA** 

**Anudip**  
Life. Transformed.

**Certificate of Merit is awarded to  
MAHESHWARI CHINANAN DEVENDRA**

for successfully completing 160 hours of training on  
Certificate in English Communication and Digital education with Excel Specialization-External  
from Anudip Foundation Skill and Career Development Centre  
at Ghatkopar, Thane, Maharashtra.

Grade :- A

Duration :- August 2022 to November 2022

Student Reg. No. :- MHGHA/AF0216294



Monisha Banerjee  
[Chief Executive Officer]

Anudip Foundation for Social Welfare

**BANK OF AMERICA** 

**Anudip**  
Life. Transformed.

**Certificate of Merit is awarded to**  
**VAISHNAVI JAGDISH YETUSKAR**

for successfully completing 160 hours of training on

Certificate in English Communication and Digital education with Excel Specialization-External


from Anudip Foundation Skill and Career Development Centre  
at Ghatkopar, Thane, Maharashtra.

Grade :- A

Duration :- August 2022 to November 2022

Student Reg. No. :- MHGHA/AF0213775



  
Monisha Banerjee  
[Chief Executive Officer]

**Anudip Foundation for Social Welfare**  
Mira Towers, 8th & 9th Floor, Block DN, Plot 27, Sector-V, Salt Lake City, P.S Bidhannagar, Kolkata-700091, West Bengal  
CIN: U91900WB2007NPL116269

[Type text]

Date: 10-3-23.

To Shanti Gautam

**Provisional Call Letter**

Dear Shanti Gautam,

We are pleased to select you for the position of **Customer Service Associate** at our **Navi Mumbai** office.

Your date of joining will be shortly intimated to you. In the meanwhile, you are requested to arrange for the below-mentioned documents required for completing your joining formalities.

- Five passport size recent colour photographs
- Copies of your academic qualification certificates (Original for verification)- (SSC, HSC, Graduation marksheet)
- Medical fitness certificate from MBBS or MD Doctors only
- 2 Copy of Pan Card
- Vaccination certificate
- 2 copies of residence proof
- Copy of your last drawn salary slip
- Original relieving letter from your current employer
- 2 Copies of Aadhar Card (Original for verification)
- Two reference letters (from previous organisation if employed earlier; and if not employed 2 letters from person like principal of college/school last attended or a Doctor, Lawyer etc. Known to the candidate and family)

The details of the annual gross remuneration along with the benefits & perquisites applicable to you shall be provided to you at the time of joining in the offer letter.

Your continuation in employment will be subject to receiving satisfactory feedback subsequent to background check.

Yours truly,

  
For IDBI Intech Ltd.,  
Human Resources

**Name : Anshika yadav**

**Roll no : 77**

**Topic : Shadow internship ( FN ) Report**

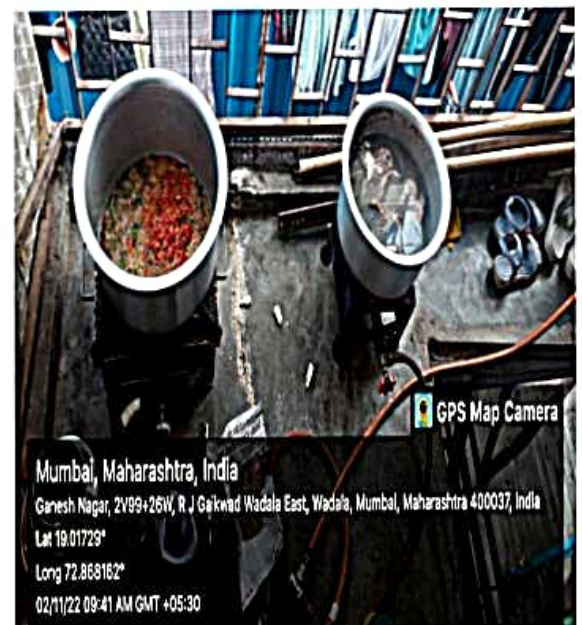
- **We had to started internship on 1 St Novembre . The proprietor name is prachi kolambekar we had completed 7 days internship from Ganesh nagar .**
- **She started business in July month 2022 . Reason for starting business is financial issue. She happy for doing this business. The space available for the business is from not separate place. The area even approximate size in 10 to 12 feet room this integrated food business.**
- **There are six number of products the are making list down .**
- **Dal tadka**
- **Jeera rice**
- **2 types of bhaji**
- **Chicken gravy**
- **Chapati**
- **The are selling per plate 60 Rs**
- **They don't have ready made menu card**
- **They make**
- **4 kg rice**
- **11/2 kg dal**

- 2 bhaji 3 kg
- Chicken ½
- Chapati
- They sold in packed or eaten at place both.
- Packaging materials



- The get ingredients from nearby markets in Ganesh nagar the get packaging in masjid, she don't store ingredients at home she bug every day. Do the have standardise recipes total yield 60 to 70 . They stored ready product in big catarn. They are reheat and make some changes in the food and sell again leftover food.
- The use proper soap cleaning utensils using detergent cleaning platform. Good level of sanitation and hygiene while storing, preparing and selling products. They get equipments for the own many . She had two workers, she will paid by cash family members are also helping in daliy production and selling they don'take any Lona for starting their business.

- Good impression for internship
- **Feedback**
- Nice to work with these guys. These people do good work. These people worked with us for 7 days. We loved it . These people also helped a lot.





**Thank you .**

NAME : SHIRIN SAWANT

ROLL NO : 73

SUBJECT : FOOD NUTRITION

TOPIC: SHADOW INTERNSHIP REPORT

IM SHIRIN SAWANT THE STUDENT OF TYBA

I have my own small home business of {Bakery} I am making cakes, pastry, chocolates, donuts etc.

From my college I get 7 days of an internship so I refer my own experience of my bakery business even my mom helps me to make. Customers give me few orders of chocolates in diwali I get good feedback from customers and my with the good feedback of customers. Even I put my stall in college. Mostly I get the orders of cakes and chocolates and sometimes I get lost and sometimes I considered one of the most profitable and high earing business in this 7 days I didn't earn much more money.

Thank you.





Reg. No. E-91 (Osmanabad)

Dated 30.9.80

**TERNA PUBLIC CHARITABLE TRUST'S  
TERNA VIDYALAYA & JR. COLLEGE**

ENGLISH MEDIUM

SECTOR - 12, PHASE - II, NERUL, NAVI MUMBAI-400 706

Ref. No. TV/EM/451

Date: 22/08/2022

To,

The Principal,

Smt. Maniben .M.P.Shah Women's College of Arts and Commerce

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex,

338, R.A.Kiwai Road, Matunga,

Mumbai- 400019

**Sub: Internship completed from 11<sup>th</sup> July 2022 to 11<sup>th</sup> August 2022**

Respected Sir/Madam,

**Ms. Ishita Maheshbhai Chavda** has successfully completed her internship during the period 11<sup>th</sup> July 2022 to 11<sup>th</sup> August 2022 in our school.

She was diligent in her work.

We wish all the best for her future.

Thanking You,

Best Regards

In Charge Principal  
Mrs. Savita Bhikale

PRINCIPAL

TERNA VIDYALAYA & JR. COLLEGE  
NERUL, NAVI MUMBAI





Reg. No. E-91 (Osmanabad)

Dated 30.9.80

**TERNA PUBLIC CHARITABLE TRUST'S  
TERNA VIDYALAYA & JR. COLLEGE**

**ENGLISH MEDIUM**

**SECTOR - 12, PHASE - II, NERUL, NAVI MUMBAI-400 706**

Ref. No. TV/EM/451

Date: 22/08/2022

To,

The Principal,

Smt. Maniben .M.P.Shah Women's College of Arts and Commerce

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex,

338, R.A.Kiwai Road, Matunga,

Mumbai- 400019

**Sub: Internship completed from 11<sup>th</sup> July 2022 to 11<sup>th</sup> August 2022**

Respected Sir/Madam,

**Ms. Vaishnavi Mukesh Darekar** has successfully completed her internship during the period 11<sup>th</sup> July 2022 to 11<sup>th</sup> August 2022 in our school.

She was diligent in her work.

We wish all the best for her future.

Thanking You,

Best Regards

In Charge Principal

Mrs. Savita Bhikale

PRINCIPAL

TERNA VIDYALAYA & JR. COLLEGE  
NERUL, NAVI MUMBAI





Affiliated to CBSE

**HOLY ANGELS' SCHOOL**

ISO 9001:2008 Certified



Affiliated to CBSE

Trinity Educational Trust's

ISO 9001: 2008 Certified

**HOLY ANGELS' SCHOOL**

(A Private Unaided Minority Institution)

*Nurturing Future Potential*

Behind P & T Colony, Nandivli - Gandhinagar, Dombivli (E) Dist. Thane, MAH [www.holyangels.ac.in](http://www.holyangels.ac.in) -- [holyangels2007@gmail.com](mailto:holyangels2007@gmail.com) Tel: (0251) 2821975, 2821234

CBSE Affiliation No. 1130229

School Code: 45084


15/09/2022

### ANGELS' PARADISE

This is to state that *Ms. Adoncia Fernandes* had done her internship in our Pre-Primary Section (*Angels' Paradise*) from the 15<sup>th</sup> of July to the 24<sup>th</sup> of August, 2022.

During the said period, *Ms. Adoncia* discharged all the duties assigned to her satisfactorily.

We wish her the best for her future endeavours.

  
PRINCIPAL  
ANGELS' PARADISE  
Dombivli (East)



# OUR LADY'S GARDEN

(AUXILIUM CONVENT HIGH SCHOOL)

Balaram Babu Khedekar Marg, Wadala, Mumbai - 400031. Tel.: 2411 27 27

Our Lady's Garden  
Pre- Primary Section  
Wadala  
Mumbai - 400 031  
Date: 13.09.2022

To  
The Principal  
Smt. Maniben M.P. Shah  
Women's College of Arts and Commerce  
Matunga, Mumbai - 400 019

To Whom It May Concern

This is certify that Miss Maice Fernandes student of Smt. Maniben M.P. Shah, Women's College of Arts and Commerce has successfully completed her Internship in 'Our Lady's Garden Pre - Primary Section from 15<sup>th</sup> July 2022 to 17<sup>th</sup> August 2022 under the guidance of Ms. Aurelia Gresseux Co -ordinator of the Pre-Primary Section and Mrs. Casina D'Silva the Class Teacher of LKG - A

During her period of her internship with us, she had been exposed to different ways of teaching in the Pre- Primary section. She was found diligent and hardworking. Ms. Maice Fernandes was always polite and kind towards the students. Lessons given by her were very well done by her using different teaching aids. Ms. Maice followed the feedback by Tr. Casina on observation of her lesson. Attractive and well-designed teaching aids used to explain the lessons.

We wish her every success in her teaching profession.

From  
Our Lady's Garden  
Co-ordinator *A. Gresseux*  
Ms. Aurelia Gresseux



Reg. No. E-91 (Osmanabad)

Dated 30.9.80

TERNA PUBLIC CHARITABLE TRUST'S  
**TERNA VIDYALAYA & JR. COLLEGE**

ENGLISH MEDIUM

SECTOR - 12, PHASE - II, NERUL, NAVI MUMBAI-400 706

Ref. No. TV/EM/451

Date: 22/08/2022

To,

The Principal,

Smt. Maniben .M.P.Shah Women's College of Arts and Commerce

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex,

338, R.A.Kiwai Road, Matunga,

Mumbai- 400019

**Sub: Internship completed from 11<sup>th</sup> July 2022 to 11<sup>th</sup> August 2022**

Respected Sir/Madam,

**Ms. Ishita Jignesh Panchal** has successfully completed her internship during the period 11<sup>th</sup> July 2022 to 11<sup>th</sup> August 2022 in our school.

She was diligent in her work.

We wish all the best for her future.

Thanking You,

Best Regards

  
In Charge Principal

Mrs. Savita Bhikale

PRINCIPAL

TERNA VIDYALAYA & JR. COLLEGE  
NERUL, NAVI MUMBAI



# Colaba Mun.U.P.Eng.School

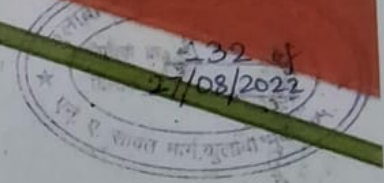
N.A.SAWANT MARG, COLABA, MUMBAI 400005

UDISE NO: 27221200122

TEL: 022 22820024



बृहन्मुंबई महानगरपालिका  
कुलाबा म.न.पा. इंग्रजी उ.प्रा.शाळा,  
एन. ए. सावंत मार्ग, मुंबई-४०० ००५.



