

SEVA MANDAL EDUCATION SOCIETY'S
SMT. MANIBEN M. P. SHAH WOMEN'S COLLEGE OF ARTS AND COMMERCE
(AUTONOMOUS)

NAAC Re-Accredited 'B++' (Cycle III, CGPA 2.88/4)

Recipient of UGC-CPE Grant (2016-2021)

Adjudged 'Best College' (2017-18) by S.N.D.T. Women's University

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex,

338, R.A. Kidwai Road, Matunga, Mumbai – 400019.

Minutes of the IQAC Meeting

Day and Date: Monday, February 3, 2025

Time: 3.00 PM

Platform: Online (Zoom Platform)

The following members were present for the meeting:

Dr. Archana Patki, Chairperson

Dr. Bharat Pathak, Hon. Secretary, SMES

Dr. Avaneesh Bhatt, Coordinator

QAC Experts:

Prof Mala Pandurang, External Peer Team Member

Dr. Navin Punjabi - QAC Expert

Members:

Prof. Shobha Dedhia

Prof. Daksha Dave

Dr. Madhavi Sathe

Ms. Ashwini Prabhu

Dr. Sarita Kasaralkar

Dr. Shubhangi Kulkarni

Ms. Soumya Nichani

Ms. Hemlata Kumar

Mr. Ravindra Warik - Junior Clerk

Mr. Ravi More - Junior Clerk

Ms Pallavee Joshi, Alumna

Ms Pragati Tiwari, Current Student, TYBCom

Leave of Absence was granted to the following members:

Dr. Dilip Trivedi – President SMES

Prof Mira Desai, External Peer Team Member

Dr. Avinash Deolekar - QAC Expert

CA Huzaifa Nampurwala, QAC Expert (Industry Representative)

Dr. Jyotsana Lal - Member

The meeting began with Dr. Archana Patki, Principal, greeting all the members and inviting Dr. Bharat Pathak to welcome the present members on behalf of the management. Dr Pathak welcomed members for the 2nd IQAC meeting.

Dr. Avaneesh Bhatt further congratulated the AQAR team for submitting the AQAR within the stipulated time. Bhatt also appreciated the valuable guidance received from the QAC members over the challenging process of implementing the NEP 2020, and indicated that the college is bracing up for the third year of graduation under NEP, when the focus will be on major subjects.

Agenda No. 1: Confirmation of minutes of meeting held on October 22, 2024, and matters arising out of the minutes

Dr. Avaneesh Bhatt requested members to confirm the minutes of the meeting held on October 22, 2024. The minutes were confirmed unanimously, by the members without ensuing discussion on any matter.

Dr. Avaneesh Bhatt invited the criterion facilitators to present criteria wise plan/reports

Agenda No. 2: Report on the progress of the planned activities

Criterion I: Curricular Aspects

Facilitator: Prof Daksha Dave and CA Soumya Nichani

Members: Ms Shagufta Memon and Dr Rashmi Tupe

- **Ongoing Tasks:**

1. Collection of Feedback from the Stakeholders namely Employers, Students, Teachers and Alumni
Status: Feedback forms for Collection from employers has been circulated.
Feedback from Students, Alumni and Faculty is in progress.
2. Skill-based Courses.
Status: In talks with Mr. Anand Vaidya of MKCL for 'iLike' courses which stands for "Incredible Learning Innovations for Knowledge Empowerment". We plan to start a test batch of students for career-oriented courses this semester.
Challenges foreseen are that students need a computer system with a webcam and mike attached for doing these courses.

- **Task I: Implementing NEP in Semester II and IV**
Deadline: April 2025

Subtasks:

- A. Redesigning course structures
- B. Holding meetings with the teaching staff
- C. Holding orientation talks in relevant classes

Current Status:

- A. Course structures were re-designed
- B. Semesters II and IV are successfully on-boarded with the NEP.

Task II : Implementation of NEP in Semesters V and VI

The process of redesigning the course structures for Semesters V and VI will be started shortly.
Deadline : June 2025

BMS Programme under AICTE:

Based on the curriculum framework received from AICTE a separate syllabus has been designed for the BMS Programme.

Current Status:

Approval for the syllabi received from the Academic Council, after its approval from the Board of Studies.

