

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 28/06/2013 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Dr. Suman Jain | – Principal |
| 2. Mrs. Archana Patki | – Vice Principal |
| 3. Mrs. Renuka Prajapati | – Arts Faculty Incharge |
| 4. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 5. Dr. Hina Shah | – Exam Incharge |
| 6. Dr. Seem Gosar | – Exam Incharge |
| 7. Mr. Govindan | – Asso. Lecturer |
| 8. Dr. Daksha Dave | – Asso. Lecturer |
| 9. Dr. Kiran Singh | – Asso. Lecturer |
| 10. Dr. Shubhangi Kulkarni | – PG Co-ordinator |
| 11. Mrs. Bharati Narvekar | – Registrar |
| 12. Mr. Manohar Yadav | – Office Superintendent |

Leave of absence was granted to –

Mrs. Prabha Nair – BAMM Co-ordinator

Agenda discussed: Finalizing the Dates for College and University Exams of Semester I, III & V.

- Dr. Suman Jain welcomed and congratulated the previous committee for successful exam conducted in March – April 2013.
- Projects and Internal Exams tentative dates given to Academic Calendar Committee.
- Tentative exam schedule for Sem I Regular and ATKT will be in 3rd week of October 2013.
- It was decided that one committee should work for all exams for that academic year.
- The meeting ended with thanks to the chair.

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 24/09/2013 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Dr. Suman Jain | – Principal |
| 2. Mrs. Archana Patki | – Vice Principal |
| 3. Mrs. Renuka Prajapati | – Arts Faculty Incharge |
| 4. Mrs. Prabha Nair | – BAMM Co-ordinator |
| 5. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 6. Dr. Seema Gosar | – Exam Incharge |
| 7. Mr. Govindan | – Asso. Lecturer |
| 8. Dr. Daksha Dave | – Asso. Lecturer |
| 9. Dr. Kiran Singh | – Asso. Lecturer |
| 10. Dr. Shubhangi Kulkarni | – PG Co-ordinator |
| 11. Mrs. Mrs. Bharati Narvekar | – Registrar |
| 12. Mr. Manohar Yadav | – Office Superintendent |

Leave of absence was granted to –

Dr. Hina Shah, Associate – Exam Incharge

Agenda discussed: Finalizing the Dates for College and University Exams of Semester I, III & V.

- Dr. Suman Jain welcomed and congratulated the previous committee for successful exam conducted in March – April 2013.
- The Principal suggested ATKT Exam for all Faculties should be conducted together and time table should be common for all exams.
- Sem I Regular & ATKT exam tentative schedule was finalized as 19th to 25th October 2013.
- Faculty member will be requested to set their Papers and submit duly typed hard copy to Dr. Hina Shah by 9th October 2013.
- It was decided that results for Sem I, Regular & ATKT should be declared within 45 days.
- Along with the Sem I result declaration notice to be put up regarding rechecking and reverification application to be filled by the students within the 7 days.
- University Exams starting from 7th October to 29th October 2013 accordingly pre preparation such as Seating Arrangement, Displaying Exam Rules on notice board, Hall Ticket Distribution etc. work distributing chart prepared.
- The meeting was then terminated with vote of thanks.

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 29/11/2013 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Dr. Suman Jain | – Principal |
| 2. Mrs. Archana Patki | – Vice Principal |
| 3. Mrs. Renuka Prajapati | – Arts Faculty Incharge |
| 4. Mrs. Prabha Nair | – BAMB Co-ordinator |
| 5. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 6. Dr. Hina Shah | – Exam Incharge |
| 7. Dr. Seem Gosar | – Exam Incharge |
| 8. Mr. Govindan | – Asso. Lecturer |
| 9. Dr. Daksha Dave | – Asso. Lecturer |
| 10. Dr. Kiran Singh | – Asso. Lecturer |
| 11. Dr. Shubhangi Kulkarni | – PG Co-ordinator |
| 12. Mrs. Mrs. Bharati Narvekar | – Registrar |
| 13. Mr. Manohar Yadav | – Office Superintendent |

Agenda discussed: Finalizing the Dates for College and University Exams of Semester II, IV & VI.

- Dr. Suman Jain welcomed and congratulated the previous committee for successful exam conducted in October 2013.
- Projects submission and Internal Exams tentative week given to Academic Calendar Committee is 1st week of February 2014.
- Tentative exam schedule for Sem II Regular and ATKIT will be in 3rd week of March 2014.
- It was decided that one committee should work for all exams for that academic year.
- Tentative result declaration date was decided as 8th April 2014.
- The meeting ended with thanks to the chair.

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 07/03/2014 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Dr. Suman Jain | – Principal |
| 2. Mrs. Archana Patki | – Vice Principal |
| 3. Mrs. Renuka Prajapati | – Arts Faculty Incharge |
| 4. Mrs. Prabha Nair | – BMM Co-ordinator |
| 5. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 6. Dr. Hina Shah, Associate | – Exam Incharge |
| 7. Dr. Seema Gosar | – Exam Incharge |
| 8. Mr. Govindan | – Asso. Lecturer |
| 9. Dr. Daksha Dave | – Asso. Lecturer |
| 10. Dr. Kiran Singh | – Asso. Lecturer |
| 11. Dr. Shubhangi Kulkarni | – PG Co-ordinator |
| 12. Mrs. Mrs. Bharati Narvekar | – Registrar |

Leave of absence was granted to –

Mr. Manohar Yadav – Office Superintendent

Agenda discussed: Pre and Post Preparation for Final Exam of Semester II ,IV & VI.

and ATKT I, III , V

- The Principal suggested ATKT Exam for all Faculties should be conducted together and time table should be common for all exams.
- Sem II Regular & ATKT exam schedule was finalized as 22nd March to 28th March 2014.
- Faculty member will be requested to set their Papers and submit duly typed hard copy to Dr. Seema Gosar by 11th March 2014.
- It was decided that results for Sem II Regular & ATKT should be declared within 45 days the date was finalized as 25th April 2014.
- Along with the Sem II result declaration notice to be put up regarding rechecking and reverification application to be filled by the students within the 7 days.
- University Exams starting from 22nd March to 19th April 2014 accordingly pre preparation such as Seating Arrangement, Displaying Exam Rules on notice board, Hall Ticket Distribution etc. work distributing chart prepared.
- The meeting was then terminated with vote of thanks.