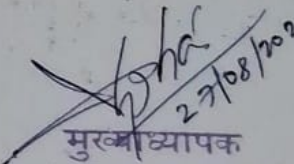
To Whomsoever it may Concern.

This is to certify that Ms. Aliya Salim Sarang has successfully completed her internship during the period of 11<sup>th</sup> July 2022 to 18<sup>th</sup> August 2022 in our school.

She was diligent in her work.

We wish her all the best for future.

This is for your information & necessary action please.

  
मुख्याध्यापक  
बृहन्मुंबई महानगरपालिका  
कुलाबा म.न.पा. इंग्रजी उ.प्रा. शाळा  
एन. ए. सावंत मार्ग, मुंबई - ४०० ००५.



# Versova Welfare Association High School & Junior College

## VATSALYA (K.G. SECTION)

Managed by Versova Education Trust  
Shri Jitendra Mafatal Mehta Education Complex, Aram Nagar No 1,  
7 Bungalow, Versova Road, Andheri (West), Mumbai - 400 061  
Phone : 2636 6150 / 2632 0206 Fax : 2639 4180

Ref. No. :

Date : \_\_\_\_\_

26.08.2022

### TO WHOMSOEVER IT MAY CONCERN

This is to state and certify that Miss Afnan Mohammed Arif shaikh, has done internship in the pre-primary section of our school from 11<sup>th</sup> July 2022 to 26<sup>th</sup> August 2022. She is a very soft spoken and hard working student.

I wish her all the best for her future.

(Mrs. Shilpa Talwar)

Head Mistress  
V.W.A. High School & Jr. College  
Aram Nagar - I, Versova Road,  
7 Bungalows, Mumbai-400 061

**TO WHOM IT MAY CONCERN**

This is to Certify that Ms. Shaikh Raziya Bano Rais Ahmad, student of SNTD Women's University, has successfully completed Internship in the field of Early Childhood Education from 11<sup>th</sup> July 2022 - 11<sup>th</sup> August 2022 under the guidance of Ms. Kavitha.

Her internship activities include observation of teaching learning process, narration of stories, helping in daily school activities, etc.

During the period of her internship program with us, she was active and participated in all the work assigned by the mentor.

We wish her all success in future endeavours.

22 August 2022



Ms. Kavitha  
Mentor



Ms. Blessy Pearl  
In charge-Supervisor



**TO WHOM IT MAY CONCERN**


This is to Certify that Ms. Shaikh Saiba Bano Mohammed Israr, student of SNDT Women's University, has successfully completed Internship in the field of Early Childhood Education from 11<sup>th</sup> July 2022 - 11<sup>th</sup> August 2022 under the guidance of Ms. Nisha.

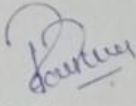
Her internship activities include observation of teaching learning process, narration of stories, helping in daily school activities, etc.

During the period of her internship program with us, she was active and participated in all the work assigned by the mentor.

We wish her all success in future endeavours.

22 August 2022

  
Ms. Nisha  
Mentor

  
Ms. Blessy Pearl  
In charge-Supervisor



# Learners Academy

AN ENGLISH MEDIUM SCHOOL

Gurunanak Nagar, Ghatkopar (W), Mumbai - 400 086. ☎ 25136631

Recog. No. DDE/Sec-4/Recog/3870-71/16.02.2006 Mumbai Region, Mumbai

Ref. No. : \_\_\_\_\_

(कावम बिना अनुदान तत्वावर)

Date : 24/08/22

## CERTIFICATE

Certified that Ms. Wajhiya Shaikh is deputed by your Institute for internship in our school.

She completed her training course satisfactorily.

We wish her all the best.

*Francine*



# OUR LADY'S GARDEN

(AUXILIUM CONVENT HIGH SCHOOL)

Balaram Babu Khedekar Marg, Wadala, Mumbai - 400031. Tel.: 2411 27 27

Our Lady's Garden  
Pre- Primary Section  
Wadala  
Mumbai – 400 031  
Date: 13.09.2022

To  
The Principal  
Smt. Maniben M.P. Shah  
Women's College of Arts and Commerce  
Matunga, Mumbai – 400 019

To Whom It May Concern

This is certify that Miss Rupali Soni student of Smt. Maniben M.P. Shah, Women's College of Arts and Commerce has successfully completed her Internship in 'Our Lady's Garden Pre – Primary Section from 15<sup>th</sup> July 2022 to 17<sup>th</sup> August 2022 under the guidance of Ms. Aurelia Gresseux Co – ordinator of the Pre-Primary Section and Mrs. Jerci Raj the Class Teacher of LKG – B.

During her period of her internship with us, she had been exposed to different ways of teaching in the Pre- Primary section. She was found diligent and hardworking. Ms. Rupali Soni always had a smile on her face to greet the students. The students loved to have her in class.

She was always eager to help Tr. Jerci in Class. Her lesson plans were attractive and interesting and she presented her lessons through handmade charts, real objects and dramatization.

We wish her every success in her teaching profession.

From  
Our Lady's Garden  
Co- ordinator *Ayress eun*  
Ms. Aurelia Gresseux



# Versova Welfare Association High School & Junior College

## VATSALYA (K.G. SECTION)

Managed by Versova Education Trust

Shri Jitendra Mafatlal Mehta Education Complex, Aram Nagar No.1,  
7 Bungalow, Versova Road, Andheri (West), Mumbai - 400 061.  
Phone : 2636 6150 / 2632 0206 Fax : 2639 4180

Ref. No. :

Date : \_\_\_\_\_

26.08.2022

### TO WHOMSOEVER IT MAY CONCERN

This is to state and certify that **Miss Uzma Abdul Karim** has done internship in the pre-primary section of our school from 11<sup>th</sup> July 2022 to 26<sup>th</sup> August 2022. She is a very soft spoken and hard working student.

I wish her all the best for her future.

(Mrs. Shilpa Talwar)

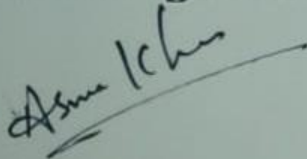
Head Mistress  
V.W.A. High School & Jr. College  
Aram Nagar - 1, Versova Road  
7 Bungalows, Mumbai-400 061

# CERTIFICATE

This is to certify that Ms Saraswati K, a student of *Sbree M. M.P Sbab* has successfully completed internship in the field of Education from 29th July to 30<sup>th</sup> August 2022 under the guidance of The Dreamland Preschool Team. During the period of her internship program with us, she had been exposed to different processes and was found diligent, hardworking and inquisitive. We wish her every success in her life and career.

The Dreamland Preschool.

Authorised Signature



**BAL AVADHUT/BAL MUKUND BAL VIKAS  
SHISHU MANDIR  
CERTIFICATE**

**of**  
**APPRECIATION**

*Presented to*

*This is certify that Ms. Harshada Gurav a student of shree M.M.P  
shah has successfully completed her, internship in the field of education from 1st  
July to 1st August 2022 under, the guidance of the Bal Avadhut/  
Bal Mukund Bal Vikas Shishu Mandir, team. During the period of  
her, internship program with us, she had been exposed to different processes and  
was found diligent, hardworking, inquisitive, honest.  
We wish her, every success in her life and career.*

*Authorized signature*

*S. Somnath*  
Avdhut Balvikas Mandir  
(English-Pre-Primary)  
Nehru Nagar Kuria (Far-  
mohav-400 024)



## *Sahakar Nagar Municipal U.P English School.*

**Sahakar Nagar Municipal U.P English School GD Ambedkar marg, near  
shivsena office Wadala, [w] Mumbai- 400031.**

**Phone No: - 9920772771.**

**Date: 08 /09 / 2022.**

### **Sub: - Internship Completion Letter.**

We are glad to inform you that **Ms. MINAZ MALIK**. Has successfully completed her Internship at SAHAKAR NAGAR MUNICIPAL U.P ENGLISH SCHOOL For 1 Month From 19<sup>th</sup> July TO 31<sup>st</sup> August in JR.KG And she was very helpful to teacher & good efforts were shown.

During the period of her internship program with us, she had been exposed to different processes and was found diligent, hardworking & inquisitive.

We wish her every success in her life & career.

Sincerely,

**For, Sahakar Nagar Municipal U.P English School.**

  
**Authorized Signature.**

HEAD TEACHER  
SAHAKAR NAGAR MUN. U.P.  
ENGLISH SCHOOL,  
WADALA, MUMBAI - 31

## Wadibunder Mumbai Public School

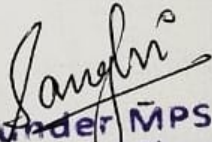
This is an acknowledgment of your volunteering at The Akanksha Foundation.

This is to certify that **Muskan Malik** has volunteered with The Akanksha Foundation for 60 hours from **20th July, 2022 to 6th September, 2022** at **Wadibunder Mumbai Public School** located in Mumbai in Jr. kg class.

As a volunteer at the school, Muskan was a great help in the classroom, she proactively involved herself with the students forming close bonds with many of them. She took the responsibility to help students at different levels of learning and built a strong relationship with all of them.

Muskan has been sincere and devoted to all tasks entrusted to her. She was always willing to help out whenever needed. We wish her the best of luck in all that she does. We hope that she remains in touch with Akanksha

Signature:-



Wadibunder MPS  
Nesbit Road, Opp. GST Bhava.  
Mazgaon, Mumbai-400010





QURESH NAGAR MUNICIPAL URDU  
SCHOOL NO:05  
KURLA(E) MUMBAI 400070

# CERTIFICATE OF INTERNSHIP

*This is to certify that Ms. Rukhsana mohd. Islam Mansoori is a student of Smt. Maniben M.P Shah women's college of Art's & commerce has successfully completed internship in the field of Education from 15th july to 2nd September 2022 under the guidance of Quresh Nagar Municipal Urdu School No:05 Team. During the period of her internship program with us she had been exposed to different processes and was found diligent hard working and inquisitive. We wish her every success in her life and career.*

AUTHORISED  
SIGNATURE

HEAD MISTRESS  
QURESHI NAGAR MUN. URDU SCHOOL NO. 5,  
MUFTI-E-AZAM HIND ROAD, KURLA (E), MUM-70  
UDISE NO : 27220300126

STAMP



# CERTIFICATE OF INTERNSHIP

This is presented to

**MISS. MIRZA SANOBAR HAIDER HUSAIN**

Completed Internship from 15th July 2022 to 30th Aug 2022

Principal  
**Shaista Siddiqui**



SEAL

23.09.2022

Address: Gurusevak Co. Op Hsg Society, Next to Noor Hospital, Kurla Depot,  
L.B.S Marg, Kurla (W), Mumbai - 70  
Contact: +91-7021565153 E- mail: djnbs.school@gmail.com

# CERTIFICATE

OF APPRECIATION

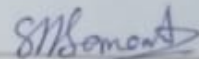
THIS IS CERTIFIED THAT

*Miss. Anisha Pawar*

*A student of shree m.m.p shah has successfully completed the internship in the field of education from 11th July to 11th August 2022 under the guidance of the Bal avdhut balmukund Bal Vikas Shiksha mandal during the period of her internship program with us she had been xposed to different processes and was found dilligent, hardworking,inguisitive, honest*

*We wish her every success in her life and career*

DATE



SIGNATURE

Avdhut Balvikas Mandali  
English-Pre-Primary)  
Nehru Nagar Kurla (Pa-  
tamhav-41101124

## Wadibunder Mumbai Public School


This is an acknowledgment of your volunteering at The Akanksha Foundation.

This is to certify that Amrin Shaikh has volunteered with The Akanksha Foundation for 60 hours from 20th July, 2022 to 6th September, 2022 at Wadibunder Mumbai Public School located in Mumbai in Sr kg class.

As a volunteer at the school, Amrin was a great help in the classroom, she proactively involved herself with the students forming close bonds with many of them. She took the responsibility to help students at different levels of learning and built a strong relationship with all of them.

Amrin has been sincere and devoted to all tasks entrusted to her. She was always willing to help out whenever needed. We wish her the best of luck in all that she does. We hope that she remains in touch with Akanksha

Signature:-

  
Wadibunder MPS  
Nesbit Road, Opp. GSI Bhavan,  
Mazgaon, Mumbai-400010



# Fr. Joseph's Pre-Primary School

Affiliated to The Archdiocesan Board of Education (ABE)

Rosary Church, Dockyard Road, Mazagaon, Mumbai - 400 010. Tel : 022 2371 7035

24<sup>th</sup> August'22

Dear Sir/ Madam,

This is to certify that Ms. Sauleha Shaikh has done her internship in our school from 15<sup>th</sup> July'22 to 17<sup>th</sup> August'22, with the Jr. Kg section. The following topics/activities were done by her:

- a) Concept on Fruits
- b) Poem - Blue Day
- c) Hand Painting
- d) Paper Folding
- e) Paper Tearing
- f) Reading / Writing / Arithmetic
- g) Picture Talk
- h) Science Activity
- i) Game
- j) Story

We wish Ms. Sauleha Shaikh all the best in her future endeavours.