- **Task II:** Program Objectives & Outcomes (PO), Program Specific Objectives and outcomes (PSO)

Deadline: April 2025

Subtasks:

- A. Holding meetings with teaching staff
- B. Framing the PO for faculties of Commerce and Humanities
- C. Framing the PSO for the all the different programmes under the faculties of Commerce and Humanities

Current Status:

- A. Two meetings with the Commerce and Humanities staff were held, one more will be conducted
- B. PO for Faculty of Commerce are finalised. PO for faculty of Humanities is in progress.
- C. PSO from faculties of Commerce is completed and PSO for humanities are being finalised.

- **Completed Tasks of the year:**

1. **Time-Table under NEP for Semesters II and IV**

NEP course structure successfully integrated into the Time-Table for Even Semesters namely II and IV. Mentoring slots are also incorporated into the Time Table.

2. Data collection and reporting for the AQAR for the academic year 2023-2024 was completed.

Criterion II: Teaching, Learning and Evaluation

Facilitators: Dr. Sarita Kasaralkar and Ms. Hemlata Kumar

Members: Dr. Swati Mohite, Ms. Nikhila Parab and Rofi Siddique

- **Ongoing Task:**

1. Collection of data related to the innovative methods used by faculty in teaching and evaluation. (2024-25)

- **Task I: Collection & analysis of Teacher Assessment Questionnaire (2024 - 25)**

Deadline: **May, 2025.**

Subtasks:

- A. Modified mechanism to gather maximum responses from students.
- B. Separate links to be created for collecting data
- C. Analysing the data.

Current Status:

1. The mechanism for collecting responses has been modified
2. Links have been created for data collection.

- **Task II: Mentor - Mentee Data Collection**

Deadline: **April, 2025.**

Subtasks:

- A. The previous form needs to be modified.
- B. A slot to be allotted for mentoring in the time table

Current Status: The previous form has been redesigned with some minor changes.
Slot has been allotted in the time table.

● **Task III: Collection of data for Student Satisfaction Survey (2024-25)**

Deadline: **April, 2025.**

Subtasks:

- A. Separate links to be created for collecting data
- B. Analysing the data.

Current Status:

- 1. Links have been created and sent to students. (429 responses)

● **Task IV: Identification of advanced and slow learners**

Deadline: **January, 2025.**

Subtasks:

- A. To identify advanced and slow learners
- B. Workshops/lectures to be organized for the learners.

Current Status:

Identification of advance and slow learners

● **Task V: Organising Faculty Development Program:**

Proposed topics - Innovative Pedagogical Techniques/Effective use of Technology in Teaching/ Assessment and Evaluation Methods/ Teaching for Critical Thinking & Problem Solving

Deadline: **February, 2025.**

Subtasks:

- A. Preparing a proposal
- B. Organising FDP
- C. Analysing the outcome

Current Status:

- 1. Proposal preparation.

● **Task VI: Mapping of Course and Programme Outcomes**

Deadline: **January, 2025.**

Subtasks:

- A. Organising workshops on mapping
- B. Collecting the data from the departments
- C. Designing question papers based on it.

Current Status:

- 1. Identifying resource person/s for the workshop.

● **Task VII: Conduction of semester-end examinations**

Deadline: **October, 2024 & April, 2025**

Subtasks:

- A. Conducting exams & moderations for all the programs
- B. Drafting policies & SoPs related to examinations
- C. Revision of examination fees & fine

Current Status:

- 1. Completed semester I, III, V regular and ATKT exams.
- 2. Semester - I BMS exams in progress.
- 3. Policies & SoPs have been drafted and is in the approval stage.
- 4. Examination fees & fine have been revised and approved in Finance Committee meeting.

Completed Tasks of the year:

- 1. Academic calendar for all the programs was designed; it was approved in the Academic Council meeting. (2024-25)
- 2. A separate academic calendar for Bachelor of Management Studies (under AICTE) program is designed. (2024-25)
- 3. Analysis of Teacher Assessment Questionnaire for the academic year 2023 -2024 is completed and submitted.

Criterion III: Research, Extension and Consultancy

Facilitators: Dr Archana Patki

Members: Dr Hiralal Bhosale, Ms. Shweta Jagad, Dr Vrushali Choughule

● Ongoing Tasks:

- 1. Publications by Faculty members.

Status:

Chapter in a Book - 1
Paper Publications - 1
Posters - 1

- 2. Research Projects - 3 New Proposals.

- 3. Collaboration and Linkages- 2 New

- Indo-American Society,
- A. B Gandhi Foundation,
- Pagadandi Education Foundation for skill development

● Task I: Encouraging creative and scientific thinking among faculty and students.

