

**Minutes of CPE Advisory Committee Meeting on February 17, 2020 at 11.00am**

**Venue: Director's Room, Seva Mandal Education Society's Smt. Maniben M.P.Shah Women's College of Arts and Commerce**

**Members Present:**

1. Dr. Anju Srivastava, Principal, Hindu College, University of Delhi, UGC Nominee
2. Dr. Alka Sharma, Professor and Director, The Business School, University of Jammu, UGC Nominee
3. Dr. Leena Raje, Principal and Chair Person Smt. Maniben M.P.Shah Women's College of Arts and Commerce
4. Ms. Madhavi Sathe, IQAC Coordinator and Member Secretary, Smt. Maniben M.P.Shah Women's College of Arts and Commerce
5. Ms. Renuka Prajapati, I/C Vice – Principal, Smt. Maniben M.P.Shah Women's College of Arts and Commerce

Principal, Dr. Leena Raje, introduced all management members and the IQAC members. The meeting started with a presentation which was attended by members of the management, Dr. Dilip Trivedi, President, Dr. Bharat Pathak, Hon.Sec. and Dr. Shilpa Charankar, Executive Secretary, Ms. Rajani Kanojia attended the meeting as Technical Assistance. Through a detailed Power Point Presentation, the utilization of the CPE Grants was presented before the members. Prior to this, the Principal gave a brief introduction of the college as NAAC Accredited (3<sup>rd</sup> Cycle) "B++" grade college with a CGPA of 2.88/4. The college is a recipient of the Best College Award (2017-2018) from its parent University, S.N.D.T. Women's University. The institution has an unswerving focus on imparting quality education, the foresight of the management members, and the commitment of the faculty and support staff has helped the institution break new grounds and become one of the premier institutions for higher education in the area.

During the presentation, recurring expenditure incurred by the college in the financial year 2018-19 and 2019-2020 was reviewed and assessed. Expenditure was shown under the following heads, which are in compliance with the UGC norms:

- Lab Consumables
- Software
- Internet Services
- Maintenance of Equipment
- Enrichment of Teachers/ Students
- Sports

The total expenditure incurred in 2018-19 exceeded the sanctioned amount of Rs 12,00,000/- by approximately 12.5%. In the current year, the expenditure done so far is within the sanctioned amount head-wise. The plan for remaining expenditure was also shown and the committee has advised the College to spend within the sanctioned amount for the year.

The Committee has recommended the College to adopt and comply with GFR 2017 rules for all purchases and procurements. The College has also been advised to use GeM portal as far as possible.

The future plans, as presented by the College include an impressive list of the following:

MA in Mass Media, BA – Economics (English Medium), PG Diploma in Sports Psychology started in the year 2019 – 2020 and Certificate course in Geriatric Care

New skill-based courses as Web Designing, Graphic Designing, Basic Tailoring, Digital Marketing, Animation, Photography, Tally & GST and Advance Excel.

The courses have been proposed by a careful examination of the need and employability avenues of the students studying in the college and hence appear to be very much the need of the hour. The efforts made by the College in this regard are commendable. The Principal and her entire team of dedicated faculty and non-teaching staff have been tirelessly working for the upliftment and empowerment of the girls from the most humble backgrounds. Arising out of their hard work and commitment, the College has recently been awarded autonomous status, as per their plans that had been presented in the CPE Advisory Committee meeting in October 2018.


After carefully scrutinizing the documents, and based on the detailed presentation, the team is well satisfied with the utilization of the CPE grant by the college. The team is highly appreciative of the efforts taken by the institution and commends the Management, Faculty members, Non-teaching staff and students of the college.

Signed:

  
**Dr. Anju Srivastava**  
UGC Nominee

  
**Ms. Madhavi Sathe**  
Member Secretary

  
**Dr. Alka Sharma**  
UGC Nominee

  
**Dr. Leena Raje**  
Principal and Chair Person

Smt. Maniben M. P. Shah women's College of Arts and  
Commerce, Matunga

**CERTIFICATE**

Date: 17/02/2020


We visited Smt MMP Shah Women's College of Arts and Commerce (Mumbai) as members of the College with Potential for Excellence (CPE) Advisory Committee appointed by the University Grants Commission (UGC) to understand and assess the recurring expenditure made by the college for the years 2018-19 and 2019-20 through the CPE grant.

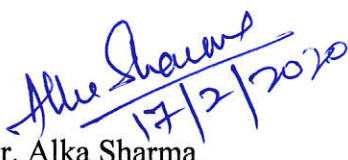
After site visit and document verification, we testify that Smt MMP Shah College of Arts and Commerce has made all expenditure in accordance with the rules and regulations stated by the UGC.

We compliment Smt MMP Shah Women's College for the good work and wish them the best in their efforts to make the college a place of academic excellence.

We herewith recommend release of Recurring Grant for the institution for the Academic Year 2020-2021.

Yours sincerely

  
Dr. Anju Srivastava  
Principal,  
Hindu College

  
Dr. Alka Sharma  
Professor and Director  
University of Jammu