Thank-You,  
Sincerely,

*Sr. Josephine*

Sr. Josephine  
Head Teacher  
Rosary High School (Primary Section)

FR. JOSEPH'S PRE-PRIMARY SCHOOL  
MANAGER / TRUSTEE

*K D Gaikwad Sion Koliwada  
School.*

K D Gaikwad Hind School no 2 rawali camp near firebrided sardar  
nagar 4 GTB nagar sion Koliwada Mumbai - 400037

Date: - 29 / August / 2022

Sub: - Internship Completion Letter.

This is certifying that Ms. SHARMA SAKSHI SUJIT . Has successfully completed  
her Internship at K D Gaikwad Hindi School for 1 Month from 15<sup>th</sup> July to 15<sup>th</sup> August  
in nursery .KG.

We are glad to inform you that she has completed that internship and she was very helpful  
to teacher & good efforts were shown.

During the period of her internship program with us she had been exposed to different  
processes and was found diligent. Hardworking & inquisitive.

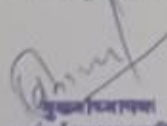
We wish her every success in her life & career.

Sincerely.

For,

K D Gaikwad Sion Koliwada School.

Authorized Signature.



मुंबई महानगरपालिका  
मुंबई महानगरपालिका  
सर्वोच्च शिक्षण विभाग  
संस्थापक प्राध्यापक, 1 मुंबई-400037  
U.D. 27221080313



*K D Gaikwad Sion Koliwada Hindi  
School.*

K D Gaikwad Hindi School no 2 rawali camp near firebriged sardar  
nagar 4 GTB nagar sion Koliwada Mumbai - 400037

Phone No: - 9969767554

Date: - 29 / August / 2022

**Sub: - Internship Completion Letter.**

This is certifying that **Ms. MADHU MAHENDRA SINGH.** Has successfully completed her Internship at K D Gaikwad Hindi School for 1 Month from 11<sup>th</sup> July to 11<sup>th</sup> August in nursery .KG.

We are glad to inform you that she has completed that internship and she was very helpful to teacher & good efforts were shown.

During the period of her internship program with us she had been exposed to different processes and was found diligent. Hardworking & inquisitive.

We wish her every success in her life & career.

Sincerely.

For,

**K D Gaikwad Sion Koliwada Hindi School.**

Authorized Signature.



# SHINY KIDS NURSERY

To  
Respected Madam

I am the supervisor of shiny kids Nursery. Shahreen Syed came here for internship from 15th July 2022 to 22nd August 2022. she teach class. Nursery, T.s.kg and Sr.kg very nice way to handle children's and explains things well.

## SHINY KIDS NURSERY

Farida Apartment, Ground Floor,  
Room No. 01, L.J.X. Road No. 2,  
Near Mahim Dargah, Mumbai-16.

---

Farida Apartment, Ground Floor Room No.01 L.J.X. Road No.2, Near Mahim Dargah, Mumbai-16  
MOBILE: 9324809707 / 9323953806





# Insight Mind Care Centre

Brahamand Thane Maharashtra 400615

Emai: Insightmindcc@Gmail.com

Ph no 9324850108

*This is to certify that Ms. SRISHTI SANJAY  
has completed Clinical Psychology  
Internship at Insight Mind Care Centre  
From 17.04.23 to 17.05.2023*

*We found her/~~him~~ sincere and  
dedicated.*

*We wish her/~~him~~ all the best for the  
future!*

*Anjali*  
Dr. Anjali Deshpande

Director IMCC

Date 24.05.2023



*Shailish*  
Dr. Shailesh Umate

Director IMCC

Date 24.05.2023



# Masina Hospital Trust

Your Health, Our Mission.  
Sant Savta Marg, Byculla (East), Mumbai - 400 027.  
Tel.: 2371 4889 / 2371 4890 / 6184 1200  
E-mail : info@masinahospital.com  
www.masinahospital.com

Date: 09<sup>th</sup> December, 2022

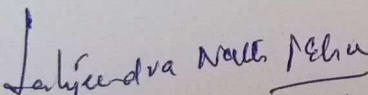
## TO WHOM SO EVER IT MAY CONCERN

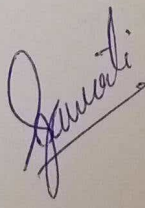
This is to certify that **Ms. NOORAIN YUNUS SHAIKH** has completed her Observer-ship at Masina Hospital's Department of Psychology from 04<sup>th</sup> November, 2022 till 05<sup>th</sup> December, 2022 for a duration of **126 hours** to gain experience in the field of Psychology.

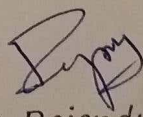
During this period she has observed the procedure of psychological evaluation and was subservient in conducting **group counselling sessions & group therapies**. She has also observed **individual counselling sessions, marital counselling sessions & family counselling sessions** under supervision.

We found her to be sincere and diligent in pursuit of her duty.

We wish her good luck for her future endeavors.

  
Dr. Satyendra N Mehra  
(Medical Director)

  
Dr. Sahir Jamati  
(H.O.D. Psychology)

  
Mr. Rajendra Walekar  
(Head - HR & IR)



# MONA REMEDIAL EDUCATIONAL CENTRE

FOR CHILDREN WITH LEARNING DISABILITIES  
REG. UNDER ACT 1860/21 NO. F/15753 MARCH 1993

"Bulle", 2nd Floor, Opp. I. E. S. S. Eng. Med. School, L. N. Road, Dadar (E), Mumbai - 400 014. Tel. 2413 3387 / 2413 1011

31<sup>st</sup> May 2023

To whomsoever it may concern,

This is to certify that Ms. Zainab Ujjainwala served as a volunteer at Mona Remedial Educational Centre for a period of 5 weeks as a part of our summer camp.

Ms. Zainab was a great help to our faculty as she assisted the clinical psychologist and special educators at work. Her responsibilities included assisting in the individual educational sessions as well as group activities.

She was able to develop rapport with the students immediately. She was enthusiastic while working with children and did a wonderful job of making sure the children were safe at all times. Her dedication has been invaluable to our organization.

We wish her all the very best in all her future endeavours.

L. D'Silva  
Ms. Lena D'silva  
Director  
MREC

L. Jadhav  
Mrs. Lata Jadhav  
Principal  
MREC

A. Jadhav  
Ms. Ashwini Jadhav  
Clinical Psychologist  
Remedial Educator  
MREC

# Certificate of Completion

Awarded to

**Umaila Shah**

Has Successfully Attended The Internship Program With Mindsight Clinic

**‘Connecting You To Your Core’**

**Program Date - 15TH NOVEMBER, 2021 - 15TH JANUARY, 2022.**

*Jaini Savla*

**Jaini Savla**

(HEALTH & PROFESSIONAL PSYCHOLOGIST)  
Founder & Owner of MINDSIGHT

Signature



# Masina Hospital Trust

— Your Health, Our Mission. —

Sant Savta Marg, Byculla (East), Mumbai - 400 027.

Tel.: 2371 4889 / 2371 4890 / 6184 1200

E-mail : info@masinahospital.com

www.masinahospital.com

Date: 09<sup>th</sup> December, 2022

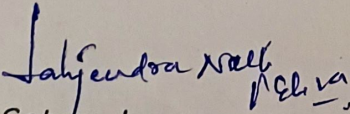
## TO WHOM SO EVER IT MAY CONCERN

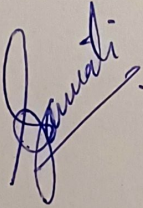
This is to certify that **Ms. RISHITHA KRISHNA PAGADALA** has completed her Observer-ship at Masina Hospital's Department of Psychology from 04<sup>th</sup> November, 2022 till 03rd December, 2022 for a duration of **127 hours** to gain experience in the field of Psychology.

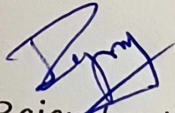
During this period she has observed the procedure of psychological evaluation and was subservient in conducting **group counselling** sessions & **group therapies**. She has also observed **individual counselling** sessions, **marital counselling** sessions & **family counselling** sessions under supervision.

We found her to be sincere and diligent in pursuit of her duty.

We wish her good luck for her future endeavors.

  
Dr. Satyendra N Mehra  
(Medical Director)

  
Dr. Sahir Jamati  
(H.O.D. Psychology)

  
Mr. Rajendra Walekar  
(Head - HR & IR)

## Municipal Corporation of Greater Mumbai

Dr. Babasaheb Ambedkar Marg, Sion (East), Mumbai -400 022.  
Telefax : (091) 2401 1984

### DEPARTMENT OF PSYCHIATRY

Date:03/06/2022

## CERTIFICATE

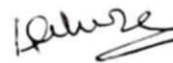
This is to certify that, Ms. JIUSYON KAPOOR has completed her observer ship from 2nd May 2022 to 2nd June 2022 in the field of Clinical Psychology in the Department of Psychiatry at L.T.M.M.C & L.T.M.G.H, Sion, Mumbai.

She has dealt with the cases for diagnosis given to the psychiatry patients and has done appropriate psychological assessment and intervention. She was very efficient while dealing with patients. She was found to be regular, sincere and hardworking & shows a lot of interest in her work.

She bears a good moral character. I wish her all the best for her future endeavors'.

for 

Dr. Nilesh Shah,  
Prof. & H.O.D.  
Dept. of Psychiatry,  
L.T.M.M.C. & L.T.M.G.H,  
Sion, Mumbai- 400 022.



Mrs. Alpa M. Alure  
Clinical Psychologist,  
Dept. of Psychiatry,  
L.T.M.M.C. & L.T.M.G.H,  
Sion, Mumbai- 400 022.

**DR. NILESH SHAH**  
Prof. & H.O.D.  
Dept. of Psychiatry,  
L.T.M.M.C. & L.T.M.G.H,  
Sion (E), L.T.M. Sion, Mumbai - 400 022  
Ph: 2401 1984



# RED BOYS FOUNDATION™

## WE WORK FOR HUMANITY

RED BOYS FOUNDATION  
WE WORK FOR HUMANITY

E-mail: [redboysfoundation@outlook.com](mailto:redboysfoundation@outlook.com) | [info@redboysfoundation.org](mailto:info@redboysfoundation.org) | [www.redboysfoundation.org](http://www.redboysfoundation.org)

Address: Plot no.: 02, Room no.: 113, Bharat Nagar, Bandra (East), Mumbai 400051.

Phone: +91 97026 08786 / +91 95941 23007.

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms. Kareena Verma** has interned at Red boys Foundation from **3<sup>rd</sup> August 2022 to 11<sup>th</sup> March 2023**

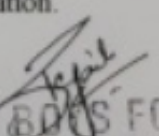
#### The work responsibility involved:

- Meeting the recommended clients for individual counselling related to academic, behavioural, social and emotional concerns.
- Getting exposure to conduct individual counselling sessions with different age groups, such as: children, young adults, adolescents and older adults.
- Understanding the underlying causes of the client's concerns and developing fitting therapeutic interventions.
- Conducting career testing, scoring and providing vocational guidance to 10th and 11th grade students individually and in groups.
- Actively participated in outreach programmes conducted at the Ranshet Ashram Shala School in Dahanu as part of our social initiative.
- Participated in the knowledge exchange trainings initiated by our counselling supervisor.
- Coordinating with the supervisor psychologist for case discussions and other counselling activities.
- Making counselling reports, monthly organisational reports along with maintaining counselling documentation as per the requirement.

This is to certify that **Ms. Kareena Verma** is reliable, motivated, hardworking and Professional. We wish her all the best in her future endeavours and would like to thank her for the excellent contribution towards our organisation.

Regards,

  
Management Team,  
Red Boys Foundation.

  
RED BOYS FOUNDATION  
Plot No. 2/113, P. ... BK ...  
Bandra (E), Mumbai - 400 051.



Seva Mandal Education Society's  
**Smt. Maniben M. P. Shah Women's College of Arts and Commerce**  
(Autonomous under S.N.D.T. Women's University, Mumbai)

NAAC REACCREDITED B+++ 2.88  
UGC STATUS - COLLEGE WITH POTENTIAL FOR EXCELLENCE (2016-2021)  
Adjudged as 'Best College' (2017-18) SNDT Women's University

Dr. Archana Patki  
In-Charge Principal

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex,  
338, R. A. Kidwai Road, Matunga, Mumbai - 400 019. Tel.: 2409 58 69  
E-mail : 021.mmpshah@gmail.com •Website : www.mmpshahcollege.in

Date: 21/04/2023

Ref no. 39

Degree

BA, BA-MM  
B.COM, B.COM-AFI, BMS  
M.A -Counselling Psychology,  
M.A. Hindi,  
M. Com.-Marketing Mgt  
M. Com.-Advance Mgt  
Accounting & Auditing  
Retail Management  
M. A. Mass Media  
(Affiliated to Mahatma  
Gandhi International  
Hindi Vishvavidyalaya)  
PGDEM & FP, PGD JMC

B.A. (J&MC), MBA  
MSW, MA (J&MC),  
M Lib. Sc.