Deadline: April 2025

Subtasks:

- Arranging & Participating in Conferences / Seminars / Workshops
- International Conference - Economics Dept.
- Research Related - Qualitative and Quantitative Data Analysis

Platforms for Publications

- A. Concept
- B. Surbhi
- C. Palvi
- D. Beacon

- E. Srujan
- F. Postscript
- G. Inquest
- H. Meteor

- **Task II: Workshops on Creative Thinking**

Deadline: February 2025

Subtasks:

- A. Creation of modules and Exercises on Creative Thinking.
- B. Development of Facility - A Creative Thinking Laboratory

Current Status:

A. Planning and Designing - Modules Created

B. Procuring Tests/Games -

Designated Space - Allotted.

- **Task III: Workshop on Availing Funding for Research**

Deadline: February 2025

Subtasks:

- A. Preparing a proposal
- B. Organizing the workshop
- C. Assessing the outcome

Current Status:

A. Workshop Scheduled

- **Task IV: Encouraging Research Projects**

Deadline: December 2024

Subtasks:

- A. Encouraging faculty members
- B. Receiving proposals - November 2024
- C. Allocation of funds.

Current Status:

7 ongoing projects

3 proposals -Received

- **Task V: Raising Awareness about Intellectual Property Rights**

Deadline: March 2025

Subtasks:

- A. Workshop for faculty on Applying for Patent
- B. Talk on IPR and Screening of Social Media Videos.

Current Status:

A. Workshop scheduled for February 2025

B. Screening Social Media Videos ongoing.

- **Task VI: Creation of Innovation Ecosystem**

Deadline: April 2025

Subtasks:

- A. Provision of Infrastructure for Display and sale of Products.
- B. Linkages with dedicated Centers for Entrepreneurship and Incubation.
- C. Center for Life Skills Training.
- D. Training for Upskilling and Reskilling of Students/Alumni
- E. Creative thinking Lab.

- **Task VII: Earn revenue from Consultancy and Corporate training**

Deadline: April 2025

Subtasks:

- A. Training program for teachers to undertake consultancy
- B. Training program for staff for supporting consultancy
- C. Actual corporate training / consultancy

Current Status:

- A. Planning stage
- B. Policy Approved by the management

Challenges - Time constraints of teachers due to numerous responsibilities

Task VIII: Extension Activities by Departments

Deadline: April 2025

Psychology Department - Rural and Tribal Outreach, Urban Outreach.

Marathi Department - Shraddhanand Mahila Ashram

Sociology Department - Helpage India

Economics Department - Vanicha Pada Tribal

Completed Tasks of the year:

1. 'Concept' the research paper journal - published on 5th September 2024.
2. Research papers published by teaching staff in this term- 9
3. Consultancy Policy approved on 12/06/2024 by the Governing Council.
4. Screening of IPR Social Media Videos.
5. A Creative Thinking Laboratory
6. Life Skill Training Centre.
7. Mental Health in a Digital World - Awareness.

Criterion IV: Infrastructure and Learning Resources

Facilitators: Ms Ashwini Prabhu

Members: Ms Kiran Jadhav, Ms Nidhi Savai, Mr Shahid Ansari

● Ongoing Task:

- Activities for promoting the use of library and its resources

Status: Book Displays organised regularly

Several activities for book reading promotion conducted under the aegis of "Vachan Sankalp Maharashtra" campaign in January 2025

- Updating the users' data for computerised user records management

Status: Barcoding of Identity cards completed, Bar coded library cards distributed to desirous students.

- "Vachan Katta" - Book Reading sessions for the non-teaching staff

Status: A session held in on 24th January 2025 with good response

Task I: Increasing the student library usage; Deadline: Throughout the year

Subtasks:

- A. Organizing activities to augment the library use
- B. Holding orientation sessions in relevant classes

Current Status:

Several activities for book reading promotion conducted under the aegis of “Vachan Sankalp Maharashtra” campaign

Vachan katta session for non-teaching staff organised on 23rd January 2025

Library cards distributed to all desirous students.

