

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 04/07/2014 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Mrs. Archana Patki | – Principal |
| 2. Mrs. Renuka Prajapati | – Arts Faculty Incharge & Exam Incharge |
| 3. Dr. Kaveri Pal | – Commerce Faculty Incharge |
| 4. Mrs. Prabha Nair | – BMM Co-ordinator |
| 5. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 6. Dr. Bhavana Dubey | – Jr. Superintendent |
| 7. Dr. Hina Shah | – Exam Incharge |
| 8. Dr. Seem Gosar | – Exam Incharge |
| 9. Ms. Gouri Mohan | – Asso. Lecturer |
| 10. Mrs. Santi Sheshadri | – Asso. Lecturer |
| 11. Mrs. Shubhangi Kulkarni | – PG Co-ordinator |
| 12. Mrs. Bharati Narvekar | – Registrar |
| 13. Mr. Manohar Yadav | – Office Superintendent |

Leave of absence was granted to - Nil

Agenda discussed: Finalizing the Dates for College and University Exams of Semester I, III & V

- Mrs. Archana Patki Welcomed & congratulated the previous committee for successful exam conducted in March – April 2014.
- August 3rd Week decided for Internal Exams.
- Project Submission date for First Year students is 9th & 10th September 2014.
- Internal Marks submission date decided as 20th September 2014.
- Tentative exam for Sem I Regular & ATKKT will be in 2nd week of October 2014.
- It was decided that one committee should work for all exams for that academic year.
- Dr. Bhavana Dubey and Ms. Gouri Mohan appointed as University Exams Incharge for the Academic year 2014-15.
- The meeting ended with Thanks to the chair.

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 20/09/2014 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Mrs. Archana Patki | – Principal |
| 2. Mrs. Renuka Prajapati | – Arts Faculty Incharge & Exam Incharge |
| 3. Dr. Kaveri Pal | – Commerce Faculty Incharge |
| 4. Mrs. Prabha Nair | – BMM Co-ordinator |
| 5. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 6. Dr. Bhavana Dubey | – Jr. Superintendent |
| 7. Dr. Hina Shah | – Exam Incharge |
| 8. Dr. Seema Gosher | – Exam Incharge |
| 9. Ms. Gouri Mohan | – Asso. Lecturer |
| 10. Mrs. Santi Sheshadri | – Asso. Lecturer |
| 11. Mrs. Shubhangi Kulkarni | – PG Co-ordinator |
| 12. Mrs. Bharati Narvekar | – Registrar |
| 13. Mr. Manohar Yadav | – Office Superintendent |

Leave of absence was granted to –

Dr. Seema Gosher

Agenda discussed: Pre and Post Preparation for Final Exam of Semester I, III , V & ATKT II ,IV & VI.

- The Principal suggested Regular & ATKT Exam for all Faculties should be conducted together and time table should be common for all exams and accordingly setting arrangement.
- Decided to have Common paper setting for all the departments.
- Sem I Regular & ATKT exam tentative schedule was finalized as 10th to 16th October 2014.
- Faculty member will be requested to set their Papers and submit duly typed hard copy to Dr. Seema Gosar by 1st October 2014.
- It was decided that results for Sem I, Regular & ATKT should be declared within 45 days tentatively in last week of November 2014.
- Along with the Sem I result declaration notice to be put up regarding rechecking and reverification application to be filled by the students within the 7 days.
- University Exams starting from 6th October to 18th October 2014 accordingly pre preparation such as Seating Arrangement, Displaying Exam Rules on notice board, Hall Ticket Distribution etc. work distributing chart prepared.
- The meeting was then terminated with vote of thanks

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 28/11/2014 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Mrs. Archana Patki | – Principal |
| 2. Mrs. Renuka Prajapati | – Arts Faculty Incharge & Exam Incharge |
| 3. Dr. Kaveri Pal | – Commerce Faculty Incharge |
| 4. Mrs. Prabha Nair | – BMM Co-ordinator |
| 5. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 6. Dr. Bhavana Dubey | – Jr. Superintendent |
| 7. Dr. Hina Shah | – Exam Incharge |
| 8. Dr. Seem Gosar | – Exam Incharge |
| 9. Ms. Gouri Mohan | – Asso. Lecturer |
| 10. Mrs. Santi Sheshadri | – Asso. Lecturer |
| 11. Mrs. Bharati Narvekar | – Registrar |
| 12. Mr. Manohar Yadav | – Office Superintendent |

Leave of absence was granted to –

Dr. Shubhangi Kulkarni – PG Co-ordinator

Agenda discussed: Finalizing the Dates for College and University Exams of Semester II, IV & VI.

- Mrs. Archana Patki welcomed and congratulated the previous committee for successful exam conducted in October 2014.
- Projects submission and Internal Exams tentative week given to Academic Calendar Committee is 2nd week of January 2015.
- Tentative exam schedule for Sem II Regular and ATKT will be in 1st week of April 2015.
- It was decided that one committee should work for all exams for that academic year.
- Tentative result declaration date was decided as 29th April 2015.
- The meeting ended with thanks to the chair.

MINTUES OF EXAMINATION COMMITTEE MEETING

A meeting of the examination Committee of Smt. Maniben M P Shah Women's College of Arts & Commerce was held on 03/03/2015 at 11.30 am in the Principal's Chamber.

The following members were present:

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| 1. Mrs. Archana Patki | – Principal |
| 2. Mrs. Renuka Prajapati | – Arts Faculty Incharge & Exam Incharge |
| 3. Dr. Kaveri Pal | – Commerce Faculty Incharge |
| 4. Mrs. Prabha Nair | – BAMM Co-ordinator |
| 5. Mrs. Sujata Agarwal | – BMS Co-ordinator |
| 6. Dr. Bhavana Dubey | – Jr. Superintendent |
| 7. Dr. Hina Shah, Associate | – Exam Incharge |
| 8. Dr. Seema Gosar | – Exam Incharge |
| 9. Ms. Gouri Mohan | – Asso. Lecturer |
| 10. Mrs. Santi Sheshadri | – Asso. Lecturer |
| 11. Mrs. Shubhangi Kulkarni | – PG Co-ordinator |
| 12. Mrs. Bharati Narvekar | – Registrar |
| 13. Mr. Manohar Yadav | – Office Superintendent |

Leave of absence was granted to – Nil

Agenda discussed: Pre and Post Preparation for Final Exam of Semester II , IV & VI.

and ATKT I, III , V

- The Principal suggested ATKT Exam for all Faculties should be conducted together and time table should be common for all exams.
- Sem II Regular & ATKT exam schedule was finalized as 6th April to 11th April 2015.
- Faculty member will be requested to set their Papers and submit duly typed hard copy to Dr. Seema Gosar by 26th March 2015.
- It was decided that results for Sem II Regular & ATKT should be declared within 45 days the date was finalized as 30th April 2015.
- Along with the Sem II result declaration notice to be put up regarding rechecking and reverification application to be filled by the students within the 7 days.
- University Exams starting from 16th March to 9th April 2015 accordingly pre preparation such as Seating Arrangement, Displaying Exam Rules on notice board, Hall Ticket Distribution etc. work distributing chart prepared.
- The meeting was then terminated with vote of thanks.