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Krupa Somaiya was working as Counselling Intern at Samvedana Counselling Centre, Smt. Maniben M. P. Shah Women's College of Arts and Commerce, (Autonomous) from August 03, 2022 to October 17, 2022 and January 06, 2023 to March 16, 2023.

She was enthusiastic and cooperative with the students. During this period, she has done individual counselling, psychological assessment, therapeutic intervention, need-based workshops and classroom orientation. The social media content work was done with immense effort from her side. She was regular during the time and took initiative for various other activities.

We wish her best for her future endeavours.

Sincerely,

Ms. Vedashree Bhagwat  
College Counselor  
Samvedana Counselling Centre  
9819581899

Dr. Archana Patki  
Officiating Principal





# RED BOYS FOUNDATION™

## WE WORK FOR HUMANITY

RED BOYS FOUNDATION  
WE WORK FOR HUMANITY

E-mail: [redboysfoundation@outlook.com](mailto:redboysfoundation@outlook.com) | [info@redboysfoundation.org](mailto:info@redboysfoundation.org) | [www.redboysfoundation.org](http://www.redboysfoundation.org)

Address: Plot no.: 02, Room no.: 113, Bharat Nagar, Bandra (East), Mumbai 400051.

Phone: +91 97026 08786 / +91 95941 23007.

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Ms.Misbah Rupani** has interned at Red boys Foundation from **3<sup>rd</sup> August 2022 to 11<sup>th</sup> March 2023**

#### The work responsibility involved:

- Meeting the recommended clients for individual counselling related to academic, behavioural, social and emotional concerns.
- Getting exposure to conduct individual counselling sessions with different age groups, such as: children, young adults, adolescents and older adults.
- Understanding the underlying causes of the client's concerns and developing fitting therapeutic interventions.
- Conducting career testing, scoring and providing vocational guidance to 10th and 11th grade students individually and in groups.
- Actively participated in outreach programmes conducted at the Ranshet Ashram Shala School in Dahanu as part of our social initiative.
- Participated in the knowledge exchange trainings initiated by our counselling supervisor.
- Coordinating with the supervisor psychologist for case discussions and other counselling activities.
- Making counselling reports, monthly organisational reports along with maintaining counselling documentation as per the requirement.

This is to certify that **Ms.Misbah Rupani** is reliable, motivated, hardworking and Professional. We wish her all the best in her future endeavours and would like to thank her for the excellent contribution towards our organisation.

Regards



Management Team,  
Red Boys Foundation.

*Khalid*  
RED BOYS FOUNDATION

Plot No. 2/113, F  
C,  
Bandra (E), Mumbai - 400 051.

डॉ. निला डबीर  
 डॉ. विशाल फळ  
 श्रीमती विभा गद्रे  
 डॉ. जाह्नवी केदार



स्थापना १९२७

यत्र नार्यस्तु पूज्यन्ते रमन्ते तत्र देवता:

**दि हिन्दु बुईमेन्स वेल्फेअर सोसायटी संचलित  
 श्रद्धानंद महिलाश्रम**

नोंदणी क्रमांक. F-11722

१९९० चा बालकल्याण राष्ट्रीय पुरस्कार

सर्व पत्रव्यवहार "मानव कार्यवाह" यांनाच उद्देशून करावा.

धनादेश "दि हिन्दु बुईमेन्स वेल्फेअर सोसायटी, मुंबई" या नावानेच लिहिलेले.

अध्यक्ष

डॉ. मृदुला कोठारी

कार्याध्यक्ष

डॉ. सुनिल देसाई.

उपकार्याध्यक्ष

श्रीमती सुभगा कडू

मानव कोषाध्यक्ष

श्री. संदेश किरकिरे

संयुक्त मानव कार्यवाह

श्रीमती सुमित्रा पराडकर

डॉ. गीता धोटे

• श्रद्धानंद महिलाश्रम •

श्रद्धानंद मार्ग, माटुंगा (पू.), मुंबई - ४०००१९. दूरध्वनी २४०१२५५२ / २४०१०७१५ भ्रमणध्वनी ९३२४३०३४३१

Email : hwws@rediffmail.com / hwwsaccts@rediffmail.com / hwwssw@rediffmail.com / hwws.adoption@rediffmail.com / hwwssm@gmail.com

• श्रीमती मनोरमा फडके विद्यार्थिनी वसतिगृह •

श्रद्धानंद मार्ग, माटुंगा(पू.), मुंबई - ४०००१९. दूरध्वनी २४०१११३१ भ्रमणध्वनी ९००४९००२६७ Email :hwwsmpv@rediffmail.com

• बालुबेन आणि जगजीवन मुलजी महिला वसतिगृह •

१७२, लालबहादूर शास्त्री मार्ग, कुर्ला (प), मुंबई - ४०००७०. दूरध्वनी २५०३०५४० भ्रमणध्वनी ९००४९००२६४ Email :bjmuljihostel@gmail.com

• श्री.रा.रां. तथा दादासाहेब ताटके युवाश्रम संकुल •

डॉ. राजाणी मार्ग, कोळीवाडा, वसई (प.), जि. पालघर - ४०१२०१. दूरध्वनी ०२५०-२३२०७३७ भ्रमणध्वनी ८७९९७८६४९ Email :hwwsvasai@rediffmail.com

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Miss.Mukti Gada has interned at Shradddhanand Mahilashram

From 16<sup>th</sup> January 2023 to 11th March 2023.

**The work responsibility involved:**

- Meeting the recommended clients for individual counselling related to Academic, Behavioural, Social and Emotional concerns.
- Getting an exposure to conduct individual counselling sessions with different age groups, such as: young adults, adolescents, adults and geriatric population.
- Conducted private client's sessions at CGC along with institutional clients.
- Understanding the underlying causes of the client's concern's and developing therapeutic interventions accordingly.
- Conducting career testing, scoring and providing vocational guidance to 10<sup>th</sup> and 12<sup>th</sup> grade students individually and in groups.
- Conducting life skill development workshops for the students from 10<sup>th</sup> to 12<sup>th</sup> grade.
- Participated in the knowledge exchange initiated by our counselling supervisor.
- Coordinating with the supervisor psychologist for case discussion and other counselling activities.
- Making CWC reports, Monthly organisational reports along with maintaining counselling documentation as per the requirement.

This is to certify that Miss.Mukti Gada is reliable, motivated, hardworking and professional. We wish her all the best in her future endeavours and would like to thank her for the excellent contribution towards our organization.

Regards

Hon. Secretary

Shradddhanand Mahilashram

**H. K. D. C.**  
**Navbharat Nutan Vidyalaya**  
**GUJARATI MEDIUM**

School Recognition No. B-4-T dated 30-12-1954 • S. S. C. Index No. 33 06 069  
NETAJI SUBHASH ROAD, MULUND (WEST), MUMBAI - 400 080. TEL. : 2568 1787

Ref. No. NNV/GS/2022-2023

Date 22/11/2022

**TO WHOMSOEVER IT MAY CONCERN**

This is certify that Miss. Mukti Hitesh Gada was working as a Counsellor (Intern) in our institution from 1<sup>st</sup> August to 14<sup>th</sup> October 2022.

She is very good and cooperative with children. During this period she has taken various workshops, therapeutic activities / interventions, classroom orientation which was very helpful for students. She has very regular during this period and form very good report with all the teachers, staff members and students.

We wish her all the best for future endeavours.

  
  
**HEAD MISTRESS**  
H. K. D. C.  
NAVBHARAT NUTAN VIDYALAYA  
GUJARATI MEDIUM  
MULUND (W) MUMBAI 400 080

ESTD. : 1924



SERVICE BEFORE SELF

# SHREE MANAV SEVA SANGH

Children's Home

श्री मानव सेवा संघ

बालगृह

255-257, Sion Main Road, Sion(W), Mumbai - 400 022 + Tel.: 62 63 64 65 / 2409 2266 / 6263 6451  
+ Website : shreemanavsevasangh.org + E-Mail : accounts@shreemanavsevasangh.org

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Miss Mukti Gada** has interned at **Child Guidance Clinic in Shree Manav Seva Sangh** from **3rd August 2022 to 11th March 2023**.

### The work responsibility involved:

- Meeting the recommended clients for individual counselling related to Academic, Behavioural, Social and Emotional concerns.
- Getting an exposure to conduct individual counselling sessions with different age groups, such as: young adults, adolescents, adults and geriatric population.
- Conducted private client's sessions at CGC along with institutional clients.
- Understanding the underlying causes of the client's concern's and developing therapeutic interventions accordingly.
- Conducting career testing, scoring and providing vocational guidance to 10<sup>th</sup> and 12<sup>th</sup> grade students individually and in groups.
- Conducting life skill development workshops for the students from 10<sup>th</sup> to 12<sup>th</sup> grade.
- Participated in the knowledge exchange initiated by our counselling supervisor.
- Coordinating with the supervisor psychologist for case discussion and other counselling activities.
- Making CWC reports, Monthly organisational reports along with maintaining counselling documentation as per the requirement.

This is to certify that **Miss Mukti Gada** is reliable, motivated, hardworking and professional. We wish her all the best in her future endeavours and would like to thank her for the excellent contribution towards our organization.

Regards

For SHREE MANAV SEVA SANGH

B. S. Thakkar

Hon. Secretary

Hon. Secretary

Shree Manav Seva Sangh





Established in year 1952

Public Trust Regd. No. A-2304 (B)

# SHRI BHANBAI NENSHI MAHILA VIDYALAYA

## श्री भाणबाई नेणशी महिला विद्यालय

(ISO 9001:2015 CERTIFIED)

Regd. Office : 4, Shantinath Bhavan, 427, Shraddhanand Road, Opp. Shraddhanand Mahila Ashram, Matunga (CR), Mumbai - 400 019. Tel.: 2408 1444, Email ID : bhanbaikc@gmail.com

**KANYA CHHATRALAYA** : (For Std. 5 to 10)

**HOSTEL FOR COLLEGE GIRLS** : Smt. Mulbai Chanabhai Khetshi Shah Hostel

**ADDRESS** : Plot No. 8/2, B, Gulmohar Road No.1, Juhu-Parle Dev. Scheme, Juhu, Mumbai - 400 0049.

TO WHOMSOEVER IT MAY CONCERN

Subject: Internship completion letter

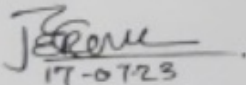
Shrimati Bhanbai Nenshi Mahila Vidyalaya certifies that Ms. Neha Maru of Smt. Maniben

M.P. Shah Women's college of Arts and Commerce (SNDT, Matunga) has successfully completed

an internship program from 6th January 2023 to 12th March 2023.

During this time Ms. Neha Maru conducted individual sessions .She has also conducted psychological assessments & conducted vocational Counselling as well. She also conducted various workshops on topics such as Introduction to Mental health & Counselling, Group cohesion, Exam stress management & Body shaming & body positivity.

We wish her good luck for future endeavours.

  
17-07-23

**BhavinKumar S Rana**

**Manager**

**SHRI BHANBAI NENSHI MAHILA VIDHYALAYA**  
8/2-B, GULMOHAR ROAD NO, 1,  
JUHU-PARLA DEV, SCHEME NORTH  
JUHU, MUMBAI - 400 049

विश्वस्त

डॉ. निला डबीर  
अॅड. विशाल फळ  
श्रीमती विभा गद्रे  
डॉ. जाह्नवी केदारे



स्थापना १९२७

यत्र नार्यस्तु पूज्यन्ते रमन्ते तत्र देवता:

## दि हिन्दु बुईमेन्स वेल्फेअर सोसायटी संचलित श्रध्दानंद महिलाश्रम

नोंवणी क्रमांक. F-11722

१९९० चा बालकल्याण राष्ट्रीय पुरस्कार

सर्व पत्रव्यवहार "मानव कार्यवाह" यांनाच उद्देशून करावा.

धनादेश "दि हिन्दु बुईमेन्स वेल्फेअर सोसायटी, मुंबई" या नावानेच लिहावेत.