Students’ orientations completed for First year classes

Date	Activity	Details
29 th December 2024	Cleanliness of the library	the library entrance and the surroundings was cleaned on 29 th December 2024 by enthusiastic students to mark the beginning of the 15 day long Reading festival from 1 st January 2025 onwards.
30 th and 31 st December 2024	Book Display	curated selection of books across various genres and themes. Choicest books were on the following themes were displayed including short stories and novels, Non Fiction, Biographies and Autobiographies, Self-Development Books.
January 1, 2025 January 4, 2025 January 6, 2025	Book Reading Sessions	to promote the joy of reading and engage the student community. Undergraduate students from various programs participated and read excerpts/ passages from their chosen books. The selection of books included classic literature, story books, self-development and motivational Books. Participants engaged in discussions about the books they read, sharing their thoughts and interpretations related to the stories/ passages read. These discussions helped communication about varied literature and authors amongst the group.
15 th January 2025	Book Exhibition cum Sale	Subject based as well as general purpose books from reputed publication houses were displayed. The activity offered the students and faculty an opportunity to browse through latest publications and purchase a personal copy or recommend purchase to the library. The activity was planned to bridge the gap between books and readers and promote reading culture in the institution.

20 th January 2025	Session on reading skills	Dr. Gouri Mohan addressed the students about book reviewing techniques. She also dwelled upon selection of appropriate books and various aspects of literature appreciation and critical evaluation.
23 rd January 2025	Book Review Competition	The activity included Books in English, Marathi and Hindi language. The best 3 reviews in each language were given prizes and winners certificates. Participation certificates were also given to all participants. The activity was widely publicized on the students groups and 44 students enthusiastically participated and presented the book reviews.

Task II: Increasing the teachers library usage Deadline: April 2025

Subtasks:

- A. Organizing activities/sessions to augment the library use - in particular - the online research databases

Current Status:

- A. Activity pending

Challenges, if any:

Time constraints of teachers

Task III: Newspaper reading Stands in the foyer for staff and students

Subtasks:

- A. Obtaining Management Permission
- B. Procurement of stands
- C. Encouraging optimum use
- D. Increase the no. of newspapers subscribed planned post Diwali Vacations

Current Status:

- A Two stands functional in the foyer and being used by students and teachers

Task IV: E-Content Development for teachers Deadline: April 2025

Subtasks:

- A. Organizing session to motivate and guide teachers for E-Content development

Current Status:

- A. Planning and proposal preparation in progress

Challenges, if any:

Time constraints of teachers

Completed Tasks of the year:

- The updation of student membership records in the library software for the current academic year completed
- All Identity cards bar-coded for tracking the use of library facilities and resources.

Other infrastructural developments

Improved Learning / working Environments -

- Air conditioners installed in Room no. 7 (1st floor) and in the staff room of BAFI Department (4th floor).

- In continuation with the renovation of the Examination Cell (room no 1), Blinders were fitted for effective temperature control and protection of documents from direct sunlight.

Criterion V: Student Support and Progression

Facilitators: Dr Shubhangi Kulkarni and Dr. Jyotsana Lal

Members: Dr. Seema S, Dr. Rekha, Ms. Deepali, Mr. Sachin, Ms. Kinnari, Ms. Vedashree Bhagwat

● Ongoing Task:

- ❖ Collecting placement data for year 2023-24 from various departments
Status- Data has been collected from various departments for the year 2023-24.
- ❖ Collecting Students progression data for year 2023-24 from various departments
Status- Data has been collected from various departments for the year 2023-24.
- ❖ Collecting Freeship and Scholarship data for year 2023-24 from various departments
Status- Data has been collected from various departments for the year 2023-24.
- ❖ Collecting Sports and Cultural achievement data for year 2023-24 from various departments
Status- Data has been collected from various departments for the year 2023-24.

● Ongoing Task:

- ❖ Designing questionnaire for SY students on their requirement related to workshops and lectures relevant to placements
Status- Questionnaire has been prepared. It will be circulated in Feb 2025.
- ❖ Mental Health awareness month going on under Life Skill programmes
Status- Data has been collected for the same.

Task I: TechnoServe Training for TY students across faculties

Subtasks:

- A. Orientation was conducted on 24th September 2024
- B. The first round of online interviews was conducted on 26th September
- C. 2nd round of offline Interview was conducted 30th September 2024
- C. Total forty-five (45) students were selected for TechnoServe

Current Status: Batch started on 21st October 2024. This was followed by campus interviews. 29 students showed up for Campus interviews & all 29 are placed in Companies like

- Axis Bank,
- Finhaat Technologies,
- HDB Financials,
- ICICI Lombard Life Insurance,
- Impact Infotech,

- SBI CAP Securities
- Motilal Oswal.

