

Certification Course Advance Tally with GST by PG Dept. (M.Com)

The Certification course contains Advance Tally with GST training sessions covering the following topics:

SR. NO.	TOPICS	PAGE NO.	Weightage (%)
UNIT 1	BASIC TALLY		
1	Basic Of Accounting Its Principles	1	20%
2	Golden rules of accounting	2	
3	Tally Fundamental & Chart of Account	3	
4	Accounts Master (Inventory creation)	4	
5	Accounts Master (Ledger creation)	5	
6	Purchase Entry	7	
7	Sales Entry	8	
8	Payment Entry	9	
9	Receipt Entry	10	
10	Contra Entry	11	
11	Journal Entry	11	
12	Credit Note	12	
13	Debit Note	12	
UNIT 2	ADVANCE TALLY		
14	Actual & Billed Quantity	14	20%
15	Zero Valued Voucher	14	
16	Batch Wise Detail	14	
17	Voucher Type & Class	15	
18	Budget & control	16	
19	Cost Center & Cost Category	17	
20	Stock Journal	18	

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21	Physical Stock Journal	18	
22	Manufacturing Journal	19	
23	Interest Calculation	20	
24	Price List	21	
UNIT 3	EXPERT LEVEL		
25	Bank Reconciliation Statement	22	20%
26	Order Processing & Tracking Number	23	
27	Multi Currency	24	
28	Export & Import Data-1	25	
29	Export & Import Data-2	26	
30	Non Accounting voucher	27	
31	Password	29	
32	Tally vault Password	29	
Unit 4	Business level		
33	Track Additional cost of purchase	29	20%
34	Backup/Restore	30	
35	Branch Transfer	30	
36	Purchase Exempt	30	
37	Vat on Maximum Retail price[MRP]	31	
38	Purchase From Unregistered Dealer [URD]	31	
39	Value added tax(Normal or Regular Vat)	32	
UNIT 5	STATUTORY AND TAXATION		
40	Tax Deduction At Source (TDS)	33	15%
41	Service Tax	35	
42	Dealer Excise	38	
43	Manufacturing Excise	41	

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44	Point of sales	47	
45	Payroll	48	
UNIT 6	GST		
46	GST(Goods And Service Tax)	54	15%
47	Reverse charge mechanism	74	
48	Shortcuts	82	