अध्यक्ष

डॉ. मृदुला कोठारी

कार्याध्यक्ष

डॉ. सुनिल देसाई

उपकार्याध्यक्ष

श्रीमती सुभागा कडू

मानव कोषाध्यक्ष

श्री. संदेश किरकिरे

संयुक्त मानव कार्यवाह

श्रीमती सुमित्रा पराडकर

अॅड. गीता घोटे

• श्रध्दानंद महिलाश्रम •

श्रध्दानंद मार्ग, माटुंगा (पू.), मुंबई - ४०००१९. दूरध्वनी २४०१२५५२ / २४०१०७१५ भ्रमणध्वनी ९३२४३०३४३९

Email : hwws@rediffmail.com / hwwsaccts@rediffmail.com / hwwsw@rediffmail.com / hwws.adoption@rediffmail.com / hwwsm@gmail.com

• श्रीमती मनोरमा फडके विद्यार्थिनी वसतिगृह •

श्रध्दानंद मार्ग, माटुंगा(पू.), मुंबई - ४०००१९. दूरध्वनी २४०११९३९ भ्रमणध्वनी १००४९००२६७ Email :hwwsmpvv@rediffmail.com

• बालुवेन आणि जगजीवन मुलजी महिला वसतिगृह •

१७२, लालबहादूर शास्त्री मार्ग, कुर्ला (प), मुंबई - ४०००७०. दूरध्वनी २५०३०५४० भ्रमणध्वनी १००४९००२६४ Email :bjmuljihostel@gmail.com

• श्री.रा.शं. तथा दादासाहेब ताटके बुद्धाश्रम संकुल •

अॅड. राजाणी मार्ग, कोळीवाडा, वसई (प.), जि. पालघर - ४०१२०९. दूरध्वनी ०२५०-२३२०७३७ भ्रमणध्वनी ८७९९९७८६४९ Email :hwwsvasai@rediffmail.com

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Miss.Nishta Lapasia has interned at Shradhanand Mahilashram

From 16<sup>th</sup> January 2023 to 11th March 2023.

The work responsibility involved:

- Meeting the recommended clients for individual counselling related to Academic, Behavioural, Social and Emotional concerns.
- Getting an exposure to conduct individual counselling sessions with different age groups, such as: young adults, adolescents, adults and geriatric population.
- Conducted private client's sessions at CGC along with institutional clients.
- Understanding the underlying causes of the client's concern's and developing therapeutic interventions accordingly.
- Conducting career testing, scoring and providing vocational guidance to 10th and 12<sup>th</sup> grade students individually and in groups.
- Conducting life skill development workshops for the students from 10<sup>th</sup> to 12<sup>th</sup> grade.
- Participated in the knowledge exchange initiated by our counselling supervisor.
- Coordinating with the supervisor psychologist for case discussion and other counselling activities.
- Making CWC reports, Monthly organisational reports along with maintaining counselling documentation as per the requirement.

This is to certify that Miss.Nishta Lapasia is reliable, motivated, hardworking and professional. We wish her all the best in her future endeavours and would like to thank her for the excellent contribution towards our organization.

Regards

Hon. Secretary

Shradhanand Mahilashram

# Navbharat Nutan Vidyalaya

ENGLISH MEDIUM

School Recognition No. A-13/I/T/3798 dated 15-4-1986 • S.S.C. Index No. 33 06 069  
NETAJI SUBHASH ROAD, MULUND (WEST), MUMBAI - 400 080. TEL. : 2568 1787

Ref. No. NNV/ES/2022-2023

Date 03/04/2023

## WHOMSOEVER IT MAY CONCERN

This is to certify that Miss. Nishtha Lapasiya was working as a Counselor (Intern) in our institution from August, 2022 to October, 2022.

She is very good and co-operative with children. During this period, she has done Testing, Therapeutic, activities/interventions, classroom orientation which is very helpful for students. She has been very regular to the school.

We wish her all the best for future endeavors.



HEAD MISTRESS  
NAVBHARAT NUTAN VIDYALAYA  
ENGLISH MEDIUM  
MULUND (W), MUMBAI-400 080.

ESTD. : 1924



SERVICE BEFORE SELF

# SHREE MANAV SEVA SANGH

Children's Home

श्री मानव सेवा संघ

बालगृह

255-257, Sion Main Road, Sion(W), Mumbai - 400 022 + Tel.: 62 63 64 65 / 2409 2266 / 6263 6451  
+ Website : shreemanavsevasangh.org + E-Mail : accounts@shreemanavsevasangh.org

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Miss Nishtha Lapasia** has interned at **Child Guidance Clinic in Shree Manav Seva Sangh from 3rd August 2022 to 11th March 2023**.

### The work responsibility involved:

- Meeting the recommended clients for individual counselling related to Academic, Behavioural, Social and Emotional concerns.
- Getting an exposure to conduct individual counselling sessions with different age groups, such as: young adults, adolescents, adults and geriatric population.
- Conducted private client's sessions at CGC along with institutional clients.
- Understanding the underlying causes of the client's concerns and developing therapeutic interventions accordingly.
- Conducting career testing, scoring and providing vocational guidance to 10th and 12<sup>th</sup> grade students individually and in groups.
- Conducting life skill development workshops for the students from 10<sup>th</sup> to 12<sup>th</sup> grade.
- Participated in the knowledge exchange initiated by our counselling supervisor.
- Coordinating with the supervisor psychologist for case discussion and other counselling activities.
- Making CWC reports, Monthly organisational reports along with maintaining counselling documentation as per the requirement.

This is to certify that **Miss Nishtha Lapasia** is reliable, motivated, hardworking and professional. We wish her all the best in her future endeavours and would like to thank her for the excellent contribution towards our organization.

Regards

For SHREE MANAV SEVA SANGH

*B. S. Thakkar*

Hon. Secretary

Shree Manav Seva Sangh

Hon. Secretary







# Shri Poorna Prajna Education Centre

Regd. P.T.R. No. F. 1281 (Bom)

Sponsored by : Udupi Sri Admar Mutt Education Council

Poorna Prajna Pre-Primary School Poorna Prajna Primary School Poorna Prajna High School

Ref.:

Date:- 28.04.2023

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Pallavee Joshi has worked as Counseling Intern in Poorna Prajna High School (English Primary Section) from 06<sup>th</sup> January 2023 to 11<sup>th</sup> March 2023.

During this period, she has worked with children well academic, behavioral and emotional issues. Counselling was done with their parents as well.

Pallavee during her tenure of work was found to be dedicated, willing to learn and worked in co-ordination with the students of Poorna Prajna High School (English Primary Section)

We wish her All the Best in her future endeavours

Sarvajna Udupa

Chief Executive Officer





## Indian Association for Promotion of Adoption & Child Welfare (IAPA)

(Established 1970)

### HEAD OFFICE

7, Kanara House,  
Mogul Lane, Matunga (W),  
Mumbai 400 016.  
Tel.: 2430 7076 / 2437 4938  
E-mail : iapa@mtnl.net.in  
iapacw1970@gmail.com

### PROJECT OFFICE

Room No. 40, West Khetwadi,  
BMC School, Khetwadi 5th Lane,  
Girgaum, Mumbai 400 004.  
Tel.: 2389 4106 / 2388 5981  
E-mail : iapakhetwadi2@gmail.com

### TO WHOMSOEVER IT MAY CONCERN

DATE : 17<sup>th</sup> OCTOBER 2022

This is to certify that Ms. Pallavee Joshi has worked as Counselling Intern in the 'Child Guidance Centre' (CGC) of Indian Association of Promotion of Adoption & Child Welfare (IAPA) from 3<sup>rd</sup> August 2022 to 14<sup>th</sup> October 2022.

During this period, she has worked with children with academic, behavioral and emotional issues. Counselling was done with their parents as well. She was also involved in planning, coordination and facilitated workshop for parents along with the Child Guidance Centre panelists and conducted group sessions with the children referred to CGC.

Pallavee during her tenure of work was found to be dedicated, willing to learn and worked in co-ordination with the CGC panelists, students of West Khetwadi Municipal School and IAPA staff.

We wish her All the Best in her future endeavours.

**Mrs. Lakshmi Swaminathan**  
Sr. Project Officer, IAPA



Seva Mandal Education Society's  
**Smt. Maniben M. P. Shah Women's College of Arts and Commerce**  
(Autonomous under S.N.D.T. Women's University, Mumbai)

**NAAC REACCREDITED B++ 2.88**  
UGC STATUS - COLLEGE WITH POTENTIAL FOR EXCELLENCE (2016-2021)  
Adjudged as 'Best College' (2017-18) SNDT Women's University

**Dr. Archana Patki**  
In-Charge Principal

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex,  
338, R. A. Kidwai Road, Matunga, Mumbai - 400 019. Tel.: 2409 58 69  
E-mail : 021.mmpshah@gmail.com • Website : www.mmpshahcollege.in

Date: 21/04/2023

Ref no. 39

**Degree**

BA, BA-MM  
B.COM, B.COM-AFI, BMS  
M.A.-Counselling Psychology,  
M.A. Hindi,  
M. Com.-Marketing Mgt.  
M. Com.-Advance Mgt.  
Accounting & Auditing  
Retail Management  
M. A. Mass Media  
(Affiliated to Mahatma  
Gandhi International  
Hindi Vishvavidyalaya)  
PGDEM & FP, PGD JMC

B.A. (J&MC), MBA,  
MSW, MA (J&MC),  
M Lib. Sc.

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Prachi Joshi was working as Counseling Intern at Samvedana Counseling Centre, Smt. Maniben M. P. Shah Women's College of Arts and Commerce, (Autonomous) from August 03, 2022 to October 17, 2022 and January 06, 2023 to March 16, 2023.

She was enthusiastic and cooperative with the students. During this period, she has done individual counselling, psychological assessment, therapeutic intervention, need-based workshops and classroom orientation. The social media content work was done with immense effort from her side. She was regular during the time and took initiative for various other activities.

We wish her best for her future endeavours.

Sincerely,

Ms. Vedashree Bhagwat  
College Counselor  
Samvedana Counselling Centre

Dr. Archana Patki  
Officiating Principal



# RED BOYS FOUNDATION™

## WE WORK FOR HUMANITY

RED BOYS FOUNDATION  
WE WORK FOR HUMANITY

E-mail: [redboysfoundation@outlook.com](mailto:redboysfoundation@outlook.com) | [info@redboysfoundation.org](mailto:info@redboysfoundation.org) | [www.redboysfoundation.org](http://www.redboysfoundation.org)

Address: Plot no.: 02, Room no.: 113, Bharat Nagar, Bandra (East), Mumbai 400051.

Phone: +91 97026 08786 / +91 95941 23007.

### TO WHOMSOEVER IT MAY CONCERN

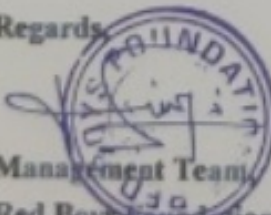
This is to certify that Ms. Shreya Dive has interned at Red boys Foundation from 3<sup>rd</sup> August 2022 to 11<sup>th</sup> March 2023

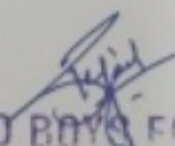
#### The work responsibility involved:

- Meeting the recommended clients for individual counselling related to academic, behavioural, social and emotional concerns.
- Getting exposure to conduct individual counselling sessions with different age groups, such as: children, young adults, adolescents and older adults.
- Understanding the underlying causes of the client's concerns and developing fitting therapeutic interventions.
- Conducting career testing, scoring and providing vocational guidance to 10th and 11th grade students individually and in groups.
- Actively participated in outreach programmes conducted at the Ranshet Ashram Shala School in Dahanu as part of our social initiative.
- Participated in the knowledge exchange trainings initiated by our counselling supervisor.
- Coordinating with the supervisor psychologist for case discussions and other counselling activities.
- Making counselling reports, monthly organisational reports along with maintaining counselling documentation as per the requirement.

This is to certify that Ms. Shreya Dive is reliable, motivated, hardworking and Professional. We wish her all the best in her future endeavours and would like to thank her for the excellent contribution towards our organisation.

Regards,

  
Management Team,  
Red Boys Foundation.

  
RED BOYS FOUNDATION  
Plot no. 02, Room no. 113,  
Bandra (e), Mumbai - 400 051



SPEECH - DYSPHAGIA - LANGUAGE CLINIC

July 11, 2023

To whom it may concern

This is to certify that Steffi Fernandes has completed her internship as a Counselor at the Speech Dysphagia Language Clinic. Her internship occurred during the period of:

- August to October 2022
- January to March 2023

We wish her the best in her future endeavors.

Please contact us at [hello@sdlc.co.in](mailto:hello@sdlc.co.in) or at +91 98200 78320 if you have any questions.