New Task: Second Batch of TechnoServe Training for TY students across faculties has started.

Subtasks:

- Orientation was conducted on 6th Jan 2025
- The first round of online interviews was conducted on 7th Jan 25.
- 2nd round of offline Interview was conducted on 10th Jan 25.
- Total Twenty-two (22) students were selected for TechnoServe

Current Status: Batch has started in Hybrid Mode. Campus Interviews for these students will be conducted before their exams.

Task II: Interview by STRIDERS Ltd. for part time jobs

Sub-tasks:

- PG students were motivated to attend the interviews
- 8 students attended the same
- 2 students were selected
- These students joined 22nd Oct 2024 & getting a stipend of 10,000/- per month

New Task: Approached STRIDERS Ltd. for part time jobs again

Sub-tasks:

- PG students were motivated to attend the interviews
- 4 students attended the same on 17th Dec 24
- 1 student was selected
- This student has joined from 2nd Jan 25 with a stipend of 10,000/- per month

Task III: Life skill training for students across the faculties

Subtasks:

- PCOS Awareness Month and Suicide Prevention sessions across year
- Emotional regulation, Problem Solving, Decision making, Love and Relationships and Exam Stress and Study skills workshops will be conducted in 2nd term of Academic Year 2024-25.

Current Status:

The above activities were completed.

INNOVATION & INCUBATION CENTRE:

- Basic Make-up & Saree draping Workshop was conducted on 17th Dec 24.
- CREATIONS 2025 was organised in the college foyer. Students put up 20 stalls selling various products made by them, which included-
 1. Chocolates
 2. Perfumes
 3. Scented Candles
 4. Accessories
 5. Eatables
- “How to Become a successful Entrepreneur?” Workshop was organised on 17th Jan 25.

Additional Tasks conducted-

1. Workshop on Resume Writing was conducted on 8th Jan 25 for Third Year students across faculties

2. Magic Bus conducted orientation for M.Com, TY B.Com, TY BMS & TY BAMM students on Soft skills development.
3. CANVA Workshop was conducted on 25th Jan 25, for interested students across faculties.
4. Orientation was organized for BAFI students on 'Bima sakhi' scheme of LIC, where every woman who joins under this scheme will receive 7000/-for first 12 months, 6000/- for second year & 5000/- for third year on 27th Jan 25. 290 BAFI students attended the same. 30 students from BAFI have joined this program.

Criterion VI: Governance and Leadership

Facilitators: Dr Avaneesh Bhatt and Madhavi Sathe

Members: Mr Shahjahan Khan and Dr Prashant Deshpande

● Ongoing Tasks:

1. Collection of certificates of courses (FDP and so on) completed by teachers:
Status: Certificates added since the last meeting: 0
2. Building a repository of data about programmes and events in Evernote
Status: Data is being uploaded as per event (Total number of notes: 1080; added since November: 143 notes)
3. Tagging of data saved in Evernote
Status: Total 860 notes have been tagged
4. Template in MS Word for Event data
Status: A template is prepared to collect data for every program with date, number of attendees, organisers, venue and other details (Data for 49 Events noted since November)
5. Timetable preparation for Semester V and VI under NEP underway
Status: Preparations underway

Task: ABC Id Generation

Deadline: June 30, 2024

Subtasks:

- A. Generation of ABC ids
- B. Formatting the data
- C. Uploading the data

Current Status:

- A. Almost all TY students of the current batch have ABC ids
- B. ABC ids of the batches that passed in 2023 are generated and we have the record
- C. Generation ABC ids for FY and SY is going on
- D. **Total ABC Id uploaded: 616**

Challenges, if any:

- A. Collecting corrected data
- B. Training Required: Staff and students may require training in completing the job; one training session took place on October 8, 2024; more will be held in due course.

Task: CAS Promotions

- CAS files of Dr Madhavi Sathe (Home Economics) and Dr Hiralal Bhosale (Sociology) are under process; initial scrutiny has been carried out; candidates will be revising their files soon.
- **Task IV: Academic Audit by External Experts for AY 2023-24 and 24-25 (Deadline: 10 March 2025)**
Subtasks: A. Review of the format; revision of the format, if required

Task: Administrative Audit by External Experts for AY 2023-24 and 24-25 (Deadline April 30, 2025)

Subtasks: A. Preparing the office for the audit 2. Fulfilling suggestions made during internal committee members audit.