Regards

Merzia Maskati Shewakramani  
Founder & Clinical Director  
Speech Dysphagia Language Clinic

MERZIA MASKATI

M.A., CCC-SLP | American Speech & Hearing Association [ASHA] Certified

2nd Floor, Maskati Corner, 37 Altamount Road, Kemps Corner, Mumbai 400 026, India

+91 22 6526 4048 | [hello@sdlc.co.in](mailto:hello@sdlc.co.in) | [www.sdlc.co.in](http://www.sdlc.co.in)



# PAWAR PUBLIC SCHOOL

Affiliated to the Council for Indian School Certificate Examinations  
New Delhi vide Affiliation No - MA092 / 2012

L.B.S Road, Bhandup (W),  
Mumbai - 400 078  
Tel.: (91-22) 21663030 / 31 / 32 / 33  
E-mail: [E-mail : feedback@ppsbandup.com](mailto:feedback@ppsbandup.com)  
Website: [www.ppsbandup.com](http://www.ppsbandup.com)

Date: 19/10/2022

## WHOMSOEVER IT MAY CONCERN

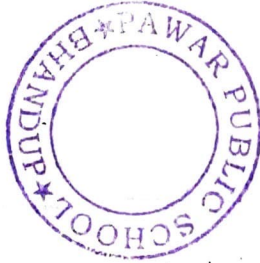
This letter is to certify that **Ms. Sukanya Gamre** has successfully completed her internship programme in our school on twice a week basis from 8.00 a.m. to 2.00 p.m. since 1<sup>st</sup> August, 2022 till 14th October, 2022. Through the Special Care Cell (Counselling Department) she was actively and diligently involved with the students and tasks assigned to her.

During her internship, we found her to be regular and consistent in building a good rapport with the students assigned to her. She was observed to be self-motivated, intuitive and organized. She was able to conduct individual counselling sessions and life skills sessions for a group of students under supervision. She was also involved in the activities conducted during the Mental Health Week at Pawar Public School, Bhandup. Moreover, her interpersonal skills and her keen desire to learn are an added asset.

We wish her all the best for her future endeavours.



Ms. Suma Das  
Principal.





# Children's Academy

Group of Schools

ICSE AFFILIATION – NO. MA143/2012 Dated – 16/02/2012

U-dise : 27230700197

Atmaram Sawant Marg, Ashok Nagar, Kandivli (East), Mumbai – 400 101.

Tel. : 2886 5208 • Telefax : 2884 4287 • E-mail : contactashok@children-academy.org

Website : www.childrens-academy.in

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms.Urvi Mehta was working as a Counseling Intern at Children's Academy, Ashok Nagar, from 3<sup>rd</sup> August 2022 to 14<sup>th</sup> October 2022 and from 9<sup>th</sup>, January 2023 to 10<sup>th</sup> March 2023.

She was an enthusiastic and dedicated intern. During this period, she has done individual counseling, assessment, therapeutic intervention, need based workshops and conducted life skills. She was regular during the time and took initiative for various activities.

We wish her the best for her future endeavors.

Thanking you,

PRINCIPAL

(Mrs. Sheela Mallya)

SPECIAL EDUCATOR

(Mrs. Indrani Chatterjee)

PLACE : MUMBAI

DATED : 17<sup>th</sup> August, 2023



Established in year 1952

Public Trust Regd. No. A-2304 (B)

# SHRI BHANBAI NENSHI MAHILA VIDYALAYA

## श्री भाणबाई नेणशी महिला विद्यालय

(ISO 9001:2015 CERTIFIED)

Regd. Office : 4, Shantinath Bhavan, 427, Shraddhanand Road, Opp. Shraddhanand Mahila Ashram, Matunga (CR), Mumbai - 400 019. Tel.: 2408 1444, Email ID : bhanbaikc@gmail.com

**KANYA CHHATRALAYA** : (For Std. 5 to 10)

**HOSTEL FOR COLLEGE GIRLS** : Smt. Mulbai Chanabhai Khetshi Shah Hostel

**ADDRESS** : Plot No. 8/2, B, Gulmohar Road No.1, Juhu-Parle Dev. Scheme, Juhu, Mumbai - 400 049.

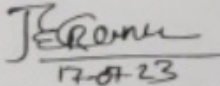
TO WHOMSOEVER IT MAY CONCERN

Subject: Internship completion letter

Shrimati Bhanbai Nenshi Mahila Vidyalaya certifies that Ms. Vaideka Nagda of Smt. Maniben M.P. Shah Women's college of Arts and Commerce (SNDT, Matunga) has successfully completed an internship program from 6th January 2023 to 12th March 2023.

During this time Ms. Vaideka Nagda conducted individual sessions .She has also conducted psychological assessments & conducted vocational Counselling as well. She also conducted various workshops on topics such as Introduction to Mental health & Counselling, Group cohesion, Exam stress management & Body shaming & body positivity.

We wish her good luck for future endeavours.

  
17/03/23

**BhavinKumar S Rana**

**Manager**

SHRI BHANBAI NENSHI MAHILA VIDYALAYA  
8/2 B, GULMOHAR ROAD NO. 1,  
JUHU-PARLE DEV. SCHEME NORTH  
MUMBAI - 400 049





## CHILD UNNATI FOUNDATION



**ALISHA ANSARI**

Telesales Executive

---

Office Add.: 2nd Floor, Maulana Azad School, Transit camp,  
Behind Dharavi Police Station,  
90 Feet Road, Dharavi Mumbai - 400 017. Mob.: +91 9699676767  
Website : [www.childunnatifoundation.com](http://www.childunnatifoundation.com)

Dated : 02 Jan 2022.

To,

Anshu Kamlesh Mishra  
Room no. 202, 2nd Floor Laxmi Niwas,  
Shiravane Gaon navbi Mumbai-400706.

Subject: Letter of Engagement

Dear Anshu Kamlesh Mishra,

With reference to the discussions you had with the FINO Payments Bank Limited we are pleased to engage you on Consultancy Basis as a 'Tele Calling Executive', in our organization on the following terms and conditions:

1. Compensation: Your compensation at the time of joining is **Rs.185000/- per annum ( Rupees One Lac Eighty Five Thousand Only)** The break-up of compensation is enclosed herewith in the ANNEXURE.
2. Your consultancy period shall be for a period of **1year** commencing from **03 Jan 2022** which may be extended further on need basis.
3. This engagement letter should not be construed as services rendered for the mentioned period.
4. This offer may be terminated by the Company before the expiry of the Consultancy period without assigning any reason whatsoever. However, either party may also terminate this offer before the expiry of the Consultancy period after giving Thirty (30) days prior notice in writing to each other.
5. Your present place of work will be Mumbai at but during the course of the above assignment, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India at the sole discretion of the Management.
6. You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.
7. You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, companies polices, Company's patent & Trade Mark and company's Human assets profile.
8. You will be required to comply with all such rules and regulations as the Company may frame from time to time.



1 UP Financial Products and Solutions

Date: 28<sup>th</sup> Aug 2021

Dear Ansari Chandni

**APPOINTMENT LETTER**

We refer to your interview and are pleased to offer you an appointment with **1 UP Financial Products and Solutions** as **Junior Financial Advisor** on the principal terms and conditions set out below.

Date of Joining: 02<sup>nd</sup> Sept 2021

**Job Description and Duties:**

Duties will be as explained to you at the commencement of your work. However, **1 UP Financial Products and Solutions** reserves the right to vary these at its discretion from time to time.

**Salary:** Your Net Annual salary will be: **Rs. 1,08,000/-**

Salary will be paid on 10<sup>th</sup> day of preceding month; Performance incentives will be paid by 25<sup>th</sup> day of preceding month.

The Probation period would be three months; Your performance will be reviewed on completion of same. If required, it may be extended for an additional period of three months.

If your work is found to be unsatisfactory or any of your acts/deeds are detrimental to the Agency's interests, your services will be terminated without any notice and without assigning any reasons, whatsoever. If an employee wishes to terminate his/her services, he/she is bound to give 1 month notice period in writing failing to which employee is liable to pay 1 months salary to **1 UP Financial Products and Solutions**. Salary and incentives stands lapsed in case of notice period is not served or in case employee goes absconding. Further previous months and current month's sales incentive stands lapse on receipt of resignation.

Absence for a continuous period of three days without prior approval of your superior, (including overstay on leave/training) would result in losing your lien on the service and the same shall automatically come to an end without any notice or information.

During the period of your employment in the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in any kind or otherwise, without the prior written permission of the company.

Further you will be required to maintain utmost secrecy of the Project Documents, Commercial Offer, Design Documents, Project Cost & Estimation, Technology, Software Packages Licenses, and Company's Policies, and Company's Pattern & Trade Mark and Company's Human Asset Profile.

You will be required to comply with all such rules and regulations as the Company may frame from time to time.

Off no 103, Business Point, Paliram Road, Near BSES Hospital, Andheri - W, Mumbai 400058.  
www.1upsolutions.com



29<sup>th</sup> September, 2022.

To Whom It May Concern

This is to certify Ms. Gayatri Sanjay Chaturvedi was in our employment as an Office Intern from 18<sup>th</sup> January, 2022 to 30<sup>th</sup> September, 2022.

During this period, we have found her to be very sincere, hard working and devoted to her duties. She has been relieved from our services after working hours on 30<sup>th</sup> September, 2022.

We wish her all the best in her future endeavours.

For  
KDS & CO.  
CHARTERED ACCOUNTANTS.

Partner  
Anil K. Haria.



3A/2, Fisrt Floor, Plot No. 3B, The New Sion C.H.S., Road 24,  
Sindhi Colony, Opp. Gurukripa Hotel, Next to Shyam Dairy, Sion (W), Mumbai - 400 022  
Off. : 022- 3567 5865 / 2401 0263 • Mobile : 98690 44504, • E-mail : caanilhi@gmail.com  
Branches at : Andheri, Dadar & Thane.

29<sup>th</sup> September, 2022.

To Whom It May Concern

This is to certify Ms. Geeta Sanjay Chaturvedi was in our employment as an Office Intern from 17<sup>th</sup> January, 2022 to 30<sup>th</sup> September, 2022.

During this period, we have found her to be very sincere, hard working and devoted to her duties. She has been relieved from our services after working hours on 30<sup>th</sup> September, 2022.

We wish her all the best in her future endeavours.

For  
KDS & CO.  
CHARTERED ACCOUNTANTS.

Partner  
Anil K. Haria.



Registered Under

#startupindia



# OFFER LETTER

PROUDLY PRESENTED TO

## Darshana

Sub: Internship Offer from Younity.in

Regarding your application for an internship with Younity.in, as well as the subsequent training you held with us. We are pleased to offer you a position as an intern with our company.

Duration: 30 days.

We warmly welcome you to the team and wish you every success in your work with us.

Note: This letter will be considered as null and void if not presented with 'Certificate of Completion'

Mr. Prafful Garg  
(Founder & CEO)



**THE MUNICIPAL CO-OP. BANK LTD.,  
MUMBAI**

ESTD - 1952

Ref. No. MCB/ /2021-2022

Date : 17.05.2021

To,  
Neha R. Polekar,  
19 Ram Nagar Seva Sangh,  
Harbansla Road,  
Near Shanmukhananda Hall,  
Opp Gandhi Market, King's Circle,  
Mumbai -400 022.



**SUB : Appointment as a Trainee Student.**

With reference to your application for the post of trainee student, we are pleased to appoint you as a Trainee Student for the period of 5 months from 17.05.2021 to 14.10.2021 on consolidated stipend of Rs.8,000/- (Rupees Eight Thousand only) per month. Please note that the appointment is purely temporary & terminable basis without assigning any reason and any notice on the following terms & conditions.

- 1) Working hours will be from 10.00 a.m. to 5.00 p.m.
- 2) You will not be eligible for any kind of leave except weekly off on Sunday & 2<sup>nd</sup> & 4<sup>th</sup> Saturdays & all banking holidays.
- 3) You will not be eligible for any kind of payment such as bonus, ex-gratia etc. except consolidated amount of stipend.
- 4) Stipend amount for absent days will not be paid.
- 5) If any student trainee wants to remain absent, he/she shall obtain prior permission from the concern Officer/Branch Manager.
- 6) If you are found guilty of or indulging in any activities which is detrimental to the interest of the Bank, you shall be immediately removed from the Bank without assigning any reason whatsoever.
- 7) You are required to take all necessary precautions for safety against Covid-19 Bank would not be responsible for your any health issue while working in Branch.

Thanking you,

Yours faithfully,

*[Handwritten Signature]*  
GENERAL MANAGER

You are instructed to report at Head Office at 10.00 a.m. on 17.05.2021.

rmb/-  
Trainee Student Ltr

Head Office : Municipal Bank Bhavan, 245, P.D'Mello Road, Fort, Mumbai - 400 001.  
Tel: 2261 8653 / 2261 3814 / 2261 6911-12 / 2271 7800 Fax : 2271 7898-99. G.P.O. Post Box No. 1027  
Website : [www.municipalbankmumbai.com](http://www.municipalbankmumbai.com) E-mail : [mcbank@mcbmumbai.com](mailto:mcbank@mcbmumbai.com)

MCBF/44B



Date: 03 January, 2022.