- **Task: Publicity of Revised Vision Mission Statements and Objectives (Deadline: December 20, 2024)**

Subtasks:

A. Getting vision mission statements printed on acrylic sheets and papers; also written on wooden boards and walls

B. Proper display of the statements and introducing them to students

Current Status: Laminated copies of vision mission statements on A4 size papers have been put up at various places; painted versions yet to be put up at places.

- **Task: Rules for Unaided Staff**

Current Status: We have prepared the first draft, but revisions required

Completed Tasks:

1. **Added 3 February 2025:** Improvement in digital data security and internet speed; completed by January 20th 2025; budget hiked by about Rs. 23,000 due to new wiring; we have 03 new PoE (Power over Ethernet) switches; new router: 01; new access points: 09. (Completed in January 2025)

2. **Added 3 February 2025: SC ST Inclusion Cell:** Two computers set up in the office, especially for SC ST students. (Completed in December 2024)

3. **Added 3 February 2025:** Minutely edited and revised Examination related Rules and Regulations

4 **Added 3 February 2025:** Standard Operation Procedure for routine office tasks like issuing bonafide certificates, leaving certificates, transcripts, duplicated documents and so on. The steps are displayed in flowcharts. (Completed in December 2024.)

5. **Added 3 February 2025:** College Performance Reports for 2022-23 and 2023-24 were drafted and uploaded on the website after signatures by the external IQAC members. Grateful to Soumya Nichani for the data.

6. Streamlining fee-installment applications: Students now apply for the facility and then their parent or guardian signs a declaration about fee payment. Documents are maintained by the vice principal. (Completion Date: 31 July 2024.)

7. Administrative Audit 2023-24 (Completion Date: 4 June 2024)

8. Orientation programmes for students, especially about NEP course structures (Completion Date: August 10, 2024)

9. Facilitating the introduction of BMS programme under the aegis of AICTE. (Completion Date: September 2024)

10. CAS promotion interviews of three faculty members completed. All interviews conducted; files are at the last stage of signature for pay fixation.

11. Timetable Committee prepared the time table for Semester I, III and V (Date of Completion: August 20, 2024)

Criterion VII: Institutional Values and Best Practices

Facilitator: Dr. Shobha Dedhia

Members: Dr. Hina Shah, Ms. Shanti Sheshadri, Dr. Hiralal Bhosale, Ms. Sonal Mane and Ms. Nidhi Savai

Ongoing Task I :

- Campus Beautification-
- Green Audit was completed last academic year for the college and is now due for completion for this year.
- Identified best and innovative activities practiced by all the departments and collecting the data of celebration of commemorative days.

Task II: Waste – management

(a) liquid and dry waste separation- Installed bins for dry waste on all floors and dry and wet bins near canteen

(b) E- Waste management- College E waste material was collected by Sanskaar India Foundation.

• Completed Tasks of the year:

- Divyangjan friendly environment
 1. Created Divyangjan window
 2. Identified special requirement related to washroom in the D-wing
 3. Construction of ramps at both the entrances of college buildings.
 4. Observed NO LIFT DAY twice in a year

Environmental activities-

Had Bio Enzyme Workshop, Conducted Seed Collection Drive, Growing Microgreens in the Food Lab, Organised 2 full day workshop on Disaster Management which was attended by 69 students who have created Emergency Identification of their own society, Conducted field visit of Veermata Jijabai Bhosale Botanical Udhyan and Kala Ghoda Art Festival etc. activities are held so far in the ongoing academic year.

Agenda No. 4: Any other matter with the permission of the chair

Dr Bharat Pathak requested that while making presentations, video should be kept on so that the interaction becomes lively.

Dr Archana Patki thanked the Lions Club for donating a boiler to the college, a much needed equipment.

Prof Mala Pandurang said that the annual college performance report should be prepared from the data submitted in the AQAR. Prof Pandurang also said that the AQAR should be approved by the IQAC before submission.

Responding to this, Dr Punjabi said that the AQAR can be approved through a circular mail; a meeting need not be held for approval. He also said that the AQAR can also be approved by another statutory body of the college, but generally done by the IQAC.

Dr Punjabi appreciated the presentations by criteria facilitators and said that the IQAC is doing a good job overall.

The meeting ended with a vote of thanks to the chair.

Dr. Avaneesh Bhatt
IQAC Coordinator

Dr. Archana Patki
Principal