**From:**

Prabhat Finance  
LIG Colony, Sector-25,  
Nigdi Pradhikaran,  
Near Corporation Hospital,  
Pune, Maharashtra- 411044.

**To:**

Miss Priti Lalchand Gautam  
706, A/B Gurumauli CHS, MMRDA Colony, Kokari Agar,  
Opp GTB Nagar Monarail station, Sion koliwada, Mumbai- 400037,  
Mobile-8767693706,  
Email- pg876739@gmail.com

**Employment with Prabhat Finance**

Dear Priti Lalchand Gautam

**(1) Type of Employment**

The Employee will be employed on the following basis: **Part-time**

**(2) Commencement of Employment**

- (a) Your employment with the employer ('Employment') shall be effective from the Commencement Date, which shall be the later of:
- (i) 03 January, 2022 and
  - (ii) You providing the employer with copies of your passport or birth certificate and all documents pertaining to your educational and professional qualifications and references from your previous employers (if any) to the Employer's satisfaction.
- (b) You shall be employed with the Employer as **Executive**. The employer reserves the right to change your designation from time to time at its sole and absolute discretion.
- (c) Your period of continuous Employment with the Employer shall be calculated from the Commencement Date.
- (d) You warrant and represent to the Employer that you will not breach any obligation binding on you by reason of entering into this letter agreement or performing any of your duties and obligations under it or other third party contractual obligations.
- (e) You warrant that all the information relating to you and provided by you to the Employer is true and accurate.

LIG COLONY, SECTOR NO. 25,  
NIGDI PRADHIKARAN,  
NEAR CORPORATION HOSPITAL, PUNE



GST no:- 27BJYPA4626A1ZB



# PANAZONE CORPORATE GIFTINGS

*Add:- Office no. 8, First floor, Star heights, Bharat Cineplex, New Mill Road, Kurla West, Mumbai-40070  
Mobile no:- 9883002287/9664794562 Email Id:-panazonegiftings@gmail.com website-www.panazone.co.in*

**SAYBA PALACE, B-10,  
New Mill Rd, Next to INDIAN POST OFFICE,  
Ambedkar Nagar, Kurla West,  
Mumbai 400070, Maharashtra.**

**SUB: INTERNSHIP COMPLETION LETTER**

We are glad inform you that Ms Radha sharma from SNTD Women's University has successfully completed her internship in Digital marketing at Panazone Corporate Giftings from 21<sup>st</sup> February 2022 to 1<sup>st</sup> July 2022.

During her internship, she was exposed to the various activities in Digital media platforms and social media ads.

We found her extremely inquisitive and hardworking to the best of our knowledge & satisfaction during her tenure over here.

We wish her all the best for her future endeavours.

Regards,

Yours faithfully,  
Panazone Corporate Gifting's



Saif Ahmed Ashrafi

Director



## CHILD UNNATI FOUNDATION



**RUKHSAR ANSARI**

Telesales Executive

---

Office Add.: 2nd Floor, Maulana Azad School, Transit camp,  
Behind Dharavi Police Station,  
90 Feet Road, Dharavi Mumbai - 400 017. Mob.: +91 9699676767

Website : [www.childunnatifoundation.com](http://www.childunnatifoundation.com)



**MAHIM CYLINDER GAS CO.**  
**LPG DISTRIBUTOR**



Date : 01.12.2022

## EXPERIENCE CERTIFICATE

### TO WHOM IT MAY CONCERN

This is to certify that VIJAYSHANTI B. BADDEPALLI has worked with us in this organization as a "ASSISTANT MANAGER" with effect from 11.10.2021 to 30.11.2022.

During the above working period we found her quite sincere, hardworking and punctual to her job. She bears an excellent moral character and behaviour.

We wish her all success in her future endeavour life.

**FOR MAHIM CYLINDER GAS CO.**

**Authority Signatory**



**JANASWAMY ASSOCIATES**  
**CHARTERED ACCOUNTANTS**



**Shravani Murkar**  
**AUDIT EXECUTIVE**  
**DOB: 25/08/2000**

The Wipro logo is located in the upper right quadrant of the card. It consists of the word "wipro" in a lowercase, sans-serif font, followed by a circular graphic composed of numerous small dots in various colors (blue, green, yellow, orange, red, purple) arranged in a spiral pattern.

wipro

**Anusha  
Soulla**

**20409887**





**KAMAL**  
**ENTERPRISES**



**Jyoti M. Jaiswar**

**Emp. No. : J00540**  
**Designation : Office Assistant**  
**Site : Hawkins**  
**Location : Mahim**

**Authorised Signatory**

# DEVANSH ENTERPRISE

**Komal Vikram Singh**  
109, B 32, Mahada Colony,  
Mahul Gaon, Chembur,  
Mumbai 400074

We are delighted to extend our formal offer of employment to you for the position of ContentWriter at Devansh Enterprise. We were thoroughly impressed by your qualifications, experience, and writing skills during the interview process, and we believe you will be a valuable addition to our team.

**Position:** Content Writer **Start Date:** 01-07-2023  
**Work Location:** Work from Home

## **Terms of Employment:**

**Position and Responsibilities:** You will be responsible for creating high-quality, engaging, and relevant content for various digital platforms, including but not limited to blog posts, articles, social media posts, and website content. Your primary goal will be to enhance our online presence, engage our target audience, and drive traffic and conversions.

**Compensation:** Your compensation for this position will be a Salary of Rs.20000 per Month, paid Monthly beginning on 01-07-2023. Details of your compensation, including any additional incentives, will be provided in a separate document.

**Work Schedule:** As a work-from-home Content Writer, you will have a flexible work schedule. However, you are expected to meet deadlines and deliver high-quality content as required by your team lead or manager. You will be required to attend team meetings and participate in regular communication with your colleagues.

**Confidentiality Agreement:** As a Content Writer, you will have access to confidential and proprietary information of Devansh Enterprise. You will be required to sign a separate confidentiality agreement to protect this information.

Devansh Enterprise  
311, Vitbhavan,  
Gondal Road,  
Rajkot 360004

  
DEVANSH ENTERPRISE

PROPRIETOR



**ARIHANT<sup>®</sup>**  
**ACADEMY**

**COMMERCE**

EXPERIENCE THE TRANSFORMATION

**COMMERCE**



**AAKSA SHAIKH**  
Branch Co-ordinator





**Thomas Cook (India) Ltd.**



Travel Smooth  
thomascook.in



**Name : Namrata Sarvade**

**Department : Shared Service Centre**

**Location : D. N. Rd, Mumbai**

**Employee No.: 63946**

A handwritten signature in black ink, appearing to be the name of the issuing authority.

Issuing Authority



Offer details & Joining -  
Reshma Shaikh Inbox



Jinisha Mehta Jun 14

to me ▾



Dear Reshma,

Congratulations and welcome to N A Shah!

You have been appointed as a **"Support Executive"** in **Accounts Department**.

We are looking forward to seeing you on or before **03 July 2023**.

You are requested to share the details in the sheet attached, scanned copy of the following documents via email and bring the **hard copies (Xerox)** along with you on your date of joining:

1. 1 copy of recent passport size photograph.
2. Birth Certificate or School





**PRATHAMESH**  
**GROUP**

REAL ESTATE | HOSPITALITY | APPAREL



**Reshma Suresh Patil**

Accountant (Prathamesh Uniforms)

Mob.: 7720012424

Blood Group : A+ve

**Teacher**



**Sheetal Misar**

**Valid upto 31-07-2024**

*Christy Fisher*

**Head of School Signature**



**Shraddha prakash Patil**

**Employee Code : 0242**

**DOJ : 26-Jun-2023**

**Blood Group : O+**

Date: 18/12/2021

To,  
Prameela Dhulke  
Ghansoli Gaon,  
Mumbai-400701

Subject: Appointment for post of Accounting Trainee

Dear Miss. Prameela Dhulke

We are pleased to offer you, the position of Accounting Trainee with K H Haria & Associates (the Company) on the following terms and conditions:

**1. Commencement of employment**

Your employment will be effective with immediate effect as of 18<sup>th</sup> December, 2021.

**2. Job Title**

Your job title will be "Accounting Trainee", and you will report to Miss Aarti Gupta, Senior Executive.

**3. Stipend**

Your stipend and other benefits will be as set out as per the discussion held.

**4. Place of posting**

You will be posted at Mulund East Office, Mumbai. You may however be required to work at any place of business which the Company has, or may later acquire.

**5. Hours of Work**

The normal working days are Monday through Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 11 AM to 7 PM and you are expected to work not less than 50 hours each week, and if necessary for additional hours depending on your responsibilities.

Your Sincerely

For K H Haria & Associates  
Chartered Accountants

CA Ketan Hiralal Haria  
(Proprietor)

Place: Mumbai

July 06, 2022

Ref.: Conf/2022/1676

**Pooja Dukle**  
Emp. Code: 1676  
Mumbai

**Sub: Confirmation of Employment**

Dear Pooja,

We are glad to inform you that following completion of your six months probation period at Acuite Ratings & Research Limited, we have reviewed your performance and found the same to be satisfactory.

In view of the above, we are pleased to inform that your employment is confirmed as Executive - Rating Operations, Rating Administration with effect from July 06, 2022.

All the other terms and conditions of employment set out in your employment contract remain unchanged.

We look forward to your continued support.

Yours sincerely,



**Loretta Fernandes**  
Head - Human Resource

Date: 18/12/2021

To,  
Supriya Kadam  
Dombvali E  
Mumbai-421201

Subject: Appointment for post of Accounting Trainee

Dear Miss. Supriya Kadam

We are pleased to offer you, the position of Accounting Trainee with K H Haria & Associates (the Company) on the following terms and conditions:

**1. Commencement of employment**

Your employment will be effective with immediate effect as of 18<sup>th</sup> December, 2021.

**2. Job Title**

Your job title will be "Accounting Trainee", and you will report to Miss Aarti Gupta, Senior Executive.

**3. Stipend**

Your stipend and other benefits will be as set out as per the discussion held.

**4. Place of posting**

You will be posted at Mulund East Office, Mumbai. You may however be required to work at any place of business which the Company has, or may later acquire.

**5. Hours of Work**

The normal working days are Monday through Saturday. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 11 AM to 7 PM and you are expected to work not less than 50 hours each week, and if necessary for additional hours depending on your responsibilities.

Your Sincerely

For K H Haria & Associates  
Chartered Accountants

CA Ketan Hiralal Haria  
(Proprietor)

Place: Mumbai



बृहन्मुंबई महानगरपालिका शिक्षण विभाग

# मुंबई पब्लिक स्कुल धारावी काला किल्ला

संत रोहिदास मार्ग, धारावी, मुंबई - ४०० ०१७.

डॉक्युमेंट नंबर : 27221100320

ओडी क्रमांक \_\_\_\_\_

8148

दिनांक

6/12/2023

## TO Whomsoever It May Concern

This is to certify that MS. Sati anusuya vishwakarma was Inducted as Intern for MPS Dharavi kalla killa. She has completed the required no of hours for Internship from 5th Dec 2022 to 27th Jan 2023 during the tenure she has been very disciplined reporting on time, completing work schedule and overall has been a great helping hand to the team. reporting on time, completing work schedule and overall has been a great helping hand to the team.

We wish her best for all her future endeavors.

Principal

MPS Dharavi kalla killa.

(Mary)  
6/12/23

HEADMISTRESS  
Mumbai Public Sch. School,  
Dharavi, Kalla Killa,  
Dharavi, Mumbai-17.



हिन्दुस्तानी प्रचार सभा  
ہندوستانی پرچار سبھا

HINDUSTANI PRACHAR SABHA

Mahatma Gandhi Memorial Building, 7 Netaji Subhash Marg, Near Charni Road Station (W), Mumbai - 400 002

Ref.: HPS/Lib/4/2022-23

Date – 06/02/2023

प्रति,  
पूजा तिगाया  
मणिबेन एम. पी. शाह  
विमेन्स कॉलेज ऑफ आर्ट्स एंड कॉमर्स महाविद्यालय,  
माटुंगा, मुंबई – 400019

विषय – प्रशिक्षण (Internship) का प्रमाणपत्र

यह प्रमाणित किया जा रहा है कि पूजा तिगाया ने हिंदुस्तानी प्रचार सभा द्वारा संचालित महात्मा गाँधी मेमोरियल लायब्रेरी में श्री. संजीव निगम (निदेशक) के मार्गदर्शन में दि. 12/12/2022 से 31/01/2023 तक बतौर प्रशिक्षु अपना प्रशिक्षण पूर्ण किया। इस कार्यकाल में वे नियमित थीं। उन्होंने सिखाये गए कार्यों को मेहनत और लगन से समझा और पूर्ण किया। उनका प्रशिक्षण कार्यकाल संतोषजनक रहा।

हम उनके उज्वल भविष्य के लिए शुभ कामनाएँ देते हैं।

भवदीय,

(संजीव निगम)

निदेशक

हिंदुस्तानी प्रचार सभा



Registration No.: F - 833 (MUM)



Tel: 2281 2871, 2281 2885  
Telefax: 2281 0126  
E-mail: hp.sabha@gmail.com  
hp.sabha@hotmail.com  
Visit us: www.hpsmumbai.org

हिन्दुस्तानी प्रचार सभा  
ہندوستانی پرچار سبھا

HINDUSTANI PRACHAR SABHA

Mahatma Gandhi Memorial Building, 7 Netaji Subhash Marg, Near Charni Road Station (W), Mumbai - 400 002

Ref.: HPS/Lib/4/2022-23

Date - 06/02/2023

प्रति,  
मनीषा शर्मा  
मणिबेन एम. पी. शाह  
विमेन्स कॉलेज ऑफ आर्ट्स एंड कॉमर्स महाविद्यालय,  
माटुंगा, मुंबई - 400019

विषय - प्रशिक्षण (Internship) का प्रमाणपत्र

यह प्रमाणित किया जा रहा है कि मनीषा शर्मा ने हिन्दुस्तानी प्रचार सभा द्वारा संचालित महात्मा गाँधी मेमोरियल लायब्रेरी में श्री. संजीव निगम (निदेशक) के मार्गदर्शन में दि. 12/12/2022 से 31/01/2023 तक बतौर प्रशिक्षु अपना प्रशिक्षण पूर्ण किया। इस कार्यकाल में वे नियमित थीं। उन्होंने सिखाये गए कार्यों को मेहनत और लगन से समझा और पूर्ण किया। उनका प्रशिक्षण कार्यकाल संतोषजनक रहा।

हम उनके उज्वल भविष्य के लिए शुभ कामनाएँ देते हैं।

भवदीय,

(संजीव निगम)

निदेशक

हिन्दुस्तानी प्रचार सभा





Telephone : 2407 5851

# SHRI SANATAN DHARAM HIGH SCHOOL & JR. COLLEGE

Guru Tegh Bahadur Nagar, Sion Koliwada, Mumbai - 400 037.

Index No. S. 31.04.055

J. 31.04.016

U-DISE No. 27230209230

Ref. No.: \_\_\_\_\_

Date : 21.2.23.

TO,

SMT.M.P.SHAH

WOMEN'S COLLEGE OF ARTS & COMMERCE,

MATUNGA(E),

21<sup>st</sup> February, 2023

TO WHOM SO EVER IT MAY CONCERN

MISS . RUKHSANA, HAS DONE INTERNSHIP IN OUR SCHOOL  
FROM 5<sup>TH</sup> DEC-2022 TO 15<sup>TH</sup> FEB, 2023, AS SHE WAS WORKING WITH  
HER LOYALTY THRICE A WEEK WHILE TEACHING SHE WAS VERY  
CO-OPERATIVE WITH STAFF AND CHILDREN. SHE COMPLETED INTERNSHIP  
SUCCESSFULLY.

BEST OF LUCK FOR HER FUTURE CARREER.

THANKING YOU,

*Shobaleena*

HEAD MISTRESS  
WOMEN'S COLLEGE OF ARTS & COMMERCE  
MATUNGA(E),

हिन्दुस्तानी प्रचार सभा  
ہندوستانی پرچار سبھا

HINDUSTANI PRACHAR SABHA

Mahatma Gandhi Memorial Building, 7 Netaji Subhash Marg, Near Charni Road Station (W), Mumbai - 400 002

Ref.: HPS/Lib/4/2022-23

Date – 06/02/2023

प्रति,

सुनीता जैसवाल

मणिबेन एम. पी. शाह

विमेन्स कॉलेज ऑफ आर्ट्स एंड कॉमर्स महाविद्यालय,

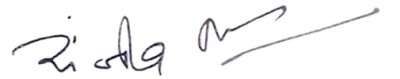
माटुंगा, मुंबई – 400019

विषय – प्रशिक्षण (Internship) का प्रमाणपत्र

यह प्रमाणित किया जा रहा है कि सुनीता जैसवाल ने हिंदुस्तानी प्रचार सभा द्वारा संचालित महात्मा गाँधी मेमोरियल लायब्रेरी में श्री. संजीव निगम (निदेशक) के मार्गदर्शन में दि. 12/12/2022 से 31/01/2023 तक बतौर प्रशिक्षु अपना प्रशिक्षण पूर्ण किया। इस कार्यकाल में वे नियमित थीं। उन्होंने सिखाये गए कार्यों को मेहनत और लगन से समझा और पूर्ण किया। उनका प्रशिक्षण कार्यकाल संतोषजनक रहा।

हम उनके उज्वल भविष्य के लिए शुभ कामनाएँ देते हैं।

भवदीय,



(संजीव निगम)

निदेशक

हिंदुस्तानी प्रचार सभा



Brihanmumbai Municipal Corporation  
Mahulgaon English school  
UDISE :- 27220800409

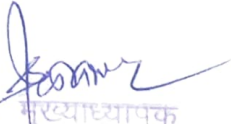
**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Ms. Moni Lalchand Vind was Inducted as intern for Mahulgaon English School. She has completed the required no of hours for internship from 5<sup>th</sup> December, 2022 to 18<sup>th</sup> January, 2023 during the tenure she has been very disciplined, reporting on time, completing work schedule and overall has been a great helping hand to the team.

We wish her best for all her future endeavors.

Regards,

Principal,  
Mahulgaon English School.

  
मुख्याध्यापक  
माहुलगाव म. न. पा. उ. प्रा.  
इंग्रजी शाळा  
चेंबुर, मुंबई-४०० ०७४.



Telephone : 2407 5851

# SHRI SANATAN DHARAM HIGH SCHOOL & JR. COLLEGE

Guru Tegh Bahadur Nagar, Sion Koliwada, Mumbai - 400 037.

Index No. S. 31.04.055  
J. 31.04.016  
U-DISE No. 27230209230

Date : 21-2-23

Ref. No.: \_\_\_\_\_ TO, \_\_\_\_\_

SMT.M.P.SHAH

WOMEN'S COLLEGE OF ARTS & COMMERCE,

MATUNGA(E),

21<sup>st</sup> February,2023

TO WHOM SO EVER IT MAY CONCERN

MISS . JAINAB MALEK, HAS DONE INTERNSHIP IN OUR SCHOOL  
FROM 5<sup>TH</sup> DEC-2022 TO 15<sup>TH</sup> FEB,2023,AS SHE WAS WORKING WITH  
HER LOYALITY THRICE A WEEK WHILE TEACHING SHE WAS VERY  
CO-OPERATIVE WITH STAFF AND CHILDREN. SHE COMPLETED INTERNSHIP  
SUCCESSFULLY.  
BEST OF LUCK FOR HER FUTURE CARREER.

THANKING YOU,

*Shoba Veene*

HEAD MISTRESS

SHRI SANATAN DHARAM PRIMARY (ENG) SCHOOL  
G.T.B. NAGAR, MUMBAI - 400 037



Index No. : 33-02-045  
J-33-02-002

IDEAL ACADEMY TRUST'S

# Ideal High School & Junior College of Arts, Science & Commerce

Aided by Govt. of Maharashtra, Letter No. 6882, Dated: 25-10-1989

D-Sector, Mirza Ghalib Road, Cheeta Camp, Trombay, Mumbai - 400 088.  
Phone (Off.): 2551 9794 • email id: idealhsjrcollege@gmail.com

Ref. No.: \_\_\_\_\_

Date: 04/02/2023

## TO WHOMSOEVER IT MAY CONCERN

This is certify that Ms.Shaikh Rehana Asif was inducted as intern for Ideal Junior College. She has completed the required no of Internship from 30/11/2022 to 31/01/2023 during the tenure she has been very disciplined, reporting on time completing work schedule and overall has been a great helping hand to the team.

We wish her best for all future endeavors.

Regards,

Yours Sincerely

**HEAD MASTER**  
IDEAL HIGH SCHOOL & JR COLLEGE  
TROMBAY, MUMBAI - 400 088.





हिन्दुस्तानी प्रचार सभा  
ہندوستانی پرچار سبھا

HINDUSTANI PRACHAR SABHA

Mahatma Gandhi Memorial Building, 7 Netaji Subhash Marg, Near Charni Road Station (W), Mumbai - 400 002

Ref.: HPS/Lib/4/2022-23

Date – 06/02/2023

प्रति,

आरती शर्मा

मणिबेन एम. पी. शाह

विमेन्स कॉलेज ऑफ आर्ट्स एंड कॉमर्स महाविद्यालय,

माटुंगा, मुंबई – 400019

विषय – प्रशिक्षण (Internship) का प्रमाणपत्र

यह प्रमाणित किया जा रहा है कि आरती शर्मा ने हिंदुस्तानी प्रचार सभा द्वारा संचालित महात्मा गाँधी मेमोरियल लायब्रेरी में श्री. संजीव निगम (निदेशक) के मार्गदर्शन में दि. 12/12/2022 से 31/01/2023 तक बतौर प्रशिक्षु अपना प्रशिक्षण पूर्ण किया। इस कार्यकाल में वे नियमित थीं। उन्होंने सिखाये गए कार्यों को मेहनत और लगन से समझा और पूर्ण किया। उनका प्रशिक्षण कार्यकाल संतोषजनक रहा।

हम उनके उज्वल भविष्य के लिए शुभ कामनाएँ देते हैं।

भवदीय,

(संजीव निगम)

निदेशक

हिंदुस्तानी प्रचार सभा





Telephone : 2407 5851

# SHRI SANATAN DHARAM HIGH SCHOOL & JR. COLLEGE

Guru Tegh Bahadur Nagar, Sion Kollwada, Mumbai - 400 037.

Index No. S. 31.04.055  
J. 31.04.016  
U-DISE No. 27230209230

Ref. No.: \_\_\_\_\_

Date : 21.2.23

TO,

SMT.M.P.SHAH

WOMEN'S COLLEGE OF ARTS & COMMERCE,

MATUNGA(E),

21<sup>st</sup> February, 2023

TO WHOM SO EVER IT MAY CONCERN

MISS . PARTIMA GUPTA, HAS DONE INTERNSHIP IN OUR SCHOOL  
FROM 5<sup>TH</sup> DEC-2022 TO 24<sup>TH</sup> FEB, 2023, AS SHE WAS WORKING WITH  
HER LOYALTY THRICE A WEEK WHILE TEACHING SHE WAS VERY  
CO-OPERATIVE WITH STAFF AND CHILDREN. SHE COMPLETED INTERNSHIP  
SUCCESSFULLY.  
BEST OF LUCK FOR HER FUTURE CARREER.

THANKING YOU,

*Shobaveene*  
HEAD MISTRESS  
SHRI SANATAN DHARAM PRIMARY (ENG.) SCHOOL  
G.T.B. NAGAR, MUMBAI - 400 037.



# DIKSHA EDUCATIONAL TRUST

Reg. No. E-9929/T

## SHREE RAM KRISHNA ENGLISH SCHOOL

(Trust Undertaking)

Sanchit Apartment 1st Floor Near ICICI Bank ATM Mumbra Devi Colony Road Diva (E) Thane-400612

SRK/06/2023

Date 15/07/2023

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Ms. Gupta Jyoti Shivkumar was inducted as intern for SHREE RAM KRISHNA ENGLISH SCHOOL. She has completed the required no. of hours for internship from 6 December 2022 to 28 January 2023 during the tenure she has been very disciplined, reporting on time, complete work schedule and overall has been a great helping hand to the team.

We wish her best for all her future endeavors.

Regards,

Principle

SHREE RAM KRISHNA ENGLISH SCHOOL

*[Handwritten Signature]*

# **Lord's English School**

Lord's Education Society

Udise : 27221000407

Sangam Nagar, S.P Road Opp Dr.Vinod R Gaud, Antop Hill, Wadala (East) Mumbai- 400037.

Contact :-9222222619 / 9222222520

Mail :- [lordseducationsociety@gmail.com](mailto:lordseducationsociety@gmail.com)

Ref No:-LES/ST/232M

Date:-23-02-2023

**To whomsoever it may concern**

This is certify that **Manisha Lallu Prasad Kahar** was inducted as intern for **Lord's English School**. She has completed the required hours for internship from **28<sup>th</sup> November 2022** to **15<sup>th</sup> February 2023** During the tenure she has been very disciplined , reporting on time completing work schedule and overall has been great helping hand to the team.

We wish her best for all her future endeavors.

Regards

*Pradeep*  
Principal  
Lord's English School